



Felixstowe Peninsula Community Partnership

Action Notes of the Meeting held on Thursday 22 April 2021 via the Zoom video conferencing system

Core Membership present:

ESC Councillors – Cllr Mark Jepson (Chair), Cllr Melissa Allen, Cllr Stuart Bird, Cllr Mike Deacon, Cllr Steve Gallant, Cllr Tracey Green

Town and Parish Councils – Cllr Sharon Harkin (Felixstowe Town Council & Vice-Chair), Cllr Yvonne Smart (Trimley St Martin Parish Council), Cllr Andy Smith (Felixstowe Town Council), Ash Tadjrishi (Clerk to Felixstowe Town Council)

Partnership Organisations – Shez Hopkins (Level Two Youth Project), Hayley Stearn (Integrated Neighbourhood Team), Sarah Wilson (Community Representative)

Others present – Louise Carter (Communities Apprentice, East Suffolk Council), Chloe Lee (Communities Officer, East Suffolk Council), Matt Makin (Democratic Services Officer, East Suffolk Council), Nicole Rickard (Head of Communities, East Suffolk Council)

Item	Discussion
1.	Welcome and Apologies Apologies for absence were received from: <ul style="list-style-type: none">• Helen Greengrass (Felixstowe Forward)• Cllr Brian Hunt (Nacton Parish Council)• Cllr Graham Newman (Suffolk County Council)• Cllr Colin Reid (Waldringfield Parish Council)• Cllr Steve Wiles (East Suffolk Council)
2.	Notes of the previous meeting The action notes of the previous meeting were agreed as a correct record.
3.	Community Partnership Board Update Cllr Jepson (MJ) invited Nicole Rickard (NR) to provide the Community Partnership with short update on the most recent meeting of the Community Partnership Board.



	<p>NR highlighted key points from the written summary that had been attached to the agenda, including the summary of Community Partnership work that had been received at the meeting and the update received from the COVID project group and its outcome proposal in relation to Community Action Suffolk's "Buddy Up" programme.</p> <p>NR also detailed the funding allocated by the Community Partnership Board at its last meeting and the update received from the Transport Programme Project Manager.</p> <p>It was confirmed that the Community Partnership Board would not be changing its priority focus for 2021/22.</p> <p>In response to questions asked by members of the Community Partnership, NR shared information relating to transport projects across the different Community Partnership areas and how they were informed, mental health first aid support for young people, and the scoping being undertaken by the Ipswich and East Suffolk Clinical Commissioning Group (IESCCG) on social prescribing for young people.</p> <p>Cllr Steve Gallant (SG) covered the role of the Community Partnership Board in relation to the Community Partnerships and explained that the Board's priorities did not precisely align to those of each Community Partnership area.</p>
4.	<p>Terms of Reference</p> <p>MJ invited Matt Makin (MM) to present the revised Terms of Reference.</p> <p>MM summarised the changes to the Terms of Reference and highlighted individual changes of note to the Community Partnership. MM confirmed the Terms of Reference were generic and for noting.</p> <p>NR explained the need for formal votes on matters relating to finance, in order to provide transparency during remote meetings.</p> <p>There was some discussion on how remote meetings were conducted; SG explained that the voting process used by East Suffolk Council in its remote meetings would be suitable for the Community Partnership meetings.</p>



5.

Consideration of new Community Partnership Projects

The East Suffolk Mile

The Community Partnership received a presentation from Louise Carter (LC) on the Lowestoft Mile, which summarised the following:

- The Lowestoft Mile website
- A promotional video for the Lowestoft Mile
- The goals of the project
 - Addressing social isolation
 - Addressing mental health
 - Promoting people being active and connected with their community
- The route videos, including the 360-degree views and route narration
- The breakdown of the project's cost
- The length of the routes (all approximately one mile)

LC explained that the domain for an East Suffolk Mile and said that it was hoped that similar projects to the Lowestoft Mile could be established across East Suffolk.

