



East Suffolk  
Community  
Partnerships

*Bringing ideas to life*

Carlton Colville  
Kessingland  
Southwold  
& villages

## Carlton Colville, Kessingland, Southwold and villages Community Partnership

### East Suffolk Councillors:

Councillor Jenny Ceresa (Chairman)  
Councillor David Beavan  
Councillor Norman Brooks  
Councillor Craig Rivett  
Councillor Letitia Smith

### Suffolk County Councillors:

Councillor Michael Ladd  
Councillor David Ritchie  
Councillor Richard Smith  
Councillor Melanie Vigo Di Gallidoro

### Partnership Organisations:

Local Town and Parish Councils  
Suffolk Constabulary  
Great Yarmouth and Waveney Clinical Commissioning Group  
Community Action Suffolk  
Business Community  
Youth Community  
Environment

Members of the **Carlton Colville, Kessingland, Southwold and villages Community Partnership** are invited to a meeting to be held remotely via Zoom on  
**Wednesday, 18 November 2020 at 6pm\***

**\* PLEASE NOTE THE LATER START TIME**

This meeting will be broadcast to the public via the East Suffolk Council YouTube Channel at **<https://youtu.be/whVNwHNz198>**

- 1 Welcome and Apologies for Absence**  
 The Chairman will welcome everyone to the meeting and receive any apologies for absence.
- 2 Election of a Vice-Chairman**  
 To elect a Vice-Chairman for the Partnership for the remainder of the 2020-21 Municipal Year.
- 3 Carlton Colville, Kessingland, Southwold and villages CP Action Notes - 5 August 2020** **1 - 5**  
 To confirm the minutes of the last quorate meeting held on 5 August 2020. Please note that the scheduled meeting on 14 October 2020 was inquorate and, therefore, no notes were produced.
- 4 Community Partnership Board Update - 7 September 2020** **6 - 8**  
 To receive the update from the last Community Partnership Board meeting held on 7 September 2020.
- 5 Update on 2019/20 Funded Projects**  
 To receive an update in relation to the projects funded from the 2019/20 budget.
- 6 Allocation of 2020/21 Funding**  
 To discuss possible projects for the 2020/21 funding.
- 7 Date of Next Meeting**  
 To agree a date and time for the next meeting.

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## **Carlton Colville, Kessingland, Southwold and villages** **Community Partnership**

### **Action Notes of the Meeting held on Wednesday, 5 August 2020 at 10.00am remotely via Zoom**

**Core Membership:**

**ESC Councillors** – Cllr J Ceresa (Chairman) and Cllr D Beavan.

**SCC Councillors** – Cllr T Goldson, Cllr M Ladd and M Vigo di Gallidoro.

**Town and Parish Councils** – J Armstrong (Henstead with Hulver Parish Council), A Ayers (Carlton Colville Town Council), N Coleby (Kessingland and Parish Council), Cllr A Green (Kessingland Parish Council) and J Sheahan (Mutford Parish Council).

**Partnership Organisations** –  
L Light (CAS) and I Castro (Impact Youth Group).

**Others present** – L Bennett (ESC Partnerships Manager), S Davis (Democratic Services Officer), J McCallum (Communities Officer), J Read (Communities Support Officer) and N Rickard (Head of Communities).

Item	Discussion
<b>1.</b>	<p><b>Welcome from the Chairman, Introductions and Apologies</b></p> <p>The Chairman, Councillor Jenny Ceresa, welcomed everyone to the meeting and it was noted that apologies for absence had been received from ESC Cllr C Rivett, SCC Cllr D Ritchie, Cllr J Tyler (Carlton Colville Town Council) and Cllr B Horwood (Henstead and Hulver PC).</p>
<b>2.</b>	<p><b>Notes of the Last Meeting</b></p> <p>The notes of the last meeting held on 19 February 2020 were agreed.</p>
<b>3.</b>	<p><b>Community Partnership Board Update</b></p> <p>The Partnership received an update report from the Community Partnership Board meeting held on 23 June 2020. The report detailed the highlights of what had been achieved to date and it was reported that the Board had agreed that £20K originally committed to be distributed equally via each of the eight Community Partnerships had been diverted into the district-wide Hardship Fund for Covid-19 activities as this fund was already set up to achieve the same outcome.</p>

