



**SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE**

**Thursday, 20 October 2022**

<b>Subject</b>	<b>SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE – MID-YEAR BUDGET MONITORING REPORT 2022/23</b>
<b>Supporting Officer</b>	Lorraine Rogers Deputy Chief Finance Officer <a href="mailto:lorraine.rogers@eastsoffolk.gov.uk">lorraine.rogers@eastsoffolk.gov.uk</a>

Is the report Open or Exempt?	OPEN
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Category of Exempt Information and reason why it is <b>NOT</b> in the public interest to disclose the exempt information.	N/A
<b>Wards Affected:</b>	Southwold

## Purpose and high-level overview

### Purpose of Report:

This report provides the Committee with a mid-year overview of financial performance against approved budgets for 2022/23.

### Recommendation/s:

The Committee is recommended to:

1. Review the Mid-Year Budget Monitoring Report 2022/23 and report this to Cabinet.

## Impact Assessment

### Governance:

None directly arising from this report.

### Environmental:

None directly arising from this report.

### Equalities and Diversity:

None directly arising from this report.

### Financial:

The financial monitoring and reporting information is provided in Section 2 and 3.

### Legal:

None directly arising from this report.

### Risk:

None directly arising from this report.

## Harbour Business Plan Priorities

To be added when the plan is in place.

## East Suffolk Council Strategic Plan Priorities

Select the themes of the <a href="#">Strategic Plan</a> which are supported by this proposal:		
T01	Growing our Economy	<input checked="" type="checkbox"/>
T02	Enabling our Communities	<input checked="" type="checkbox"/>
T03	Maintaining Financial Sustainability	<input checked="" type="checkbox"/>
T04	Delivering Digital Transformation	<input type="checkbox"/>
T05	Caring for our Environment	<input checked="" type="checkbox"/>

## Background and Justification for Recommendation

## 1 Background facts

- 1.1 The Terms of Reference of the Harbour Management Committee state that the Committee will;
- monitor performance against approved budgets and take appropriate action where this is required, and
  - make a six monthly and annual report to the Cabinet reporting on performance against budget.

## 2 Current position

- 2.1 A mid-year budget monitoring summary for Southwold Harbour, the Caravan and Camping Site, and a combined position, is provide in Appendix A. Further supporting detail is provided in Appendix B. Sections 2.2 to 2.8 below, provide commentary on the mid-year position.

### 2.2 Southwold Harbour Income

April to September 2022	Actuals + Commitments	Budget	Variance
Mooring Fees/Harbour Dues	£(89,242.00)	£(84,000.00)	£(5,242.00)
Property Lettings	£(51,672.00)	£(33,060.00)	£(18,612.00)
Other Fees & Charges	£(26,143.00)	£(16,414.00)	£(9,729.00)
<b>Total Income</b>	<b>£(167,057.00)</b>	<b>£(133,474.00)</b>	<b>£(33,583.00)</b>

The mid-year income position for the Harbour shows a surplus of £34k. This includes £15k of income received in advance of the second half of the year, for property rent and storage charges. Income from Mooring Fees and Harbour Dues is in line with the budget. Other income from the sale of electric use and diesel is slightly ahead of the budget by £10k.

### 2.3 Southwold Harbour Expenditure

April to September 2022	Actuals + Commitments	Budget	Variance
Employee Expenses	£46,223.00	£40,300.00	£5,923.00
Transport Expenses	£370.00	£600.00	£(230.00)
Premises Expenses	£11,498.00	£21,700.00	£(10,202.00)
Supplies & Services	£41,851.00	£22,100.00	£19,751.00
<b>Total Cost</b>	<b>£99,942.00</b>	<b>£84,700.00</b>	<b>£15,242.00</b>

The mid-year expenditure position for the Harbour shows an overspend of £15k but this is expected to be managed within the overall expenditure budgets for the year.

**Employee Costs** – the £5.9k overspend to date is due to overtime of Harbour staff during the peak period. This has not been budgeted for.

**Premises Costs** – there is a budget provision of £9.3k for planned and responsive repairs and maintenance during the first half of the year. To date actual spend has been just over £1k, and primarily accounts for the £10k underspend on premises expenses.

**Supplies and Services** – there is £20k overspend in this area as at September. This is due to the spend on diesel for resale being ahead of the budget profile by £17k and the cost of the Harbour Revise Order Application fee of £4k which was not budgeted. As in previous years, it is anticipated the additional cost of diesel will be offset by additional resale income.

**2.4 Southwold Harbour Net Position**

The below table brings together the direct income and expenditure in Sections 2.2 and 2.3, to present the overall net summary position for the Harbour, a surplus of £18k against the budget for the year to September. Allowing for £15k of income received in advance of the second half of the year, this would reduce the position to a surplus of £3k, which indicates the account is performing in line with the budget.

