APPENDIX B



SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE Thursday, 14 September 2023

| Subject | SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE – MID-YEAR BUDGET MONITORING REPORT 2023/24 |
|------------|---|
| Supporting | Kerry Blair |
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| | |

| Is the report Open or Exempt? | OPEN |
|-------------------------------|------|
|-------------------------------|------|

| Category of Exempt Information | N/A |
|--|-----------|
| and reason why it is NOT in the | |
| public interest to disclose the | |
| exempt information. | |
| Wards Affected: | Southwold |
| | |

Purpose and high-level overview

Purpose of Report:

This report provides the Committee with a mid-year overview of financial performance against approved budgets for 2023/24.

Recommendation/s:

The Committee is recommended to:

1. Review the Mid-Year Budget Monitoring Report 2023/24 and report this to Cabinet.

Impact Assessment

Governance:

None directly arising from this report.

Environmental:

None directly arising from this report.

Equalities and Diversity:

None directly arising from this report.

Financial:

The financial monitoring and reporting information is provided in Section 2 and 3.

Legal:

None directly arising from this report.

Risk:

None directly arising from this report.

Harbour Business Plan Priorities

To be added when the plan is in place.

East Suffolk Council Strategic Plan Priorities

| Select the themes of the <u>Strategic Plan</u> which are supported by this proposal: | | | |
|--|--------------------------------------|-------------|--|
| T01 | Growing our Economy | \boxtimes | |
| T02 | Enabling our Communities | \boxtimes | |
| Т03 | Maintaining Financial Sustainability | \boxtimes | |
| т04 | Delivering Digital Transformation | | |
| T05 | Caring for our Environment | \boxtimes | |

Background and Justification for Recommendation

| | Background facts | | | | | |
|-----|--|--|--------------------------------------|-------------------------------------|--|--|
| 1 | 5 | | | | | |
| | Committee will; | | | | | |
| | monitor performance again where this is required, and | st approved budg | ets and take app | propriate action | | |
| | make a six monthly and ann | ual report to the | Cabinet reportin | on on | | |
| | performance against budget. | | easinetreportin | .5 011 | | |
| | | | | | | |
| | Current position | | | | | |
| .1 | A mid-year budget monitoring sur | mmary for Southv | vold Harbour, th | e Caravan and | | |
| | Camping Site, and a combined po | - | | | | |
| | detail is provided in Appendix B. | Sections 2.2 to 2. | 8 below, provide | e commentary c | | |
| | the mid-year position. | | | | | |
| .2 | Southwold Harbour Income | | | | | |
| | | | | | | |
| | 1 April 2023 – 23 August 2023 | Actuals + Commitments | Budget | Variance | | |
| | Mooring Fees/Harbour Dues | £(87,404.00) | £(82,200.00) | £(5,204.00) | | |
| | Property Lettings | £(53,222.00) | £(27,480.00) | £(25,742.00) | | |
| | Other Fees & Charges | £(21,105.00) | £(15,400.00) | £(5,705.00) | | |
| | Total Income | £(161,731.00) | £(125,080.00) | £(36,651.00) | | |
| 2.3 | The mid-year income position for £25k of income received in advan and storage charges. Income fror budget. Income from the sale of Southwold Harbour Expenditure | ce of the second l n Mooring Fees a | half of the year, nd Harbour Dues | for property ren s are £5k above | | |
| | | Actuals + | | | | |
| | 1 April to 23 August 2023 | Commitments | Budget | Variance | | |
| | Employee Expenses | £40,771.00 | £39,975.00 | £796.00 | | |
| | Transport Expenses | £0.00 | £492.00 | £(492.00) | | |
| | Premises Expenses | £15,014.00 | £34,078.00 | £(19,064.00) | | |
| | r ternises Experises | | | | | |
| | Supplies & Services | £74,230.00 | £21,730.00 | £52,500.00 | | |

The mid-year expenditure position for the Harbour shows an overspend of £34k but it is expected it will be £17k overspent at year end due to the cost of the hydrographic survey (£22,300).

Premises Costs – there is a budget provision of £22k for planned and responsive repairs and maintenance during the first half of the year. To date there has been no spend on planned maintenance, although the work on the French Drain on Harbour Road has yet to commence. There is a variance of £8k on responsive maintenance to date due to spending on Health & Safety work at SO5E, the survey of the Washout Zone, and CCTV costs.

Supplies and Services – there is £43k overspend in this area at the end of Quarter 2. Contributing variances are: North Quay ground radar survey/hydrographic survey (£22k); New engine for the harbour launch (£9k); Diesel for sale (£7k); and Health & Safety Fishing Compound (£4k).

2.4 Southwold Harbour Net Position

The below table brings together the direct income and expenditure in Sections 2.2 and 2.3, to present the overall net summary position for the Harbour, a surplus of £3k against the budget to the end of Quarter 2, which indicates the account is performing in line with the budget. The forecast to year-end (31 March 2024) is that the harbour's outturn net expenditure will be at break-even.

| 1 April 2023 – 23 August 2023 | Actuals + Commitments | Budget | Variance |
|----------------------------------|--------------------------|---------------|--------------|
| Mooring Fees/Harbour Dues | £(87,404.00) | £(82,200.00) | £(5,204.00) |
| Property Lettings | £(53,222.00) | £(27,480.00) | £(25,742.00) |
| Other Fees & Charges | £(21,105.00) | £(15,400.00) | £(5,705.00) |
| Total Income | £(161,731.00) | £(125,080.00) | £(36,651.00) |
| | | | |
| Employee Expenses | £40,771.00 | £39,975.00 | £796.00 |
| Transport Expenses | £0.00 | £492.00 | £(492.00) |
| Premises Expenses | £15,014.00 | £34,078.00 | £(19,064.00) |
| Supplies & Services | £74,230.00 | £21,730.00 | £52,500.00 |
| Total Cost | £130,015.00 | £96,275.00 | £33,740.00 |
| | | | |
| Total Direct | | | |
| Income/Expenditure | £(31,716.00) | £(28,805.00) | £(2,911.00) |