	<p>The meeting noted that the Hidden Needs Funding was an open grant process up to £10K for projects looking to address Hidden Needs within an area. Since Covid-19, there was now a growing list of ground level community projects that were addressing needs at a local level. The Hardship Funding was for grants up to £2,500 and this had been funded by the 54 East Suffolk Councillors from their Community Enabling Budgets. Rural Needs was about reaching into rural areas and CAS were taking the lead on this.</p> <p>Clarification was sought on whether the Board was following up on the Transport and Infrastructure priority and it was noted that due to a focus on the Covid-19 this had been put back to be looked at in September.</p> <p>It was noted that Covid-19 had also impacted on the East Suffolk Youth Service, which covered the whole district and provided confidence and skills to enable young people to get into work. This is now a virtual service and Partnership Members were informed that a Mental Health and Wellbeing Service had been added to it because isolation was very acute.</p> <p>The Board had agreed to focus on social isolation and a Task and Finish Group had been set up and would make a recommendation to the next Board meeting.</p> <p>A discussion ensued on the Social Prescribing project and it was noted that essentially there were two separate but linked schemes. A bid had been submitted for European funding for two years and it would fund one scheme for Lowestoft and another for the rest of the old Waveney District. The specific target group was the over 65s in rural areas because the demand was increasing. An Officer Group had met recently to see how the two schemes could work side by side and be covered by four different providers.</p> <p>The point was made that, whilst it was interesting that the Board was funding a lot of projects due to the current situation, there was a need to stick to the priorities that had been identified especially in the early days of the Partnerships. Cllr Vigo Di Gallidoro stated that she was not aware of the funding available and it was agreed to send her a short note – <b>ACTION: Nicole Rickard/Luke Bennett</b></p>
<b>4.</b>	<p><b>Community Partnership Priorities</b></p> <p>The Partnership was reminded that the top two priorities previously identified for this area were Social Isolation and Young People. It had been agreed to focus the 2019/20 £10K funding on Young People and the following five grant applications had been agreed:</p> <ul style="list-style-type: none"> <li>• The Loft in Southwold - £1750 to extend its provision to a larger age group</li> <li>• Impact Youth Group in Carlton Colville - £2K</li> </ul>

	<ul style="list-style-type: none"> <li>• Be Involve – £2K for Munch and Mingle Sessions which provide skills and helps with social isolation</li> <li>• Kessingland Youth Hub - £2K</li> <li>• £2K ringfenced for research following anecdotal evidence of need to try to understand exactly what that need is.</li> </ul> <p>The Communities Officer stated that Councillor Smith, Cabinet Member, was happy with the grants which meant that the 2019/20 funding had now been allocated.</p>
5.	<p><b>Impact of Covid-19</b></p> <p>The Partnership received and noted a report on the activities taking place during the lockdown across the Partnership area.</p> <p>The Chairman asked the Partnership Members if they were happy that the priorities previously identified were still suitable or if they needed changing in light of Covid-19.</p> <p>The point was made that some projects did not necessarily need extra funding but everyone needed to be prepared for a second wave and in particular the impact that this would have on those shielding who needed additional support because they could not get out to the shops.</p> <p>The Communities Officer reported that she would be meeting Peter Aldous MP to talk about community resilience next week and would feedback at the next meeting of the Partnership – <b>ACTION: Jo McCallum</b></p> <p>It was agreed that the priorities for this Partnership area should remain the same.</p>
6.	<p><b>Community Partnership Projects</b></p> <p>The Chairman reminded the Partnership that £25K was available in 2020/21 financial year and she suggested that a Task and Finish Group be set up and report back to the next meeting on possible projects that met the Partnership's priorities.</p> <p>Councillor Vigo Di Gallidoro referred to a Community Group in Pakefield that helped with shopping and looking after people and she queried whether the Group would be eligible to receive any funding. The Chairman pointed out that Pakefield was within the Lowestoft and Northern Parishes Community Partnership and it was suggested contact be made with Councillor Ashdown. Nicole Rickard stated that the Group had not indicated that they needed any</p>

funding but, if they did, then it was possible that they could receive some money from the Hardship Fund.