April to September 2022	Actuals + Commitments	Budget	Variance
<b>Mooring Fees/Harbour Dues</b>	£(89,242.00)	£(84,000.00)	£(5,242.00)
<b>Property Lettings</b>	£(51,672.00)	£(33,060.00)	£(18,612.00)
<b>Other Fees &amp; Charges</b>	£(26,143.00)	£(16,414.00)	£(9,729.00)
<b>Total Income</b>	<b>£(167,057.00)</b>	<b>£(133,474.00)</b>	<b>£(33,583.00)</b>
<b>Employee Expenses</b>	£46,223.00	£40,300.00	£5,923.00
<b>Transport Expenses</b>	£370.00	£600.00	£(230.00)
<b>Premises Expenses</b>	£11,498.00	£21,700.00	£(10,202.00)
<b>Supplies &amp; Services</b>	£41,851.00	£22,100.00	£19,751.00
<b>Total Cost</b>	<b>£99,942.00</b>	<b>£84,700.00</b>	<b>£15,242.00</b>
<b>Total Direct Income/Expenditure</b>	<b>£(67,115.00)</b>	<b>£(48,774.00)</b>	<b>£(18,341.00)</b>

**2.5 Southwold Caravan and Campsite Income**

April to September 2022	Actuals + Commitments	Budget	Variance
<b>Static Caravan Fees</b>	£(268,686.00)	£(297,000.00)	£28,314.00
<b>Touring Fees</b>	£(279,730.00)	£(295,000.00)	£15,270.00
<b>Other Fees &amp; Charges</b>	£(7,810.00)	£(6,100.00)	£(1,710.00)
<b>Total Income</b>	<b>£(556,226.00)</b>	<b>£(598,100.00)</b>	<b>£41,874.00</b>

The mid-year income position for the Caravan and Campsite shows income to be underbudget for the year to date by £42k. The budget does include an allowance for empty static sites, but additional sites have become vacated during the year.

Despite the good weather during the summer season, campsite income is less than budgeted. A likely explanation is more people taking holidays abroad for the first time since the pandemic.

**2.6 Southwold Caravan and Campsite Expenditure**

April to September 2022	Actuals + Commitments	Budget	Variance
<b>Employee Expenses</b>	£97,187.00	£100,500.00	£(3,313.00)

<b>Transport Expenses</b>	£91.00	£650.00	<b>£(559.00)</b>
<b>Premises Expenses</b>	£101,141.00	£96,350.00	£4,791.00
<b>Supplies &amp; Services</b>	£24,270.00	£22,600.00	£1,670.00
<b>Total Cost</b>	<b>£222,689.00</b>	<b>£220,100.00</b>	<b>£2,589.00</b>

The mid-year position on expenditure for the Caravan and Campsite is in line with the budget, with a small overspend of £2k.

**Employee Costs** – direct staffing costs are underspend to September by £29k due to a vacant post (Southwold and Harbour Assets Manager) held in the establishment. This post has now been filled. This underspend has been offset by contractor costs for cleaning and security, which has exceeded the budget to date by £26k.

**Premises Costs** – the overspend to date of £5k is due to the profiling of budget against actual spend.

## 2.7 Southwold Caravan and Campsite Net Position

The below table brings together the direct income and expenditure in Sections 2.5 and 2.6, to present the overall net summary position for the Caravan and Campsite, a deficit of £44k against the budget for the year to September. This is attributable to the income position being less than budgeted for the Static Caravan and Camping sites.

<b>April to September 2022</b>	<b>Actuals + Commitments</b>	<b>Budget</b>	<b>Variance</b>
<b>Static Caravan Fees</b>	<b>£(268,686.00)</b>	<b>£(297,000.00)</b>	£28,314.00
<b>Touring Fees</b>	<b>£(279,730.00)</b>	<b>£(295,000.00)</b>	£15,270.00
<b>Other Fees &amp; Charges</b>	<b>£(7,810.00)</b>	<b>£(6,100.00)</b>	<b>£(1,710.00)</b>
<b>Total Income</b>	<b>£(556,226.00)</b>	<b>£(598,100.00)</b>	<b>£41,874.00</b>
<b>Employee Expenses</b>	£97,187.00	£100,500.00	<b>£(3,313.00)</b>
<b>Transport Expenses</b>	£91.00	£650.00	<b>£(559.00)</b>
<b>Premises Expenses</b>	£101,141.00	£96,350.00	£4,791.00
<b>Supplies &amp; Services</b>	£24,270.00	£22,600.00	£1,670.00
<b>Total Cost</b>	<b>£222,689.00</b>	<b>£220,100.00</b>	<b>£2,589.00</b>
<b>Total Direct Income/Expenditure</b>	<b>£(333,537.00)</b>	<b>£(378,000.00)</b>	<b>£44,463.00</b>

## 2.8 Combined Net Position

This table brings together the mid-year position for both the Harbour and the Caravan and Camping Site. This shows an overall deficit position on direct income and expenditure of £26k. As referenced in Section 2.7, the income at the Caravan and Campsite is underperforming against the budget for the year to date.