2.5

Southwold Caravan and Campsite Income

| 1 April 2023 – 23 August 2023 | Actuals + Commitments | Budget | Variance |
|----------------------------------|--------------------------|---------------|---------------|
| Static Caravan Fees | £(268,194.50) | £(297,000.00) | £28,805.50 |
| Touring Fees | £(390,845.99) | £(289,100.00) | £(101,745.99) |
| Other Fees & Charges | £(6,747.00) | £(5,002.00) | £(1,745.00) |
| Total Income | £(665,787.49) | £(591,102.00) | £(74,685.49) |

| The mid-year income position budget for the year to date l | by £75k. The bu | ıdget incl | udes an allow | vance for empty | |
|--|---|--|---|--|--|
| static sites, and it is likely the outturn. It is expected that t although this is dependent c | he income will s | still be £4 | l6k over budg | et at year end, | |
| Southwold Caravan and Campsite Expenditure | | | | | |
| 1 April 2023 – 23 August 2023 | Actuals + Commitments | Budge | et Vai | riance | |
| Employee Expenses | £112,066.00 | £95,85 | | 16,208.00 | |
| Transport Expenses Premises Expenses | £1,515.00 £131,962.00 | £53 £81,78 | 33.00 38.00 £ | £982.00 50,174.00 | |
| Supplies & Services Total Cost | £47,661.00 £293,204.00 | £18,53 £196,71 | | 29,129.00 | |
| staff. By outturn this variance Premises Costs – the oversp new shower block (£32k) an there has been an issue with should result in a reduction Supplies & Services – The ke Bollards and other Health & <u>Consultancy Costs (Surveys f</u> Southwold Caravan and Car | end to date of f d the refurbishr n the electricity of electricity cos ey variances are Safety upgrade | 250k is du nent of tl meter an sts of c£1 Repairs { | ue in large par he toilet block d this is unde .6k. & Maintenand | t to the cost of t (£14k). Howeve r investigation a | |
| | | r static sit | | | |
| The below table brings toge 2.6, to present the overall no deficit of £22k against the bu forecasts to year-end (31 Ma campsite will be a small surp | mpsite Net Posi ther the direct in et summary pos udget for the ye arch 2024) sugg | r static sit tion ncome ar ition for ar to the | te) (£8k). nd expenditur the Caravan a end of Quart | s (£13k); and re in Sections 2.5 and Campsite, a er 2. However, | |
| The below table brings toget 2.6, to present the overall ne deficit of £22k against the be forecasts to year-end (31 Ma | mpsite Net Posi ther the direct in et summary pos udget for the ye arch 2024) sugg plus of c£21k. Actual | r static sit tion ncome ar ition for ar to the est that t | te) (£8k). nd expenditur the Caravan a end of Quart | s (£13k); and re in Sections 2.5 and Campsite, a er 2. However, | |
| The below table brings toget 2.6, to present the overall no deficit of £22k against the bu forecasts to year-end (31 Ma campsite will be a small surp 1 April 2023 – 23 August 202 Static Caravan Fees | mpsite Net Posither the direct inet summary posiditionudget for the yearch 2024) suggitblus of c£21k.ActualCommitric£(268,11) | r static sit tion ncome ar ition for ar to the est that t s + nents 94.50) f | te) (£8k). nd expenditur the Caravan a end of Quart the outturn fo Budget E(297,000.00) | s (£13k); and re in Sections 2.5 and Campsite, a er 2. However, r the caravan an <u>Variance</u> £28,805.50 | |
| The below table brings toget 2.6, to present the overall no deficit of £22k against the bu forecasts to year-end (31 Ma campsite will be a small surp <u>1 April 2023 – 23 August 202</u> Static Caravan Fees Touring Fees | mpsite Net Posither the direct inet summary posiudget for the yearch 2024) suggblus of c£21k.ActualCommitin£(268,11)£(390,8-11) | r static sit tion ncome ar ition for ar to the est that t s + nents 94.50) f 45.99) f | te) (£8k). Ind expenditur the Caravan a end of Quart the outturn fo Budget E(297,000.00) E(289,100.00) | s (£13k); and re in Sections 2.5 and Campsite, a er 2. However, r the caravan an Variance £28,805.50 £(101,745.99) | |
| The below table brings toget 2.6, to present the overall no deficit of £22k against the bu forecasts to year-end (31 Ma campsite will be a small surp 1 April 2023 – 23 August 202 Static Caravan Fees | mpsite Net Posither the direct inet summary posiudget for the yearch 2024) suggblus of c£21k.ActualCommitin£(268,11)£(390,8-11) | r static sit tion ncome ar ition for ar to the est that t s + nents 94.50) f 45.99) f 47.00) | te) (£8k). nd expenditur the Caravan a end of Quart the outturn fo Budget E(297,000.00) | s (£13k); and re in Sections 2.5 and Campsite, a er 2. However, r the caravan an <u>Variance</u> £28,805.50 | |
| The below table brings toget 2.6, to present the overall no deficit of £22k against the bu forecasts to year-end (31 Ma campsite will be a small surp 1 April 2023 – 23 August 202 Static Caravan Fees Touring Fees Other Fees & Charges | mpsite Net Posi ther the direct in et summary pos udget for the ye arch 2024) sugg blus of c£21k. Actual <u>3</u> £(268,11 £(390,84 £(665,75) £112,0 | r static sit tion ncome ar ition for ar to the est that t s + nents 94.50) f 45.99) f 47.00) 87.49) f | te) (£8k). nd expenditur the Caravan a end of Quart the outturn fo Budget E(297,000.00) E(289,100.00) £(5,002.00) | s (£13k); and re in Sections 2.5 and Campsite, a er 2. However, r the caravan an Variance £28,805.50 £(101,745.99) £(1,745.00) | |

| Supplies & Services | £47,661.00 | £18,532.00 | £29,129.0 |
|---|------------------------------|-------------------------------|---------------------------|
| Total Cost | £293,204.00 | £196,711.00 | £96,493.0 |
| Total Direct Income/Expenditure | £(372,583.49) | £(394,391.00) | £21,807.5 |
| Combined Net Position | | | |
| his table brings together the mid | | | |
| and Camping Site. This shows an expenditure of £19k. As reference | • | | |
| Campsite is underperforming agai | | | |
| | | , | , |
| 1 April 2023 – 23 August 2023 | Actuals + Commitments | Budget | Variance |
| | | | |
| Mooring Fees Property Lettings | £(87,404.00) £(53,222.00) | £(82,200.00) £(27,480.00) | £(5,204.00 £(25,742.00 |
| Static Caravan Fees | £(268,194.50) | £(27,480.00) £(297,000.00) | £28,805.50 |
| Touring Fees | £(390,845.99) | £(289,100.00) | £(101,745.99 |
| Other Fees & Charges | £(27,852.00) | £(20,402.00) | £(7,450.00 |
| Total Income | £(827,518.49) | £(716,182.00) | £(111,336.49 |
| Employee Expenses | £152,837.00 | £135,833.00 | £17,004.00 |
| Transport Expenses | £1,515.00 | £1,025.00 | £490.00 |
| Premises Expenses | £146,976.00 | £115,866.00 | £31,110.00 |
| Supplies & Services | £121,891.00 | £40,262.00 | £81,629.00 |
| Total Cost | £423,219.00 | £292,986.00 | £130,233.00 |
| Total Direct Income/Expenditure | £(404,299.49) | £(423,196.00) | £18,896.5 |
| | | | |
| Support Recharges (Year End Charge) | £0.00 | £0.00 | £0.0 |
| Total Indirect | | | |
| Income/Expenditure | £0.00 | £0.00 | £0.0 |
| | | £(423,196.00) | £18,896.5 |