The point was made that transport was being looked at District wide and if this Partnership was concerned about a second wave, even if one did not occur, social isolation also remained a key issue across the District. Nicole Rickard stated that, whilst some aspects were being covered by the Board and Task and Finish Groups, she acknowledged that there were likely to be other issues. She referred to the Grandpads project where people had been identified through the Home But Not Alone Scheme and other local Groups, as well as dementia screenings, pop up groups etc. She concluded that there were lots of things that Partnerships could do to complement what was happening at Board level.

Clarification was sought on why there were so many different priorities and the Chairman reminded the meeting that each Partnership had identified their own top three priorities but because Social Isolation and Transport had been identified as priorities in a lot of the Community Partnership areas, the Board had agreed to look at these issues as well. The Chairman confirmed that this Partnership's priorities remained Youth, Social Isolation and Transport.

Reference was made to the Board's discussion regarding the retention of volunteers and the point was made that this was something that CAS was also trying to get to grips with. County Councillor Ladd also queried who was suffering more from the pandemic – the young because of jobs or older people because of social isolation. He pointed out that these were big issues that impacted on mental health and wellbeing. He stressed that it should be remembered that it was not possible to do everything.

Reference was made to the Kirkley People's Forum that had provided small bags of flour to give families an activity they could do together as well as providing food as they just needed to add water to make scones.

Councillor Beavan pointed out that social prescribing and isolation were the same side of a small coin eg Men's Sheds Project. He queried if it would be possible to have a small budget for a campaign.

The Communities Officer stated that she felt the process had identified a lot of hidden needs but agreed that there was a massive amount of capacity building within the community that needed to be used, and to build on those that had stepped up. She acknowledged that it was difficult to get volunteers on board, suggesting that it needed to be part of a bigger conversation because it was quite a broad issue so perhaps there needed to be a focus on the specifics of some projects.

(Ian Castro joined the meeting at this point)

	<p>The Chairman queried whether some funding should be allocated to research what social prescribing was required.</p> <p>(County Councillor Goldson joined the meeting at this point)</p> <p>Nicole Rickard stated that this would be fine in principle but suggested that the Partnership needed to think about the process. She queried whether Councillor Beavan had asked for funding for a grant process or to commission a specific piece of work. The Chairman suggested that this should be looked into in more detail and circulated to the group. The Partnerships Manager pointed out that Community Partnerships were based on data and intelligence so specific pieces of work would be very useful research. Councillor Ladd agreed that undertaking this piece of work would guide the Partnership on where to spend the funding.</p> <p><b>AGREED:</b> That £2K be allocated to commission a piece of research and a Task and Finish Group comprising Councillor Beavan and Alison Ayers from Carlton Colville Town Council be established to progress this further.</p>
<b>7.</b>	<p><b>Review of Core Membership of the Partnership</b></p> <p>The Partnership reviewed the core membership.</p> <p><b>AGREED:</b> That the following changes be made:</p> <ul style="list-style-type: none"> <li>• Councillor Smith become a full voting Member as a Ward Councillor rather than as a non-voting member in her Cabinet Member capacity</li> <li>• The two CCGs that cover this Partnership area both have full voting rights</li> <li>• Community Action Suffolk have full voting rights in accordance with the Partnership's Terms of Reference</li> <li>• Councillor Alan Green from Kessingland PC be the main voting Member with David Mottram as his substitute.</li> </ul>
<b>8.</b>	<p><b>Date of Next Meeting</b></p> <p>It was confirmed that the next meeting of the Partnership would take place on 14 October 2020 at 10.00am.</p>

The meeting concluded at 10.45am.



# Report to the Carlton Colville, Kessingland, Southwold and villages Community Partnership – 18 November 2020

## OUTCOMES OF THE COMMUNITY PARTNERSHIP BOARD HELD 7 SEPTEMBER 2020

### 1. Progress since the previous meeting held 23 June 2020

At its previous meeting, the Board had considered the potential impacts of Covid-19 on East Suffolk people and places. As a result, several Board Members put themselves forward to form a Task Group to consider the following issues and report back to the September meeting of the Board:

- **Social isolation and loneliness:** Top priority overall for the Board (and for six of the eight East Suffolk Community Partnerships)
- **Sustaining Community Hubs and Community Resilience/Empowering/Capability:** How do we capture and retain community energy – and fill any gaps?
- **Supporting the most vulnerable communities and people:** Covid-19 has not impacted every place and age group equally – how can we reduce these differences during recovery?

