



East Suffolk  
Community  
Partnerships  
*Bringing ideas to life*

Aldeburgh  
Leiston  
Saxmundham  
& villages

## Aldeburgh, Leiston, Saxmundham and villages Community Partnership

### East Suffolk Councillors:

Councillor Tony Cooper (Chairman)  
Councillor Jocelyn Bond  
Councillor John Fisher  
Councillor TJ Haworth-Culf

### Suffolk County Councillor:

Councillor Russ Rainger

### Partnership Organisations:

Local Town and Parish Councils  
Suffolk Constabulary  
Ipswich and East Suffolk Clinical Commissioning Group  
Community Action Suffolk  
Leiston Together  
Business Community  
Youth Community  
Environment

Members of the **Aldeburgh, Leiston, Saxmundham and villages Community Partnership** are invited to a meeting to be held at the Market Hall, Saxmundham, Suffolk, IP17 1AF, on **Monday, 23 March 2020 at 6.00pm**

### Agenda

### Pages

#### 1 Apologies for Absence

To receive apologies for absence, if any.

#### 2 Notes

To agree the notes of the last meeting held on 27 January 2020.

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<b>3</b>	<b>Update on the Partnership's Priorities</b>
<b>4</b>	<b>Allocation of 2019/20 Funding</b>
<b>5</b>	<b>2020-21 Funding - The Way Forward</b>
<b>6</b>	<b>Date of Next Meeting</b>

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## **Aldeburgh, Leiston, Saxmundham and Villages Community Partnership**

### **Action Notes of the Meeting held on Monday, 27 January 2020 at 6pm in the Leiston Community Centre, St George's Avenue, Leiston**

#### Core Membership:

ESC Councillors - Cllr T Cooper (Chairman), Cllr J Bond and Cllr J Fisher.

Town and Parish Councils - N Black (Knodishall Parish Council), M Fellowes (Aldeburgh Town Council), J Findley (Saxmundham Town Council), L Hill (Leiston Town Council), C Rinder (Leiston Town Council) and A Wigg (Knodishall Parish Council)

Partnership Organisations - S Mortimer (Community Action Suffolk), D Wareing (Greenprint) and S Watson (Cyds Project).

Others present - L Bennett (Community Partnerships Manager), Z Botten (Communities Officer), S Davis (Democratic Services Officer), N Khan (Strategic Director), S Lambert (Economic Development Officer), M McInnes (Economic Development Officer) and Cllr L Smith (Cabinet Member for Communities, Leisure & Tourism).

Item	Discussion
<b>1</b>	<b>Apologies for Absence</b>
	Apologies for absence were received from Suffolk County Councillor R Rainger, East Suffolk Councillor TJ Haworth-Culf and Saxmundham Town Councillor J Macro.
<b>2</b>	<b>Welcome from the Chairman and Introductions</b>
	<p>The Chairman welcomed everyone to this, the very first East Suffolk Council Community Partnership meeting. He explained that East Suffolk's approach was unique across the country because data would be used as well as local knowledge to identify priorities for local communities and to work in partnership to deliver outcomes that would benefit all. He added that the Partnership would look at the priorities identified at the Workshop held in November 2019 and test whether they were still relevant or if any new priorities should be brought forward.</p> <p>It was clarified that, although it did not have to be spent, £10,000 needed to be allocated by 31 March 2020, therefore, the Partnership had to see if there were any</p>

	<p>“quick wins” that they could identify to allocate the funding either at this meeting or at another to be held before the end of this financial year.</p> <p>Partnership members introduced themselves and some explained what they hoped the Partnership would achieve, or gave their thoughts about the process as follows:</p> <ul style="list-style-type: none"> <li>• The views of young people should be captured and considered by the Partnership.</li> <li>• The Partnership should not spend money on duplicating things that other groups were doing.</li> <li>• Ensure as many areas of the Partnership benefitted from the funding as possible eg the money could be split on a per head basis to enable all towns and villages to receive some.</li> </ul> <p>The Chairman clarified that, whilst there was no intention to duplicate, it would be possible to jointly fund projects either with other Partnership areas or locally with other groups within the Partnership. A query was raised on the funding process and information required. Luke Bennett pointed out that, whilst the Partnership would need to make decisions quite quickly to allocate the money for this financial year, the Partnership was actually a 4 year process so there would be much more time in the remaining 3 years to look at the data and identify solutions to the existing priorities, or any others that arose. He added that the money would have to be allocated and spent in accordance with the Council’s funding processes to ensure there was good governance but once the Partnership had agreed a project it would only need to be put forward to the Cabinet Member for Communities, Leisure and Tourism so it was not an onerous process. It was agreed that Officers would provide Partnership Members with details on the funding process with the notes of the meeting. <b>ACTION – S DAVIS</b></p>
<b>3</b>	<b>Approval of the Terms of Reference</b>
	<p>Reference was made to the Terms of Reference and the Chairman stated that if anyone had any views on them, they could let him or the Officers know as they would be reviewed in a year’s time. In addition, draft Ground Rules were also circulated for comment and similarly Partnership members were asked to let the Chairman or Officers know if they had any comments.</p>
<b>4</b>	<b>Discussion of the 3 Community Partnership Objectives</b>
	<p>The meeting split into 3 Groups to consider each of the objectives identified at the Workshop to see what the current need was, what was currently available and if there were any gaps and, if so, what solutions/projects could be identified (see attached notes of table discussions).</p>