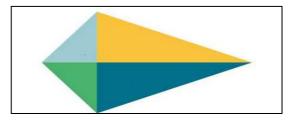
| 3 | How to address current situat | tion | | | |
|-----|--|--|--------------------------------------|---|--|
| 3.1 | Appendix C includes a year-end forecast position as at the end of Quarter 2 for Southwold Harbour and the Caravan and Camping Site. | | | | |
| 3.2 | The table below provides a year-en Harbour and the Caravan and Camp commitments for the remainder of Southwold Caravan and Campsite | osite. This is base the year and pri | ed on the mid-y or year trends. | | |
| | | Forecast for year | Budget for Year | Forecast Variance for the Year | |
| | Mooring Fees | £(110,000.00) | £(94,000.00) | £(16,000.00) | |
| | Property Lettings | £(64,000.00) | £(66,000.00) | £2,000.00 | |
| | Static Caravan Fees | £(268,194.50) | £(297,000.00) | £28,805.50 | |
| | Touring Fees | £(372,000.00) | £(295,000.00) | £(77,000.00) | |
| | Other Fees & Charges | £(75,000.00) | £(74,400.00) | £(600.00) | |
| | Total Income | £(889,194.50) | £(826,400.00) | £(62,794.50) | |
| | Employee Expenses | £327,050.00 | £332,900.00 | £(5,850.00) | |
| | Transport Expenses | £3,200.00 | £2,800.00 | £400.00 | |
| | Premises Expenses | £228,000.00 | £208,100.00 | £19,900.00 | |
| | Supplies & Services | £135,200.00 | £107,700.00 | £27,500.00 | |
| | Total Cost | £693,450.00 | £651,500.00 | £41,950.00 | |
| | Total Direct Income/Expenditure | £(195,744.50) | £(174,900.00) | £(20,844.50) | |
| | Support Recharges (Year End Charge) | £109,800.00 | £109,800.00 | £0.00 | |
| | Total Indirect Income/Expenditure | £109,800.00 | £109,800.00 | £0.00 | |
| | TOTAL INCOME STATEMENT | £(85,944.50) | £(65,100.00) | £(20,844.50) | |
| 3.3 | Income is forecast to be above bud the budget for static caravans but u The overall improving position in in on responsive repairs and the rising | ip against budge come is partially | t for mooring fe offset by additi | es and touring fees onal expenditure | |
| 3.4 | | | | | |
| 3.5 | meeting, along with the Draft Budg | The overall net position is expected to be a £21k favourable variance against budget. The Committee will receive the Quarter 3 Budget Monitoring Report at its January meeting, along with the Draft Budget for 2024-25. The proposed schedule of fees and charges for next year will be presented at the November meeting. | | | |

| 4 | Reason/s for recommendation |
|-----|---|
| 4.1 | To fulfil the Committee's responsibilities in respect of budget monitoring, and for |
| | reporting to the Cabinet on performance against approved budgets. |

Appendices

| Appendices: | | |
|-------------|---|--|
| Appendix A | 2023-24 Mid-Year Budget Monitoring Summary | |
| Appendix B | 2023-24 Mid-Year Budget Monitoring Detailed Schedules | |
| Appendix C | 2023-24 Year End Forecast as at end of Quarter 2 | |

| Background reference papers: | | | | |
|------------------------------|------|----------------|--|--|
| Date | Туре | Available From | | |
| | N/A | | | |



Southwold Harbour Income & Expenditure for year to 23rd August 2023

| | Actuals + | | |
|-------------------------------------|---------------|---------------|--------------|
| April 2023 - June 2023 | Commitments | Budget | Variance |
| Mooring Fees/Harbour Dues | £(87,404.00) | £(82,200.00) | £(5,204.00) |
| Property Lettings | £(53,222.00) | £(27,480.00) | £(25,742.00) |
| Other Fees & Charges | £(21,105.00) | £(15,400.00) | £(5,705.00) |
| Total Income | £(161,731.00) | £(125,080.00) | £(36,651.00) |
| Employee Expenses | £40,771.00 | £39,975.00 | £796.00 |
| Transport Expenses | £0.00 | £492.00 | £(492.00) |
| Premises Expenses | £15,014.00 | £34,078.00 | £(19,064.00) |
| Supplies & Services | £74,230.00 | £21,730.00 | £52,500.00 |
| Total Cost | £130,015.00 | £96,275.00 | £33,740.00 |
| Total Direct Income/Expenditure | £(31,716.00) | £(28,805.00) | £(2,911.00) |
| Support Recharges (Year End Charge) | £0.00 | £0.00 | £0.00 |
| Total Indirect Income/Expenditure | £0.00 | £0.00 | £0.00 |
| | | | |
| TOTAL INCOME STATEMENT | £(31,716.00) | £(28,805.00) | £(2,911.00) |

Southwold Caravan/Campsite Income & Expenditure for year to 23rd August 2023

| | Actuals + | | |
|-------------------------------------|---------------|---------------|--------------|
| April 2023 - June 2023 | Commitments | Budget | Variance |
| Static Caravan Fees | £(268,194.50) | £(297,000.00) | £28,805.50 |
| Touring Fees | £(390,845.99) | £(289,100.00) | £(101,745.99 |
| Other Fees & Charges | £(6,747.00) | £(5,002.00) | £(1,745.00 |
| Total Income | £(665,787.49) | £(591,102.00) | £(74,685.49 |
| Employee Expenses | £112,066.00 | £95,858.00 | £16,208.00 |
| Transport Expenses | £1,515.00 | £533.00 | £982.00 |
| Premises Expenses | £131,962.00 | £81,788.00 | £50,174.00 |
| Supplies & Services | £47,661.00 | £18,532.00 | £29,129.00 |
| Total Cost | £293,204.00 | £196,711.00 | £96,493.00 |
| Total Direct Income/Expenditure | £(372,583.49) | £(394,391.00) | £21,807.51 |
| Support Recharges (Year End Charge) | £0.00 | £0.00 | £0.00 |
| Total Indirect Income/Expenditure | £0.00 | £0.00 | £0.00 |

| TOTAL INCOME STATEMENT | £(372,583.49) | £(394,391.00) | £21,807.51 |
|------------------------|---------------|---------------|------------|