The Task Group met on 4 August.

#### Key decisions:

The Board agreed the following recommendations from the Task Group:

**Action 1:** Invest £50,000 additional funding in the Hidden Needs grant programme aimed at tackling Social Isolation and Loneliness in identified hot spot areas.

**Action 2:** Fund 25 additional GrandPads or equivalent (cost £25,000) to enable people with limited resources and no IT equipment/Wi-Fi to get connected (particularly in the north of the District).

**Action 3:** Hold a focus group with our Community Response Groups to identify what interventions have worked best to support those who are isolated and lonely and expand/sustain these groups.

**Action 4 -** Invest £100,000 in a new East Suffolk VCSE “Bounce Back Fund” to focus on four themes:

- Help local VCSE organisations and community groups to survive and thrive in a new context e.g. funding for infrastructure, promotion, adaptation, or other relevant costs
- Help local community buildings to reopen and resume enabling community activities safely e.g. for signage, PPE, disposable plates and cutlery
- Help youth organisations, groups, and clubs to adapt their activities and continue to support the mental and physical health and wellbeing of young people
- Help organisations who involve volunteers to thrive and grow in line with the volunteering strategy and campaign

**Action 5:** Allocate £5,000 of funding for a specific East Suffolk Volunteering Campaign to help people to get into volunteering as a pathway back into work, retain new Covid-19 volunteers by offering them additional volunteering opportunities, and support existing volunteers to continue in a new context. (District-wide campaign but with a specific focus on areas such as Lowestoft where volunteer numbers are low).

**Action 6:** Work with the key Covid-19 response groups in East Suffolk to develop a place focussed approach to Hardship and Food Poverty and scope out any additional resources required.

**Action 7:** Task Group to meet again with a particular focus on 'Vulnerable People and Places' to develop proposals for the December Board meeting.

## **2. Transport**

Transport is one of two key priorities for the Community Partnership Board (alongside Social Isolation and Loneliness), however the recent focus of the Board has been on social isolation and loneliness and the Covid-19 response. Transport issues remain a priority (and key element of the discussions in many of the Community partnerships) and the Board is now keen to make progress, particularly given the links to other key areas of activity e.g. isolation, health and wellbeing and youth activities.

### **Key decisions:**

The Board agreed the following actions to refocus on this priority:

**Action 1:** Put plans in place to ensure that the Transport priority is given substantive focus during the Community Partnership Forum in November (see below).

**Action 2:** Commission some additional resource to work with the Board to identify potential 'quick win' transport projects and help local organisations and groups to develop these with a tight focus on delivering tangible outcomes on the ground.

**Action 3:** The Board be prepared at its meeting in December to allocate funding from the 2020/21 Community Partnership Board budget to this priority - ringfenced to support local project development and delivery.

## **3. Community Partnership Annual Forum: 2 – 6 November 2020**

As a response to Covid restrictions on events/social contact the annual forum planned to be held at Trinity Park Conference Centre has been cancelled. The Board has agreed to host a week-long programme of virtual events in its place.

Forum Purpose:

- For the Community Partnership Board to host a high-profile event in East Suffolk for representatives from our communities, voluntary organisations, community groups, public services, and businesses, focussing on the strategic priorities identified by the Board (Social Isolation and Transport) and individual Community Partnerships.
- To celebrate early wins and demonstrate the impact of the Community Partnership Board and Community Partnerships.
- To enable the eight Community Partnerships to;
  - i) highlight the impact they are having within their communities and
  - ii) problem solve shared challenges.
- To share knowledge and expertise in the Suffolk System and beyond to work together for the benefit of our communities and businesses in East Suffolk.

The theme of the event is “**East Suffolk: Bringing Ideas to Life**”. Delegates will have the opportunity to join as many sessions as they wish throughout the week. The programme and booking details will be circulated by the end of September and members of the Community Partnerships are encouraged to attend and support the event, as well as to help promote the event to their wider networks.

Luke Bennett, Partnerships Manager  
8 September 2020