### **Transport**

Whilst it was noted that the East Suffolk Partnership Board would be looking at Transport from a District perspective, it was decided that it would be useful for the Partnership to take the next three months to look at the data on this issue and what was already provided for further detailed consideration in 2020/21. In the meantime, it was agreed that a Task and Finish Group would be established, led by Zoe Botten and Lesley Hill, to look into this issue further and report back to the next meeting with any possible “quick win” projects that could be supported in the current financial year as well as any ideas that could be explored in 2020/21.

#### **ACTION – ZOE BOTTEN AND LESLEY HILL**

A number of existing projects such as CATS and The Wardens were referred to, as well as known issues such as Licensing Regulation changes and the perception that young people were having difficulties getting to College. The point was made that the Partnership needed to challenge perceptions with data wherever possible.

### **Regeneration/High Street**

The Partnership agreed that this objective should be pursued in 2020/21 and reference was made to several existing projects that could be funded in 2019/20 such as the Leiston Community Garden and Saxmundham signage and information boards. Other possible projects that could be supported such as Town Trails were also suggested. Whilst it was acknowledged that the larger towns already had a lot of projects that could be financially supported, the importance of not forgetting the villages was stressed. The point was also made that the Partnership should try to lever in matchfunding for projects where possible to demonstrate value for money and partnership working.

It was decided that a Task and Finish Group would be formed, led by Morag McInness and Marianne Fellowes, to look into this issue further and report back to the next meeting with any possible “quick win” projects that could be supported in the current financial year, as well as any ideas that could be explored in 2020/21.

#### **ACTION – MORAG MCINNESS AND MARIANNE FELLOWES**

### **Housing**

Concern was expressed that this was such a large topic with very little that would be within the Partnership’s sphere of influence other than perhaps promoting grant schemes that already existed. The point was made that Housing might be a topic that could link in with other Partnerships as it was so large and, in some cases, required a strategic approach.

It was decided that this objective would be held in abeyance until 2020/21 to enable the Partnership to focus on the other two objectives for the remainder of 2019/20.

5	<b>Review of the Membership of the Community Partnership</b>
	<p>The Partnership identified the following who could be invited to participate in the Partnership to progress the objectives:</p> <p><b>Transport:</b></p> <ul style="list-style-type: none"> <li>- Elspeth Gibson (already a core Partnership Member as part of Leiston Together)</li> <li>- CATS</li> <li>- Jenny Stockman, Seckford Foundation</li> <li>- The Wardens</li> </ul> <p><b>Economic Regeneration/High Street:</b></p> <ul style="list-style-type: none"> <li>- Aldeburgh Business Association</li> <li>- Art Station, Saxmundham</li> </ul> <p>A query was raised as to why all the Parishes within the Partnership area had not been invited to attend. It was explained that, because of the large number of Parishes within Partnership areas – some had over 30, SALC had agreed on behalf of the Council to ask Parishes to nominate one representative for each District Ward to be a core Partnership Member with the idea that they would then disseminate the information back to the other Parishes. The point was made that, in addition to this, the Partnership could always invite specific Parishes to become involved in particular projects. For this particular Partnership, it was explained that Knodishall was the Parish Council representative for the Aldeburgh and Leiston Ward and Saxmundham did not have any Parishes. Several Partnership members stated that they felt that all Parishes within a Partnership area should be invited to attend although it was unlikely all would do so. It was noted that the approach used was set out in the Partnership’s Terms of Reference and the Chairman agreed to feedback the Partnership’s views. <b><u>ACTION – T COOPER</u></b></p> <p><b>ADDENDUM: Subsequent to the meeting, the Chairman has provided the following clarification in response to the question why all parishes were not invited:</b></p> <p>We have a terms of reference in place which is quite clear in relation to the structure of the local community partnerships and the makeup of the core membership. I would not want to put forward such a change to the terms of reference at this stage, to make all parishes part of the core membership, as this could lead to some partnerships having in excess of 20+ parishes.</p> <p>To resolve concerns raised within our Aldeburgh, Leiston, Saxmundham &amp; Villages CP, I would like to invite parishes to attend once they have seen the action plan, so should a parish feel that we have on our agenda something that a representative from the parish would have something to add, or it involves their Parish directly then they would be invited to attend.</p>