Southwold Harbour and Caravan/Campsite Income & Expenditure for year to 23rd August 2023

| | Actuals + | | |
|-------------------------------------|---------------|---------------|---------------|
| April 2023 - June 2023 | Commitments | Budget | Variance |
| Mooring Fees | £(87,404.00) | £(82,200.00) | £(5,204.00) |
| Property Lettings | £(53,222.00) | £(27,480.00) | £(25,742.00) |
| Static Caravan Fees | £(268,194.50) | £(297,000.00) | £28,805.50 |
| Touring Fees | £(390,845.99) | £(289,100.00) | £(101,745.99) |
| Other Fees & Charges | £(27,852.00) | £(20,402.00) | £(7,450.00) |
| Total Income | £(827,518.49) | £(716,182.00) | £(111,336.49) |
| | | | |
| Employee Expenses | £152,837.00 | £135,833.00 | £17,004.00 |
| Transport Expenses | £1,515.00 | £1,025.00 | £490.00 |
| Premises Expenses | £146,976.00 | £115,866.00 | £31,110.00 |
| Supplies & Services | £121,891.00 | £40,262.00 | £81,629.00 |
| Total Cost | £423,219.00 | £292,986.00 | £130,233.00 |
| | | | |
| Total Direct Income/Expenditure | £(404,299.49) | £(423,196.00) | £18,896.51 |
| Support Recharges (Year End Charge) | £0.00 | £0.00 | £0.00 |
| Total Indirect Income/Expenditure | £0.00 | £0.00 | £0.00 |
| | | | |
| TOTAL INCOME STATEMENT | £(404,299.49) | £(423,196.00) | £18,896.51 |

| Department | 23514 - Southwold Harbour |
|------------|----------------------------------|
| Service | Harbours and Yacht Stations |
| Committee | Communities, Leisure and Tourism |

| 2022/23 Dutturn | Account Code & Description | 2023/24 Original Budget | 2023/24 Current Budget | 2023/24 Actuals YTD | 2023/24 Commitments YTD | 2023/24 Budget YTD | 2023/24 Variance YTD | |
|--------------------|--|-------------------------------|------------------------------|---------------------------|-------------------------------|--------------------------|----------------------------|---------------------------------------|
| £ | | £ | £ | £ | £ | £ | £ | |
| | Direct Income & Expenditure | | | | | | | |
| | Income | | | | | | | |
| | Name | | | | | | | |
| £0 | Surplus Eqpt/Plant/Materials | 0 | 0 | 0 | 0 | 0 | 0 | |
| £(22,772) | General Vatable Sales 20% | £(20,000.00) | £(20,000.00) | £(9,636.00) | £0.00 | £(8,200.00) | £(1,436.00) | Mooring fees |
| £(72,858) | Vatable Leisure Activity Fees | £(74,000.00) | £(74,000.00) | £(77,768.00) | £0.00 | £(74,000.00) | £(3,768.00) | Harbour dues |
| £(800) | Vatable Staff Costs Recovered | £(800.00) | £(800.00) | £(100.00) | £0.00 | £(328.00) | £228.00 | |
| £0 | Vatable Energy Costs Recovered 20% | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £(41,254) | Vatable Energy Costs Recovered 5% | £(31,400.00) | £(31,400.00) | £(19,709.00) | £0.00 | £(15,072.00) | £(4,637.00) | Electricity/diesel sales |
| £(542) | General Vatable Fees & Charges | £0.00 | £0.00 | £(1,297.00) | £0.00 | £0.00 | £(1,297.00) | |
| £(1,000) | Exempt Leisure Activity Fees | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £24 | Cash Over/Short | £0.00 | £0.00 | £1.00 | £0.00 | £0.00 | £1.00 | |
| £0 | General Outside Scope Fees & Charges | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £(8,578) | Vatable Property Lettings | £(6,000.00) | £(6,000.00) | £(4,115.00) | £0.00 | £(2,880.00) | £(1,235.00) | Storage income |
| £(56,491) | Exempt Property Lettings | £(60,000.00) | £(60,000.00) | £(49,107.00) | £0.00 | £(24,600.00) | £(24,507.00) | Rent Fisherman's huts etc |
| £0 | Exempt Wayleaves & Easements | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £(204,271) | Total Cust & Client Receipts | £(192,200.00) | £(192,200.00) | £(161,731.00) | £0.00 | £(125,080.00) | £(36,651.00) | |
| £0 | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | Total Grants & Contributions | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £(106,159) | Internal Recharges Income | £(72,000.00) | £(72,000.00) | £0.00 | £0.00 | £0.00 | £0.00 | |
| £(106,159) | Total Recharges/Other Income | £(72,000.00) | £(72,000.00) | £0.00 | £0.00 | £0.00 | £0.00 | |
| £(310,430) | TOTAL INCOME | £(264,200.00) | £(264,200.00) | £(161,731.00) | £0.00 | £(125,080.00) | £(36,651.00) | |
| | Expenditure | | | | | | | |
| £60,222 | Pasic Day | £62,100.00 | £62,100.00 | £25,101.00 | £0.00 | £25,461.00 | £(360.00) | |
| £00,222 £10,243 | Basic Pay Overtime | £10,000.00 | £10,000.00 | £4,951.00 | | | | Harbour staffing addition |
| £10,243 £7,546 | Employers National Insurance | £7,400.00 | - | £4,951.00 £3,101.00 | | | £851.00 £67.00 | u u u u u u u u u u u u u u u u u u u |
| £7,546 £22,558 | Employers National Insurance Employers Superannuation | £7,400.00 £18,000.00 | £7,400.00 £18,000.00 | £3,101.00 £7,636.00 | | | £67.00 £256.00 | |
| | | | 210,000.00 | | 20.00 | | 2230.00 | |
| £100,569 | Total Direct Employee Expenses | £97,500.00 | £97,500.00 | £40,789.00 | £0.00 | £39,975.00 | £814.00 | |

