



East Suffolk  
Community  
Partnerships  
*Bringing ideas to life*

Melton  
Woodbridge  
& Deben  
Peninsula

## Melton, Woodbridge and Deben Community Partnership Meeting

Tuesday 13 December 2022, 6pm

Deben Conference Room, East Suffolk House, Riduna Mark, Station Road, Melton, IP12 1RT

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### Partnership Priorities

- Increase Community Cohesion and participation by increasing the use of existing community spaces.
  - Improve digital access for older people by providing digital and social media training, to increase participation in the digital world.
  - Understanding local young people's need for youth provision so that we can design solutions that work for them.
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### Meeting Goals

1. To concentrate on the Community Partnership's priority on young people.

Standing Items		Lead	Supporting papers
1	Action Notes (including workshop outcomes)	Matt Makin, Democratic Services Officer	Attached
2	Community Partnership Board Update	Luke Bennett, Partnerships Manager	None
3	Current projects update	Julia Catterwell, Communities Officer	None
4	Community issues, including Youth Voice themes	All	None – Discussion
5	Date of the next meeting	All	None
Monday 20 February 2023, 6pm Deben Conference Room, East Suffolk House, Riduna Park, Station Road, Melton, IP12 1RT			
Meeting Items		Lead	Supporting papers
6	Review of Ground Rules	James Mallinder, Community Partnership Chair	Yes

<b>7</b>	Results of the Young People's Survey	Caroline Rutherford, Just42 Youth Clubs / Poppy Lovell, Community Action Suffolk	None – Presentation/Discussion
Focus questions 1. What do the results mean? 2. What projects can meet the needs of young people as identified in the survey?			

<b>Chair:</b> James Mallinder (East Suffolk Council)  <b>Vice-Chair:</b> Kay Yule (East Suffolk Council)  <b>Communities Officer:</b> Julia Catterwell <a href="mailto:julia.catterwell@eastsoffolk.gov.uk">julia.catterwell@eastsoffolk.gov.uk</a>	<b>Partnership Organisations:</b> East Suffolk Council Suffolk County Council Local Town and Parish Councils Suffolk Constabulary Great Yarmouth and Waveney Clinical Commissioning Group Community Action Suffolk Lowestoft Rising Business Community Youth Community Environment
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<p><b>Filming, Videoing, Photography and Audio Recording at Partnership Meetings</b></p> <p>Members of the partnership may record / film / photograph or broadcast this meeting.</p> <p>The Council cannot guarantee public seating areas will not be filmed or recorded. By entering the Meeting Room and sitting in the public seating area, those present will be deemed to have consented to the possible use of filmed images and sound recordings. If you do not wish to be recorded, please speak to a member of the Democratic Services team at the earliest opportunity.</p> <p>If you require this document in large print, audio or Braille or in a different language, please contact the Democratic Services Team on 01502 523521 or email:  <a href="mailto:democraticservices@eastsoffolk.gov.uk">democraticservices@eastsoffolk.gov.uk</a> </p>
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## Melton, Woodbridge and Deben Peninsula Community Partnership

### Action Notes of the Meeting held on Tuesday 16 August 2022 at 6pm at East Suffolk House

#### Core Membership:

ESC Councillors – Rachel Smith-Lyte, Kay Yule (Vice-Chair & chairing the meeting in James Mallinder's absence)

Town and Parish Councils – Verity Brown (Bromeswell Parish Council and on behalf of Verity Danziger), Richard Jesty (Boyton Parish Council), Mark Packard (Melton Parish Council), Clare Walker (Bawdsey Parish Council)

Partnership Organisations – Samuel Gilkes (Suffolk Constabulary), Tracey Green (Woodbridge INT), Jane Healey (Woodbridge Transition), Geoff Holdcroft (Choose Woodbridge), Cathy O'Brien (Seckford Foundation), Nikki Pemberton (Woodbridge INT), Caroline Rutherford (Just42)

Others present – Luke Bennett (ESC Partnerships Manager), Julia Catterwell (ESC Communities Officer), Matt Makin (ESC Democratic Services Officer (Regulatory))

Item	Discussion
1.	<b>Action Notes</b>  The action notes were agreed by consensus.  A short update was provided on the actions taken, which had resulted from that meeting.
2.	<b>Community Partnership Board Update</b>  Luke Bennett (LB) summarised the written update that had been circulated with the agenda.  <b>ACTION</b> – Julia Catterwell to speak to Andy Jolliffe regarding SPOT Wellbeing.  The Community Partnership discussed rural transport issues.



