

Carlton Colville, Kessingland, Southwold and villages **Community Partnership**

Action Notes of the Meeting held on Wednesday, 12 May 2021 at 6.10pm remotely via Zoom

Core Membership:

ESC Councillors – Councillor Jenny Ceresa (Chairman), Councillor David Beavan, Councillor Norman Brooks, Councillor Craig Rivett, Councillor Letitia Smith

SCC Councillors – Cllrs Michael Ladd, Cllr Melanie Vigo Di Gallidoro

Town and Parish Councils – Alison Ayers (Carlton Colville Town Council), Neil Coleby (Clerk Kessingland Parish Council), Cllr Alan Green (Kessingland Parish Council) and Cllr Chris Thomas (Carlton Colville Town Council)

Partnership Organisations – Ian Castro (Youth Group), Lynne Fulcher (Community Action Suffolk)

Others present (non-voting) – Sarah Davis (Democratic Services Officer), Louise Carter (Communities Support Officer), Jo McCallum (Communities Officer), Nicole Rickard (Head of Communities), Phil Love (Connected Communities) and Sarah Mortimer (Community Action Suffolk).

Item	Discussion
1.	<p>Welcome and Apologies for Absence</p> <p>The Chairman, Councillor Jenny Ceresa, welcomed everyone to the meeting and received apologies from Jill Tyler, Anne Thomas, Ian Bradbury, John Armstrong</p>
2.	<p>Action notes</p> <p>The notes of the meeting on the 17 February 2021 were agreed.</p> <p>Jo McCallum (JM) gave an update on the Voice of a Friend Project which had been promoted across the area and two volunteers had come forward.</p>
3.	<p>Terms of Reference</p> <p>Nicole Rickard (NR) referred to the updated Terms of Reference which had been circulated with the agenda and outlined the key changes.</p>



	<p>The Community Partnership noted the revised Terms of Reference.</p>
4	<p>Membership List</p> <p>The Community Partnership considered the Partnership membership.</p> <p>It was noted that the Reydon Parish Council representative had changed and Phil Love, Connected Communities was added to the Partnership as an 'interested party' without voting rights.</p>
5.	<p>Appointment of Vice Chair</p> <p>Councillor Michael Ladd was appointed as Vice-Chair of the Community Partnership for the year 2021/22.</p>
6	<p>Presentations</p> <p>The Community Partnership received a presentation from Sarah Mortimer (SM) on a rural proofing approach for East Suffolk Community Partnerships.</p> <p>The presentation covered the following points:</p> <ul style="list-style-type: none">• The rural proofing toolkit which was developed in discussion with Partnership Chairs and officers.• The definition of rural proofing, including why and how rural proofing should be applied to projects and services• The support available from Sarah Mortimer and Community Action Suffolk• The definition of a rural area <p>SM confirmed that an example of rural proofing still needed to be created for this Partnership but a general one was available in the Toolkit. She concluded that the end of December was the deadline for completing this work.</p> <p>The Chair informed the meeting that a Rural Proofing Task Group would be set up.</p> <p>The Community Partnership received a demonstration of the Lowestoft Mile Virtual Walk from Rachel Tucker (RT).</p> <p>The Chair (JC) invited questions and the following points were covered:</p> <ul style="list-style-type: none">• The most appropriate person to do the voiceover eg a professional or local person• How and when the videos could be used

	JC thanked RT for the demonstration.
7.	<p>CP Board Update</p> <p>NR referred to the written update on the most recent meeting of the Community Partnership Board, which had been circulated with the agenda.</p> <p>NR highlighted the following key points:</p> <ul style="list-style-type: none"> • Priorities of isolation and loneliness, transport, mental health and wellbeing. • Bounce Back Fund additional funding. • Upcoming reports on transport projects. <p>In addition, NR outlined the subjects which would be coming to the next board meeting, including two projects which would support people into employment.</p>
8	<p>Project Updates</p> <p>JM updated the Community Partnership on 2019/20 funded projects</p> <ul style="list-style-type: none"> • Working group had identified need for research into the needs of young people in the area and £2,000 from the 2019/20 budget had been ringfenced prior to Covid. • JM had spoken with the University of Suffolk about the scope of the research, the indicative cost was £5,000. • There was discussion on how youth voices could be involved with project, what information was already available and what facilities there were in the Community Partnership Area. • JM would send an email requesting volunteers for a Task and Finish Group to consider the project further. <p>JM updated the meeting on 2020/21 projects</p> <ul style="list-style-type: none"> • Slippers had been ordered and would be distributed in conjunction with Connected Communities. • Happy to chat benches – two in Kessingland, three in Mutford and one in Southwold had been funded and delivered. Funding was left for four further benches and JM would email members for ideas on where additional benches could be placed. • Approximately £3,330 of Small Grants funding had been allocated to 4 projects. This meant £11,070 remained and another grant round would be launched on Monday. It was agreed that going forward there would be no lower limit for application, and that the maximum amount would be £1500. A request was made that Ward Members be informed of any grant applications made in their Wards and JM agreed to speak to Kevin Wegg regarding this.

	<ul style="list-style-type: none"> Volunteers had come forward to assist with virtual walks in Southwold and Carlton Colville. Other areas had been put forward, but with no volunteers. It was agreed that the walks in Southwold and Carlton Colville would be funded and that others could be considered in future as volunteers came forward.
9	<p>Partnership Members Feedback</p> <p>The Chair asked for feedback from the Community Partnership and the following points were raised</p> <ul style="list-style-type: none"> Concern on whether the CP was focussing on what residents needed and whether the partnership was ambitious enough. NR confirmed that the Community Partnership Board was focussing on transport as a major priority. Community Partnership had prompted some good projects, for example Kessingland Youth Group. There was discussion around BACT and other community transport options. Work was underway to bring forward some practical transport ideas across East Suffolk. Work was ongoing with youths with drugs problems to signpost and support them as part of the Impact Detached Youth Group.
10.	<p>Priorities for 2021/22</p> <p>The Partnership considered the three existing priorities of Youth, Social Isolation and Transport. It was agreed that the three priorities were still relevant.</p> <p>The group agreed to split into two Task and Finish Groups on Social Isolation and Youth priorities, and an email with further details would be sent out.</p>
11.	<p>Date of Next Meeting</p> <p>It was confirmed that the next meeting would take place on:</p> <p>Wednesday 14 July 2021 at 6pm via zoom.</p>

The meeting concluded at 7.40pm.