ARPEENDIX B

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| Department | 23514 - Southwold Harbour |
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| Service | Harbours and Yacht Stations |
| Committee | Communities, Leisure and Tourism |

| 2022/23 Outturn | Account Code & Description | 2023/24 Original Budget | 2023/24 Current Budget | 2023/24 Actuals YTD | 2023/24 Commitments YTD | 2023/24 Budget YTD | 2023/24 Variance YTD | |
|--------------------|--|-------------------------------|------------------------------|---------------------------|-------------------------------|--------------------------|----------------------------|-----------------------------|
| £ | | £ | £ | £ | £ | £ | £ | |
| £1,268.00 | Recruitment Advertising | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £668.00 | Technical Training | £0.00 | £0.00 | £(18.00) | £0.00 | £0.00 | £(18.00) | |
| £481.00 | Employee Insurances | £500.00 | £500.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £2,417 | Total Other Employee Expenses | £500.00 | £500.00 | £(18.00) | £0.00 | £0.00 | £(18.00) | |
| | | | | | | | | |
| £0 | Building Services - Planned Maintenance | £43,600.00 | £43,600.00 | £0.00 | £1,950.00 | £17,876.00 | £(15,926.00) | French Drain to Harbour I |
| £7,097 | Building Services - Responsive Maintenance | £10,000.00 | £10,000.00 | £5,484.00 | £6,699.00 | £4,100.00 | £8,083.00 | H&S Work to SO5E, and s |
| £1,083 | Vandalism | £1,000.00 | £1,000.00 | £0.00 | £0.00 | £410.00 | £(410.00) | |
| £722 | Legionella | £0.00 | £0.00 | £284.00 | £567.00 | £0.00 | £851.00 | Compliance Testing |
| £9,545 | Electricity | £9,700.00 | £9,700.00 | £1,940.00 | £0.00 | £3,977.00 | £(2,037.00) | Utilities are two month in |
| £0 | Gas | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | Oil | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | Rents Payable | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £6,784 | Business Rates | £7,100.00 | £7,100.00 | £7,241.00 | £0.00 | £7,100.00 | £141.00 | |
| £217 | Water | £300.00 | £300.00 | £65.00 | £0.00 | £123.00 | £(58.00) | |
| £0 | Sewerage Charge | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | Cleaning Materials | £1,200.00 | £1,200.00 | £0.00 | £0.00 | £492.00 | £(492.00) | |
| £854 | Minor Improvements | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £941 | Fire Insurance | £1,200.00 | £1,200.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £220 | Other General Premises Expenses | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £27,463 | Total Premises Expenses | £74,100.00 | £74,100.00 | £15,014.00 | £9,216.00 | £34,078.00 | £(9,848.00) | |
| £927 | Fuel | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | Repairs & Service | £1,200.00 | £1,200.00 | £0.00 | | £492.00 | £(492.00) | |
| £95 | Rail Travel | £0.00 | £0.00 | £0.00 | | £0.00 | | |
| £270 | Insurance | £300.00 | £300.00 | £0.00 | | £0.00 | £0.00 | |
| £750 | Car Park Expenses | £0.00 | £0.00 | £0.00 | | £0.00 | £0.00 | |
| £2,042 | Total Transport Expenses | £1,500.00 | £1,500.00 | £0.00 | £0.00 | £492.00 | £(492.00) | |
| | | | | | | | | |
| £15,222 | Health and Safety | £13,500.00 | £13,500.00 | £7,037.00 | £2,490.00 | £5,535.00 | £3,992.00 | Fishing Compound EICR t |
| £882 | Furniture and Equipment | £3,200.00 | £3,200.00 | £523.00 | £0.00 | £1,312.00 | £(789.00) | |
| £6,437 | Machine Repair & Maintenance | £2,000.00 | £2,000.00 | £7,387.00 | £2,160.00 | £820.00 | | New Engine for Harbour L |
| £35,925 | Materials For Resale | £30,000.00 | £30,000.00 | £17,707.00 | £1,201.00 | £12,300.00 | £6,608.00 | Red diesel stock for resale |
| £153 | Clothing & Uniforms | £400.00 | £400.00 | £96.00 | £0.00 | £164.00 | £(68.00) | |
| | | £0.00 | £0.00 | £9.00 | £0.00 | £0.00 | £9.00 | |

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| Department | 23514 - Southwold Harbour |
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| Service | Harbours and Yacht Stations |
| Committee | Communities, Leisure and Tourism |

| 2022/23 Outturn | Account Code & Description | 2023/24 Original Budget | 2023/24 Current Budget | 2023/24 Actuals YTD | 2023/24 Commitments YTD | 2023/24 Budget YTD | 2023/24 Variance YTD | |
|--------------------|-------------------------------------|-------------------------------|------------------------------|---------------------------|-------------------------------|--------------------------|----------------------------|---------------------------|
| £ | | £ | £ | £ | £ | £ | £ | |
| £(120) | External Printing | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £62 | Stationery | £300.00 | £300.00 | £20.00 | £0.00 | £123.00 | £(103.00) | |
| £504 | Insurance Premiums | £0.00 | £0.00 | £510.00 | £0.00 | £0.00 | £510.00 | |
| £5,200 | Consultants | £0.00 | £0.00 | £1,316.00 | £404.00 | £0.00 | £1,720.00 | Duty Holder training |
| £16,186 | Legal Fees | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £1,368 | Bank Fees | £0.00 | £0.00 | £673.00 | £0.00 | £0.00 | £673.00 | |
| £548 | Other Ext Provided Services | £1,800.00 | £1,800.00 | £0.00 | £22,300.00 | £738.00 | £21,562.00 | North Quay ground rada |
| £24 | Postages | £600.00 | £600.00 | £25.00 | £0.00 | £246.00 | £(221.00) | |
| £324 | Telephone Calls/Data/Broadband | £1,200.00 | £1,200.00 | £181.00 | £0.00 | £492.00 | £(311.00) | |
| £514 | Hardware Maintenance | £0.00 | £0.00 | £621.00 | £0.00 | £0.00 | £621.00 | |
| £1,024 | Software Maintenance | £0.00 | £0.00 | £214.00 | £0.00 | £0.00 | £214.00 | CCTV maintenance & Bro |
| £258 | Subsistence | £0.00 | £0.00 | £0.00 | £60.00 | £0.00 | £60.00 | |
| £0 | Grants & Contributions Expenditure | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | Miscellaneous Other Services | £0.00 | £0.00 | £80.00 | £0.00 | £0.00 | £80.00 | |
| £84,511 | Total Supplies & Services | £53,000.00 | £53,000.00 | £36,399.00 | £28,615.00 | £21,730.00 | £43,284.00 | |
| £0 | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | Total Third Party Payments | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | Total Transfer Payments | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £9,500 | Internal Recharges | £9,500.00 | £9,500.00 | £0.00 | £0.00 | £0.00 | £0.00 | Cleaning of the Harbour I |
| £9,500 | Total Recharges/Other expenditure | £9,500.00 | £9,500.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | | | | | | | |
| £226,502 | TOTAL DIRECT EXPENDITURE | £236,100.00 | £236,100.00 | £92,184.00 | £37,831.00 | £96,275.00 | £33,740.00 | |
| | | | | | | | | |
| £(83,928) | TOTAL DIRECT INCOME AND EXPENDITURE | £(28,100.00) | £(28,100.00) | £(69,547.00) | £37,831.00 | £(28,805.00) | £(2,911.00) | |
| £35,500 | Support Charges | £36,800.00 | £36,800.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £35,500 | Total Support Services | £36,800.00 | £36,800.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | | | | | | | |
| £198,068 | TOTAL INDIRECT EXPENDITURE | £36,800.00 | £36,800.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | | | | | | | |
| £114,140 | TOTAL INCOME STATEMENT | £8,700.00 | £8,700.00 | £(69,547.00) | £37,831.00 | £(28,805.00) | £(2,911.00) | |

