



CABINET

Monday 8 July 2019

EAST SUFFOLK PERFORMANCE REPORT – QUARTERLY PERFORMANCE QUARTER 4 2018-19

EXECUTIVE SUMMARY

1. A comprehensive review of performance reporting for Suffolk Coastal District Council and Waveney District Council had been undertaken which resulted in the East Suffolk Performance Report being produced. The report records details of performance and progress against the deliverables within the East Suffolk Business Plan. This Quarterly Performance report covers Quarter 4, the period from 1 January to 31 March 2019.
2. The report summarises performance against the Critical Success Factors (CSF) and the strategic deliverables within the East Suffolk Business Plan. If there are any instances where performance is not adequately meeting targets, these are highlighted in the report detailing the actions being taken.
3. This is the final 'joint' performance report for the previous councils and in future the report will capture details of quarterly performance outcomes relating to East Suffolk Council.

Is the report Open or Exempt?	Open
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Wards Affected:	All wards in the District
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Cabinet Member:	Councillor Steve Gallant Leader of the Council Steve.gallant@eastsuffolk.gov.uk / Tel: 01394 276336
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Supporting Officer:	Simon Taylor Chief Finance Officer and Section 151 Officer Tel: 01394 444570 simon.taylor@eastsuffolk.gov.uk Lorraine Rogers Finance Manager (Financial Planning) and Deputy S151 Officer Tel: 01502 523667 lorraine.rogers@eastsuffolk.gov.uk
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1. INTRODUCTION

- 1.1 This Quarterly Performance Report has been produced to summarise the Councils' performance for the fourth quarter of 2018/19 (1 January to 31 March 2019). It captures how the Councils performed and deliverables against the East Suffolk Business Plan. The report contains information provided by all individual services and key strategic partner organisations.

2. REPORT

- 2.1 The report highlights activities and key achievements under each of the strategic deliverables (Economic Growth, Enabling Communities and Financial Self-Sufficiency) and Key Performance Indicators (KPIs) monitor performance against each CSF.
- 2.2 Performance has been captured in each service area which includes an analysis of performance indicators (incorporated KPIs) and measures. This includes key indicators which reflect the direction of travel in terms of the Councils' performance. Performance of partners is also included in the report and is captured within KPIs and other performance updates. Progress and targets relating to corporate risks are also summarised.
- 2.3 A financial update on performance and outturns in Quarter 4 will be reported to Cabinet in the Financial Outturn Report for 2018/19.
- 2.4 Quarterly progress against the delivery of specific actions within the East Suffolk Business Plan is captured within the report, including details of some key projects which form the Corporate Project Register.
- 2.5 This report is managed on a continued improvement and development approach which may result in further changes to the existing format. A quarterly report will continue to be produced for East Suffolk Council.

3. OTHER OPTIONS CONSIDERED

- 3.1 Quarterly Performance Reports enable the Cabinet, other Members of the Council and the public to scrutinise the performance of the Council against strategic deliverables and key indicators in accordance with the approved Business Plan.

RECOMMENDATION

That the East Suffolk Performance Report for Quarter 4 be received.

APPENDICES

Appendix A	Key Performance Indicators
Appendix B	National Performance Indicators and LG Inform PIs
Appendix C	Corporate Projects
Appendix D	Progress of Business Plan Actions

BACKGROUND PAPERS

None