The idea of a similar project in the Community Partnership's area was discussed. There was a feeling that any scheme in the Felixstowe Peninsula area should have linked routes, longer routes, accessible routes, and should link to existing walking routes. It was also suggested that rather than commissioning production of route videos, local people be approached to give the community ownership of the project.

Cllr Steve Gallant (SG) cautioned against making the Community Partnership's priorities fit a project and said that projects should be identified that already meet the priorities of the Community Partnership.

MJ considered that the embryonic idea provided potential; he said that Felixstowe School could be encouraged to engage with this project and concurred with SG's point that projects considered should already meet the priorities of the Community Partnership.

The Community Partnership requested the LC, alongside Chloe Lee (CL) further explore the development of a walking route scheme in the Community Partnership area.

	<p>ACTION – Chloe Lee and Louise Carter to further explore the development of a walking route scheme in the Community Partnership area and provide an update at the next meeting</p> <p><u>Victoria Field, Nacton</u></p> <p>CL reminded the Community Partnership of the presentation it had previously received from Nacton Parish Council on a proposed scheme for Victoria Field in Nacton, to develop the field for outdoor activities.</p> <p>CL explained that Nacton Parish Council was in a position to request £5,000 to put towards the installation of a trim trail on the field; the equipment cost would total £8,000 and the £3,000 shortfall would be made up from alternative funding sources. The trim trail would have a nature theme, be made of wood and all below one metre in height.</p> <p>The Community Partnership supported this project and was given assurances that the trim trail would be accessible.</p> <p>On the proposition of Cllr Steve Gallant, seconded by Cllr Melissa Allen it was unanimously agreed to fund the project.</p> <p>ACTION – that £5,000 be allocated to the Victoria Field trim trail project</p>
6.	<p>Small Grants Scheme – Second Round of Funding</p> <p>CL updated the Community Partnership on the four projects that had been funded by the second round of the Small Grants Scheme:</p> <p>Bucklesham and Foxhall Village Hall Garden - £2,000 Felix Community First Responders - £718 Haven Health Blood Pressure Monitors - £869.70 Kirton and Falkenham Village Hall Refurbishment - £2,000</p> <p>CL explained that a bid from I Can Run, for run leader equipment, had been deferred pending further information on if the project related specifically to the Felixstowe Peninsula area.</p> <p>CL highlighted the high standard of applications received for the second round of funding from the Small Grants Scheme.</p>



7.	<p>Update from the COVID-19 Task and Finish Group</p> <p>NR provided the Community Partnership with an update of the work of the COVID-19 Task and Finish Group; the group had been established by the Community Partnership Board to focus on gaps in the employment and skills provision in East Suffolk, which had been highlighted by the COVID-19 pandemic.</p> <p>NR outlined the two outcome proposals formulated by the group:</p> <ul style="list-style-type: none"> • A project with East Coast College to support people made unemployed by the pandemic to re-train, including parents/carers looking to re-enter the workplace as a result of the financial impact of the pandemic • Mentoring opportunities for people looking to return to work <p>NR, in response to questions about face-to-face mentoring, advised that this was resuming slowly but needed to be done in a COVID secure way. The impact of the pandemic on young people's mental health was noted by the Community Partnership.</p>
8.	<p>Review of the Community Partnership's Priorities for 2021/22</p> <p>The Community Partnership discussed its current priorities. There was significant discussion about whether to make changes to the top three priorities, to reflect the results of the Community Partnership workshop held in November 2019.</p> <p>NR highlighted how the projects funded by the Community Partnership had met its top three priorities and it was confirmed that projects that met the other priorities could still be funded.</p> <p>It was agreed that the Community Partnership's top three priorities would remain the same for the 2021/22 year.</p>
8.	<p>Date of next meeting:</p> <p>Thursday 24 June 2021, 2pm, via Zoom.</p>

The meeting concluded at 3.44pm