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| Monthly Finance Report - 23rd August 23 | | | | | | | | | |
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| Department Service Committee | | 23707 - Southwold Caravan and Caravan and Communities, Leisur | Camping Sites | | | | | | |
| 2022/23 Outturn | | | 2023/24 Original Budget | 2023/24 Current Budget | 2023/24 Actuals YTD | 2023/24 Commitments YTD | 2023/24 Budget YTD | 2023/24 Variance YTD | |
| £ | | | £ | £ | £ | £ | £ | £ | |
| | | Direct Income & Expenditure | | | | | | | |
| | | Income | | | | | | | |
| l | No. | Name | | | | | | | |
| £(84) | 67191 | General Vatable Sales 20% | £0.00 | £0.00 | £(24.00) | £0.00 | £0.00 | | Vatable rated shop sales |
| | | General Vatable Sales 5% | £(9,000.00) | £(9,000.00) | £(4,584.00) | £0.00 | £(3,690.00) | | Gas sales |
| | | General Zero Rated Sales | £0.00 | £0.00 | £(591.00) | £0.00 | £0.00 | | Zero rated shop sales |
| £0 | 67393 | General Exempt Sales | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | Vatable Leisure Activity Fees | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £(2,861) | 67491 | General Vatable Fees & Charges | £(3,200.00) | £(3,200.00) | £(1,548.00) | £0.00 | £(1,312.00) | £(236.00) | Battery charging |
| £0 | 67691 | Exempt General Fees & Charges | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | 67751 | Cash Over/Short | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | 67791 | General Outside Scope Fees & Charges | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £(651,582) | 67811 | Vatable Land Rents | £(592,000.00) | £(592,000.00) | £(659,040.49) | £0.00 | £(586,100.00) | £(72,940.49) | Touring Pitch Income in advance £2 |
| £0 | 67813 | Vatable Land Rents 5% | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | Static Caravan Income £272,751, bu |
| | | | | | | | | | Touring Pitch income £472,923, but |
| £(662,094) | | Total Cust & Client Receipts | £(604,200.00) | £(604,200.00) | £(665,787.49) | £0.00 | £(591,102.00) | £(74,685.49) | |
| £0 | | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | | Total Grants & Contributions | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | 68611 | Internal Recharges Income | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 | | Total Recharges/Other Income | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | | | | | | | | |
| £(662,094) | | TOTAL INCOME | £(604,200.00) | £(604,200.00) | £(665,787.49) | £0.00 | £(591,102.00) | £(74,685.49) | |
| | | Expenditure | | | | | | | |
| £121,050 | 71111 | Basic Pay | £142,000.00 | £142,000.00 | £54,082.00 | £0.00 | £58,220.00 | £(4,138.00) | |
| | | Overtime | £0.00 | £0.00 | £3,449.00 | | £0.00 | £3,449.00 | |
| | | Employers National Insurance | £13,300.00 | £13,300.00 | £5,567.00 | | £5,453.00 | £114.00 | |
| | | Employers Superannuation | £35,500.00 | £35,500.00 | £14,423.00 | | £14,555.00 | £(132.00) | |
| | | Contract Staff | £43,000.00 | £43,000.00 | £28,534.00 | | £17,630.00 | | Seasonal Staff: Cleaners and Recept |
| L+0,550 | , , 1 | | L+3,000.00 | L-13,000.00 | 120,337.00 | 10,011.00 | L17,050.00 | 110,515.00 | |

£233,800.00 £233,800.00 £106,055.00

£6,011.00

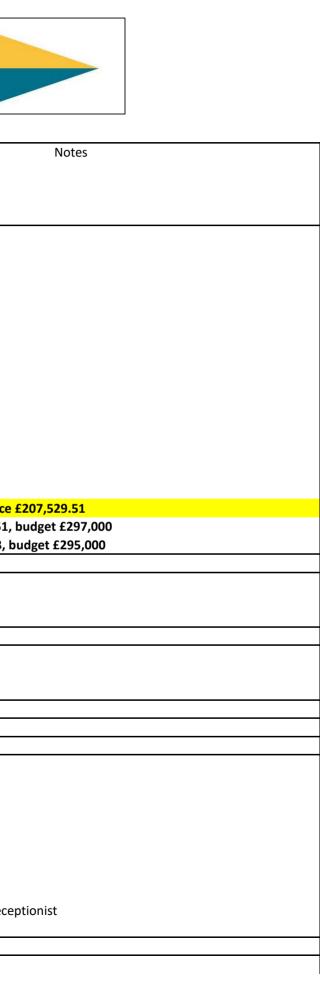
£95,858.00

£16,208.00

£218,320

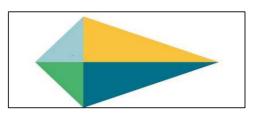
Total Direct Employee Expenses

ARPECIDIX B



| Department | 23707 - Southwold Caravan and Camping Site |
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| Service | Caravan and Camping Sites |
| Committee | Communities, Leisure and Tourism |