<b>6</b>	<b>Funding for 2019/20 and 2020/21</b>
	The Partnership noted that £10K funding was available in 2019/20 and £25K in 2020/21.
<b>7</b>	<b>Date of Next Meeting</b>
	It was agreed that the next Partnership meeting would be held on 23 March 2020 at 6pm at a venue to be confirmed.

The meeting ended at 8.25pm.



# Aldeburgh, Leiston, Saxmundham and Villages Community Partnership

27 January 2020

## Discussion on the 3 Objectives Identified at the November 2019 Workshop

### Objective 1 – Transport Links and Access to Services

What is the need?	What is currently available?	Where are the gaps and what solutions can be identified/project?
<b>Table 1 (J Fisher, C Rinder, S Mortimer, D Wareing, L Bennett)</b>		
Trains: - reliable, meet needs - connections with buses	Regular train services	Comms with train operators and bus operators to ensure connections work
Buses - Sunday and evening services beyond 7pm		Free travel and parking when attending community events to encourage attendance
CT: - Volunteer drivers to ensure services run - evening services and weekends - Expansion of voluntary car services - Use of bus passes (funding)	CATS: - on demand but costs per passenger - accessible vehicles - volunteer car services Suffolk Car Share Scheme	
Cars: - Electric Charging points - Difficulties with different charging schemes and being registered - few and far between	Plug in Suffolk Scheme - charging points located within businesses with parking Wheels to work scheme – Scoots	
Local Health Services so people do not need to travel eg eye and breast screening		
Transport to schools: - many primary school children walk - High school require transport – further distance travelled – use own minibuses	Seckford Foundation has buses available during the day. After hours?	

Cycling: - Lack of cycle paths - fast, narrow roads unsafe for cycling - Road conditions – pot holes dangerous - Brambles dangerous	Cycle paths – Leiston to Knodishall and to Sizewell	
<b>Table 2 (M Fellowes, S Watson, N Black, M McInnes, N Khan)</b>		
Young people – getting from the towns and villages to college Lowestoft and time it takes	Data from the colleges (Skills Team SCC) of enrolment by where they live	A community transport scheme: - car share/parents - mopeds to work schemes
Buses don't connect with trains (for all age groups) and none after 7pm (catering students have to do the late shift or extra activities for all)	CATS bus – any opportunity to expand to include students to college? (7am-7pm?)	Taxi share for 3 or 4?
Costs/means tested	County has targets – NEET (transport issues reduces attainment and sign up to college)	Partnerships with colleges/businesses
Other potential users?	Is link to Saxmundham train station better option?	
Evening transport – Sax to Leiston for cinema/sports centre - Leiston/Sax to Aldeburgh for work	There is a lot of mapping – where is it? - what has been tried before? - how are people travelling anyway? - AGNES – transport to hospital appointments?	
None on Sundays		
<b>Table 3 (J Bond, L Hill, J Findlay, S Lambert, Z Botten)</b>		
More Community transport	CATS The Wardens @ Sizewell (children holiday clubs) (both days)	Barriers: - New Regulations operating the service - Question another vehicle? - Vehicle maintenance costs? - One stop shop
Dementia Project		
Rural Coffee Caravan		
Worry tree		
Young People – Education		