3.	<p><b>Current Projects Update</b></p> <p>Julia Catterwell (JC) confirmed there were no updates to present at this time.</p>
4.	<p><b>Community Issues, including Youth Voice Themes</b></p> <p><i>New core members</i></p> <p>It was agreed by consensus to add the following partnership organisations to the core membership:</p> <ul style="list-style-type: none"> <li>• Bromeswell Parish Council (Verity Danziger)</li> <li>• Eyke Parish Council (representative to be confirmed)</li> <li>• Orford, Gedgrave &amp; Sudbourne Hall Good Neighbour Scheme (Corinne Lusher)</li> <li>• Wednesdays Child (Debbie Watson)</li> <li>• Riding for the Disabled Association, Woodbridge (Kelvin Silburn)</li> <li>• Woodbridge Transition (Jane Healey)</li> <li>• Seckford Foundation (Cathy O'Brien)</li> <li>• Woodbridge Integrated Neighbourhood Team (Nikki Pemberton)</li> </ul> <p><i>Refreshed Data Pack</i></p> <p>The Community Partnership received a presentation from JC on the refreshed data pack for the Community Partnership area, which covered the following topics:</p> <ul style="list-style-type: none"> <li>• Population</li> <li>• Deprivation</li> <li>• Health and social care</li> <li>• Employment and education</li> <li>• Housing</li> <li>• Environment</li> <li>• Community/services</li> </ul> <p>There was some discussion on the key issues arising from the latest data, particularly on the lack of rural transport provision in the Community Partnership area.</p>



5.	<p><b>Date of the next meeting</b></p> <p>Matt Makin (MM) advised that the next meeting had been moved from 15 December due to room availability. The new meeting date was confirmed as <b>Tuesday 13 December, 6pm in the Deben Conference Room, East Suffolk House, Melton.</b></p>
6.	<p><b>Warm spaces in the community</b></p> <p>Kay Yule (KY) introduced the topic and invited JC to set out the workshop task.</p> <p>JC outlined East Suffolk Council's "Ease the Squeeze" campaign to combat the cost of living crisis and provided detail on the warm homes project that formed part of the campaign, including project funding.</p> <p>The Community Partnership split into four groups to discuss potential locations in its area where warm rooms could be hosted. The Community Partnership then came together and fed back on identified locations.</p> <p><b>ACTION</b> – Julia Catterwell to investigate feasibility of suggested venues as part of the warm homes project.</p>
7.	<p><b>Growing spaces – motion from East Suffolk Council</b></p> <p>JC introduced the topic and summarised the motion passed by East Suffolk Council, which had asked Community Partnerships to look at what growing spaces in their areas.</p> <p>The Community Partnership split into four groups to discuss potential community spaces in its area where growing spaces could be established. The Community Partnership then came together and fed back on identified locations.</p> <p><b>ACTION</b> – Julia Catterwell to review the suggested venues and see if growing spaces could be facilitated.</p>

The meeting concluded at 7.50 pm

## **Melton, Woodbridge and Deben Peninsula Community Partnership 22<sup>nd</sup> September 2022**

**Warm Rooms Workshop:** Discussion around groups as to locations and venues that could be supported through the 'ease the squeeze' campaign with the community partnership contributing funding if needed. Identified that the biggest problem would be finding volunteers to help 'man' the venues, especially in rural areas. It was suggested to look at venues that already have established groups.

Salvation Army Woodbridge – application sent to Alan Hill

Long shed and Community Hall Woodbridge – Kay to forward

St Felix Rendlesham – application sent and returned

Framfield House – health spaces are unable to offer due to pandemic

St Marys – application sent, cannot support

Bawdsey/Boyton/Bromswell Village Hall – application sent to clerks

Hollesley Village Hall – unable to support due to no volunteers

St Andrews/Methodist Church – application sent

Burness Rooms Melton – unable to support

Woodbridge Football club – application sent

Rugby Club – application sent

Melton Pavilion – unable to support as pavilion not ready

Sutton Hoo – application sent – unable to assist

Ufford Park – not cp area

Sea scouts – application sent and returned.

**Community Gardening workshop:** all agreed to need to start planning for growing season and need members to find out what is in their local area already and see if we can expand on. Need members to take lead on some of the ideas discussed. Also from a horticultural point of view, too late for veg to be ready for winter.

Spuds in sacks/pots etc

Transition Orchards

Space saving (peas & beans)

Flower gardens with veg

Council land? small area near boating pond being discussed

? would schools let public use land to grow, access at weekends only – local schools contacted; no replies.

Grow vertically – hydro growing

Community orchards, Melton recreation ground – they do have some unused land near the play area. This is being discussed with resident group (old St Audrys site).

Stables, manure (Punch trust)

Alt gardens (edible Todmorden)

No dig/permaculture/companion planting

Critical mass to share watering

Sutton hoo, they have lots of volunteers? use their land as a community space

Food forest; create 'rain forest' big plants, small plants etc

Riduna holdings – East Suffolk House

Orwell housing/flagship – Deben view and green area at Peterhouse crescent

Grow pots in Woodbridge Town Centre – each pot sponsored by a shop who will take ownership in watering. Pick your own. Discussed and not viable

## Melton, Woodbridge and Deben Peninsula

### **Meeting Ground Rules**

1. Bring your experience, ideas, knowledge, skills and enthusiasm and be prepared to share this with the rest of the group.
2. Respect other people's views and opinions and remember not to dominate the meeting with issues relating to just your area or your political views.
3. Everyone is encouraged to participate throughout the entire meeting and treat everything you hear as an opportunity to learn and grow.
4. Allow every voice to be heard, avoid side conversations and value other people's contributions.
5. Come prepared to each meeting having completed any agreed actions from previous meetings or Task and Finish Groups - Staying on schedule is everyone's responsibility.
6. Be honest and respect confidentiality
7. Expect to be surprised and remain open to new ways of doing things and ensure you understand the pros and cons of every option, not just those you prefer.
8. Ask questions to seek clarification when you don't understand the meaning of someone's comments
9. Bring your humour and have fun!