| 022/23 Dutturn | | 2023/24 Original Budget | 2023/24 Current Budget | 2023/24 Actuals YTD | 2023/24 Commitments YTD | 2023/24 Budget YTD | 2023/24 Variance YTD | |
|--|--|---|--|---|--|--|---|--|
| £ | | £ | £ | £ | £ | £ | £ | |
| £956 71 | 1331 Employee Insurances | £1,100.00 | £1,100.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £956 | Total Other Employee Expenses | £1,100.00 | £1,100.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £21,999 72 | 2111 Building Services - Planned Maintenance | £400.00 | £400.00 | £(2,829.00) | £6,244.00 | £164.00 | £3,251.00 | Ramp for toilet block, shower blo |
| | 2114 Building Services - Responsive Maintenance | £25,000.00 | £25,000.00 | £21,116.00 | | £10,250.00 | - | Toilets/showers/painting - repair |
| £65 72 | 2131 Vandalism | £1,000.00 | £1,000.00 | £0.00 | £0.00 | £410.00 | £(410.00) | |
| £1,789 72 | 2136 Legionella | £0.00 | £0.00 | £851.00 | £1,702.00 | £0.00 | £2,553.00 | Compliance testing |
| £63,510 72 | 2211 Electricity | £32,200.00 | £32,200.00 | £42,054.00 | £0.00 | £13,202.00 | £28,852.00 | New shower block, increase in pp |
| £5,400 72 | 2214 Gas | £9,100.00 | £9,100.00 | £2,415.00 | £3,582.00 | £3,731.00 | £2,266.00 | |
| £40,192 72 | 2317 Business Rates | £46,200.00 | £46,200.00 | £46,347.00 | £0.00 | £46,200.00 | £147.00 | |
| £6,927 72 | 2411 Water | £11,000.00 | £11,000.00 | £1,780.00 | £0.00 | £4,510.00 | £(2,730.00) | |
| £0 72 | 2414 Sewerage Charge | £100.00 | £100.00 | £0.00 | £0.00 | £41.00 | £(41.00) | |
| £6,921 72 | 2511 Cleaning Materials | £5,000.00 | £5,000.00 | £5,401.00 | £25.00 | £2,050.00 | £3,376.00 | Additional costs for new shower l |
| £1,544 72 | 2521 Refuse Collection | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £0 72 | 2527 Other Cleaning Services | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £454 72 | 2612 Grounds Maintenance - Variations | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| £6,557 72 | 2617 Grounds Maintenance - Other | £3,000.00 | £3,000.00 | £2,606.00 | £270.00 | £1,230.00 | £1,646.00 | Shrubs/Plants/Baskets |
| £498 72 | 2711 Fire Insurance | £700.00 | £700.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | | 00 000 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | 2712 Engineering Insurance | £300.00 | £300.00 | 10.00 | 10.00 | 10.00 | 10.00 | |
| | 2712 Engineering Insurance Total Premises Expenses | £300.00 £134,000.00 | £300.00 | £119,741.00 | £12,221.00 | £81,788.00 | £50,174.00 | |
| £264 72 £190,399 | Total Premises Expenses | £134,000.00 | £134,000.00 | £119,741.00 | £12,221.00 | £81,788.00 | £50,174.00 | |
| £264 72 £190,399 £91 73 | Total Premises Expenses | £134,000.00 £100.00 | £134,000.00 £100.00 | £119,741.00 £37.00 | £12,221.00 | £81,788.00 £41.00 | £50,174.00 £(4.00) | |
| £264 72 £190,399 £91 73 £0 73 | Total Premises Expenses 3111 Fuel 3114 Repairs & Service | £134,000.00 £100.00 £1,200.00 | £134,000.00 £100.00 £1,200.00 | £119,741.00 £37.00 £0.00 | £12,221.00 £0.00 £0.00 | £81,788.00 £41.00 £492.00 | £50,174.00 £(4.00) £(492.00) | Fuel for grass cutter, and other p |
| £264 72 £190,399 £91 73 £0 73 | Total Premises Expenses | £134,000.00 £100.00 | £134,000.00 £100.00 | £119,741.00 £37.00 | £12,221.00 | £81,788.00 £41.00 | £50,174.00 £(4.00) | Fuel for grass cutter, and other p |
| £264 72 £190,399 £91 73 £0 73 | Total Premises Expenses 3111 Fuel 3114 Repairs & Service | £134,000.00 £100.00 £1,200.00 | £134,000.00 £100.00 £1,200.00 | £119,741.00 £37.00 £0.00 | £12,221.00 £0.00 £0.00 | £81,788.00 £41.00 £492.00 | £50,174.00 £(4.00) £(492.00) | Fuel for grass cutter, and other p |
| £264 72 £190,399 £91 73 £0 73 £1,913 73 £2,004 | Total Premises Expenses Total Premises Expenses Total Repairs & Service Car Allowances - Lump Sum Total Transport Expenses | £134,000.00 £100.00 £1,200.00 £0.00 £1,300.00 | £134,000.00 £100.00 £1,200.00 £0.00 £1,300.00 | £119,741.00 £37.00 £0.00 £1,478.00 £1,515.00 | £12,221.00 £0.00 £0.00 £0.00 £0.00 | £81,788.00 £41.00 £492.00 £0.00 £533.00 | £50,174.00 £(4.00) £(492.00) £1,478.00 £982.00 | Fuel for grass cutter, and other p |
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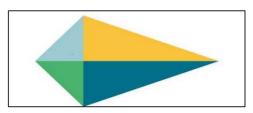
ARPECIDIX B

Notes block refurbishment airs/ paint brushes/paint/consumables ppkwh - permanent change er block - permanent change

awnmower, strimmer Service & Safety Upgrade

| Department | 23707 - Southwold Caravan and Camping Site |
|------------|--|
| Service | Caravan and Camping Sites |
| Committee | Communities, Leisure and Tourism |

| | 2022/23 | | 2023/24 | 2023/24 | 2023/24 | 2023/24 | 2023/24 | 2023/24 | |
|---|------------|-------------------------------------|---------------|---------------|---------------|-------------|---------------|------------|--------------------------------|
| | Outturn | | Original | Current | Actuals | Commitments | Budget | Variance | |
| | | | Budget | Budget | YTD | YTD | YTD | YTD | |
| | £ | | £ | £ | £ | £ | £ | £ | |
| - | £2,260 74 | 491 Bank Fees | £0.00 | £0.00 | £1,765.00 | £0.00 | £410.00 | £1,355.00 | |
| | £302 74 | 492 Other Ext Provided Services | £1,500.00 | £1,500.00 | £0.00 | | £615.00 | £(615.00) | |
| | £34 74 | 515 Postages | £500.00 | £500.00 | £0.00 | £0.00 | £205.00 | £(205.00) | |
| | £719 74 | 526 Telephone Calls/Data/Broadband | £1,200.00 | £1,200.00 | £604.00 | £0.00 | £492.00 | £112.00 | |
| | £157 74 | 537 Hardware Purchases | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | £0 74 | 548 Hardware Maintenance | £0.00 | £0.00 | £399.00 | £0.00 | £0.00 | £399.00 | Upgrade of Booking System |
| | £240 74 | 559 Software Purchases | £0.00 | £0.00 | £350.00 | £0.00 | £0.00 | £350.00 | Upgrade of Booking System |
| | £775 74 | 1923 Advertising | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | | | | | | | | |
| _ | £42,258 | Total Supplies & Services | £45,200.00 | £45,200.00 | £25,671.00 | £21,990.00 | £18,532.00 | £29,129.00 | |
| | | | | | | | | | |
| | £0 | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | | | | | | | | |
| _ | £0 | Total Third Party Payments | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | | | | | | | | |
| | £0 76 | 131 Settlement Of Complaints | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| _ | | | | | | | | | |
| _ | £0 | Total Transfer Payments | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
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| | | | | | | | | | |
| | £42,000 78 | 611 Internal Recharges | £42,000.00 | £42,000.00 | £0.00 | £0.00 | £0.00 | £0.00 | Recharge from the Southwold Ha |
| | | | | | | | | | |
| | £42,000 | Total Recharges/Other expenditure | £42,000.00 | £42,000.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| _ | | | | | | | | | |
| _ | £495,937 | TOTAL DIRECT EXPENDITURE | £457,400.00 | £457,400.00 | £252,982.00 | £40,222.00 | £196,711.00 | £96,493.00 | |
| _ | | | | | | | | | |
| | £(166,157) | TOTAL DIRECT INCOME AND EXPENDITURE | £(146,800.00) | £(146,800.00) | £(412,805.49) | £40,222.00 | £(394,391.00) | £21,807.51 | |
| | | | | | | | | | |
| | £70,100 77 | 407 Support Charges | £73,000.00 | £73,000.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| _ | 670 400 | T-1-10 | | | | | | | l |
| _ | £70,100 | Total Support Services | £73,000.00 | £73,000.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
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ARPECTIDIX B