## Objective 2 – Economic Regeneration/High Street

What is the need?	What is currently available?	Where are the gaps and what solutions can be identified/project?
<b>Table 1 (J Fisher, C Rinder, S Mortimer, D Wareing, L Bennett)</b>		
Access to training and employment opportunities	Saxmundham – new houses	
Leiston & Saxmundham – reinvigorated high street to attract people to the area	<p>Aldeburgh:</p> <ul style="list-style-type: none"> <li>- Buzzing high street due to increased tourism and richer clientele</li> <li>- Cinema</li> </ul> <p>Leiston:</p> <ul style="list-style-type: none"> <li>- Cinema</li> <li>- Longshop Museum</li> <li>- Business Association recently relaunched</li> <li>- Refurbished sports centre</li> <li>- Cafes</li> <li>- Land available for housing</li> </ul>	Leiston & Saxmundham – Destination point. Attractions. Destination Management Organisation – ESC promotion
Make it more appealing for people to run businesses (small)		Analysis of the high streets to determine what people want rather than travelling to shops
Reduce barriers to taking on apprentices		Do shops/businesses fulfil need for rural customers
Support offered to start up cost of businesses		<p>Opportunities through Sizewell development:</p> <ul style="list-style-type: none"> <li>- employment</li> <li>- supply chain</li> <li>- jobs – Sizewell major employer – others?</li> </ul>
Increase aspirations to run small businesses		
Housing (affordable) for local people		
<p>Transport:</p> <ul style="list-style-type: none"> <li>- young people to access training/employment</li> <li>- shoppers coming in</li> <li>- workers to work in businesses</li> </ul>		
<b>Table 2 (M Fellowes, S Watson, N Black, M McInnes, N Khan)</b>		
Different needs for the villages	People and Places – Market Town Data	Shop – community pop up scheme

Focus on rurality?	Different qualities in different areas - have different things to celebrate	Community use of High Streets eg looking at mobile banking/shops to go round rural communities
Links back to transport	CLT	High Street pot – a fund for events that bring experiences to increase footfall – “Town Centre events budget” for each part of the CP area
Promoting the “middle part” of the East Suffolk county	Masterplanning Magnox – Business Association/Suffolk Coast Business	
<b>Table 3 (J Bond, L Hill, J Findlay, S Lambert, Z Botten)</b>		
Saxmundham regeneration of the High Street	<ul style="list-style-type: none"> <li>- Market (eg Ely Market), Vegan, Antiques</li> <li>- Town Centre signage and information boards</li> <li>- Urban Designer – holistic approach</li> </ul>	Neighbourhood Plan
Place to visit “meeting hub”	Leiston CLT Phase 1 Project “community garden”: <ul style="list-style-type: none"> <li>- £5K-£8K: Matchfunding</li> <li>- Garden Designer</li> <li>- Hard Landscaping</li> <li>- Plants</li> <li>- SYAs</li> </ul> Leiston Together Priorities Aldeburgh – Secondary Centre Support	Destination Management Organisation
Business Rates	CIL structure	Sizewell/EDF
Small Business Support/Tax Relief/Apprenticeship Support	People and places mapping	More community/change of use for the high streets eg events
Free parking on event days etc	Magnox/EDF	Shop front scheme – shop front uniformity
Free train/bus tickets		

### Objective 3 - Housing that meets local needs

What is the need?	What is currently available?	Where are the gaps and what solutions can be identified/project?
<b>Table 1 (J Fisher, C Rinder, S Mortimer, D Wareing, L Bennett)</b>		
Suitable Housing for Local people to remain in the area they are familiar with and have connections with		
Affordable to purchase and run		
Housing on transport routes		
Up to standard housing	Schemes – Warmer Homes, Loft Insulations	Subsidised handyman to improve condition of houses Use local groups to connect with potential beneficiaries Comms to raise awareness of schemes – warmer homes, energy efficiency Loop holes for more people to access More research/data into housing ownership/tenure type that are in poor condition
Connectivity between residential areas so communities are connected eg footpaths and cycleways		
How do developers know what the housing needs are?	Gateway to Homechoice figures 30% affordable housing CAS Housing Survey to determine need including hidden need and those with local connections looking to return	CAS Housing Surveys – funding to support communities for surveys
<b>Table 2 (M Fellowes, S Watson, N Black, M McInnes, N Khan)</b>		
Knodishall - Not building housing due to flood plain		Can Parishes/Towns build and become landlords?
Aldeburgh - second homes - “affordability” for local workers - need smaller units to downsize - care home provision - new housing needs assessment		

Leiston & Saxmundham - Loss of young peoples (temporary supported housing)		Buy any empty premises?
Housing needs work/data across the whole of Partnership and rural areas	Stock condition? Heating? Empty homes	Strategic Project for the CP Board? Should we even be looking at this one as a CP? Better connected planning – influencing role - policy Promote grant schemes
	Promote Schemes & Grants? Green Schemes	
<b>Table 3 (J Bond, L Hill, J Findlay, S Lambert, Z Botten)</b>		
Changing requirements for suiting changing circumstances and ages (Leiston CLT project)		Housing Needs Survey – Saxmundham and Leiston
Youth Accommodation – “bridging beds” – within the community		
2 bed houses (both market and affordable)	Builders building too large houses which are affordable to few/high profit	Ensuring affordable element of planning applications are retained and built Housing stock being retained within the affordable market and not lost permanently to market
Fit for purpose		
Consultation for insulation value information		