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| larbour Department for lease of land | |
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Southwold Harbour - Forecast Income & Expenditure for 2023/24

| | | | Forecast Variance | |
|-----------------------------------|-------------------|-----------------|-------------------|---|
| April 2023 to March 2024 | Forecast for year | Budget for Year | for the Year | Commentary |
| Mooring Fees/Harbour Dues | £(110,000.00) | £(94,000.00) | £(16,000.00) | Peak season is over, relatively small increase on |
| | | | | actual to September. Easter 2024 falls into this |
| | | | | Financial Year, additional revenue very much |
| | | | | weather driven. |
| Property Lettings | £(64,000.00) | £(66,000.00) | £2,000.00 | No material changes from 2022/23 regarding |
| | | | | lease agreements. |
| Other Fees & Charges | £(107,000.00) | £(104,200.00) | £(2,800.00) | The forecast includes an additional £30k of car |
| | | | | park income which is not budgeted for. |
| Total Income | £(281,000.00) | £(264,200.00) | £(16,800.00) | |
| | | | | |
| Employee Expenses | £98,000.00 | £98,000.00 | £0.00 | |
| Transport Expenses | £1,500.00 | £1,500.00 | £0.00 | |
| Premises Expenses | £64,000.00 | £74,100.00 | £(10,100.00) | Forecasting an underspend on repairs and |
| | | | | maintenance budgets. |
| Supplies & Services | £90,000.00 | £62,500.00 | £27,500.00 | The forecast includes additional costs associated |
| | | | | with Hydrgraphic Surveys and Health & Safetly |
| | | | | Spend |
| Total Cost | £253,500.00 | £236,100.00 | £17,400.00 | |
| Total Direct Income/Expenditure | £(27,500.00) | £(28,100.00) | £600.00 | |
| Total Direct Income/Expenditure | £(27,500.00) | £(28,100.00) | £600.00 | |
| | cac and an | 636 000 00 | co. oo | |
| Support Recharges | £36,800.00 | £36,800.00 | £0.00 | |
| Total Indirect Income/Expenditure | £36,800.00 | £36,800.00 | £0.00 | |
| | | | | |
| TOTAL INCOME STATEMENT | £9,300.00 | £8,700.00 | £600.00 | |

Southwold Caravan/Campsite - Forecast Income & Expenditure for 2023/24

| | | | Forecast Variance | |
|-----------------------------------|-------------------|-----------------|---|---|
| | Forecast for year | Budget for Year | for the Year | Commentary |
| Static Caravan Fees | £(268,194.50) | £(297,000.00) | £28,805.50 | Further sites vacated during the year. |
| Touring Fees | £(372,000.00) | £(295,000.00) | £(77,000.00) | |
| Other Fees & Charges | £(10,000.00) | £(12,200.00) | £2,200.00 | |
| Total Income | £(650,194.50) | £(604,200.00) | £(45,994.50) | |
| Employee Expenses | £229,050.00 | £234,900.00 | 1 A A A A A A A A A A A A A A A A A A A | Vacant post during the first half of the year. This offsets the pending pay award. |
| Transport Expenses | £1,700.00 | £1,300.00 | £400.00 | |
| Premises Expenses | £164,000.00 | £134,000.00 | £30,000.00 | This includes an estimate for the additional |
| | | | | utility costs for the new shower block. |
| Supplies & Services | £87,200.00 | £87,200.00 | £0.00 | |
| Total Cost | £481,950.00 | £457,400.00 | £24,550.00 | |
| Total Direct Income/Expenditure | £(168,244.50) | £(146,800.00) | £(21,444.50) | |
| Support Recharges | £73,000.00 | £73,000.00 | £0.00 | |
| Total Indirect Income/Expenditure | £73,000.00 | £73,000.00 | £0.00 | |
| TOTAL INCOME STATEMENT | £(95,244.50) | £(73,800.00) | £(21,444.50) | |

Southwold Harbour and Southwold Caravan/Campsite - Forecast Income & Expenditure for 2023/24

| | | | Forecast Variance |
|---------------------------------------|-------------------|-----------------|-------------------|
| | Forecast for year | Budget for Year | for the Year |
| Mooring Fees | £(110,000.00) | £(94,000.00) | £(16,000.00) |
| Property Lettings | £(64,000.00) | £(66,000.00) | £2,000.00 |
| Static Caravan Fees | £(268,194.50) | £(297,000.00) | £28,805.50 |
| Touring Fees | £(372,000.00) | £(295,000.00) | £(77,000.00) |
| Other Fees & Charges | £(75,000.00) | £(74,400.00) | £(600.00) |
| Total Income | £(889,194.50) | £(826,400.00) | £(62,794.50) |
| | | | |
| Employee Expenses | £327,050.00 | £332,900.00 | £(5,850.00) |
| Transport Expenses | £3,200.00 | £2,800.00 | £400.00 |
| Premises Expenses | £228,000.00 | £208,100.00 | £19,900.00 |
| Supplies & Services | £135,200.00 | £107,700.00 | £27,500.00 |
| Total Cost | £693,450.00 | £651,500.00 | £41,950.00 |
| Total Direct Income/Expenditure | £(195,744.50) | £(174,900.00) | £(20,844.50) |
| · · · · · · · · · · · · · · · · · · · | _() | _(,, | _(|
| Support Recharges (Year End Charge) | £109,800.00 | £109,800.00 | £0.00 |
| Total Indirect Income/Expenditure | £109,800.00 | £109,800.00 | £0.00 |
| | | | |
| TOTAL INCOME STATEMENT | £(85,944.50) | £(65,100.00) | £(20,844.50) |