<b>April to September 2022</b>	<b>Actuals + Commitments</b>	<b>Budget</b>	<b>Variance</b>
<b>Mooring Fees</b>	<b>£(89,242.00)</b>	<b>£(84,000.00)</b>	<b>£(5,242.00)</b>
<b>Property Lettings</b>	<b>£(51,672.00)</b>	<b>£(33,060.00)</b>	<b>£(18,612.00)</b>

Static Caravan Fees	£(268,686.00)	£(297,000.00)	£28,314.00
Touring Fees	£(279,730.00)	£(295,000.00)	£15,270.00
Other Fees & Charges	£(33,953.00)	£(22,514.00)	£(11,439.00)
<b>Total Income</b>	<b>£(723,283.00)</b>	<b>£(731,574.00)</b>	<b>£8,291.00</b>
Employee Expenses	£143,410.00	£140,800.00	£2,610.00
Transport Expenses	£461.00	£1,250.00	£(789.00)
Premises Expenses	£112,639.00	£118,050.00	£(5,411.00)
Supplies & Services	£66,121.00	£44,700.00	£21,421.00
<b>Total Cost</b>	<b>£322,631.00</b>	<b>£304,800.00</b>	<b>£17,831.00</b>
<b>Total Direct Income/Expenditure</b>	<b>£(400,652.00)</b>	<b>£(426,774.00)</b>	<b>£26,122.00</b>

### 3 How to address current situation

3.1 Appendix C includes a year-end forecast position as at 30 September 2022 for Southwold Harbour and the Caravan and Camping Site.

3.2 The table in provides a year-end forecast combined position for the Southwold Harbour and the Caravan and Campsite. This is based on the mid-year position, known commitments for the remainder of the year and prior year trends.

#### Southwold Caravan and Campsite Forecast Position 2022/23

April 2022 to March 2023	Forecast for year	Budget for Year	Forecast Variance for the Year
Mooring Fees	£(90,000.00)	£(94,000.00)	£4,000.00
Property Lettings	£(75,000.00)	£(66,000.00)	£(9,000.00)
Static Caravan Fees	£(268,686.00)	£(297,000.00)	£28,314.00
Touring Fees	£(285,000.00)	£(295,000.00)	£10,000.00
Other Fees & Charges	£(64,043.00)	£(44,400.00)	£(19,643.00)
<b>Total Income</b>	<b>£(782,729.00)</b>	<b>£(796,400.00)</b>	<b>£13,671.00</b>
Employee Expenses	£284,500.00	£282,700.00	£1,800.00
Transport Expenses	£600.00	£2,500.00	£(1,900.00)
Premises Expenses	£162,000.00	£189,400.00	£(27,400.00)
Supplies & Services	£93,000.00	£98,900.00	£(5,900.00)
<b>Total Cost</b>	<b>£540,100.00</b>	<b>£573,500.00</b>	<b>£(33,400.00)</b>
<b>Total Direct Income/Expenditure</b>	<b>£(242,629.00)</b>	<b>£(222,900.00)</b>	<b>£(19,729.00)</b>
Support Recharges (Year End Charge)	£105,800.00	£81,700.00	£24,100.00
<b>Total Indirect Income/Expenditure</b>	<b>£105,800.00</b>	<b>£81,700.00</b>	<b>£24,100.00</b>

	<b>TOTAL INCOME STATEMENT</b>	<b>£(136,829.00)</b>	<b>£(141,200.00)</b>	<b>£4,371.00</b>															
3.3	Income is forecast to be underbudget for the year due to income being down against the budget at the Caravan and Campsite. This is partially compensated by a projected underspend on expenditure, primarily premises expenses, where budgets are held for unforeseen costs such as repairs and maintenance																		
3.4	The overall net position is expected to be in line with the budget after taking into consideration internal support recharges. This is covered in Section 3.7 below.																		
3.5	<p><b>Commitments for October to March</b></p> <p>The following items are included in the above forecast:</p> <ul style="list-style-type: none"> <li>• Assumption for staff pay awards for 2022/23 is in line with the National Employers' final pay offer (to be agreed) for local government employees</li> <li>• £15,000 commitment for Estuary Studies</li> <li>• Harbour Revision Order advertising costs £5,000</li> </ul>																		
3.6	<p><b>Energy Bill Relief from October 2022 to March 2023</b></p> <p>This scheme will provide energy bill relief for non-domestic customers, including the public sector. This is currently being reviewed to understand how this will impact on the Council's energy costs. This has not been taken into account in the forecast position.</p>																		
3.7	<p><b>Internal Support Recharges</b></p> <p>Internal Support Recharges is the cost of the Council's support services to Southwold Harbour and the Caravan and Campsite. The costs are recharged at the end of the year, on a basis that reflects the use of those services, using the same methodology as applied across other Council services. Following the establishment of the Southwold Harbour Management Committee in 2021 it was considered appropriate for these recharges to be reviewed for the 2021/22 year-end to ensure the overall recharge reflected the Council's support to the new arrangements and was reasonable.</p> <p>Actual charges for the previous year are used as a forecast for the current year, on the basis that there is no significant change anticipated to the level of support provided. This does show an increase against the budget of £24k. The below table shows the breakdown of the charges and the basis on which they are allocated.</p> <p><b>Internal Support Recharges for Southwold Harbour and Caravan and Campsite</b></p> <table border="1"> <thead> <tr> <th>Support Recharge</th> <th>2021/22 Actual</th> <th>2022/23 Budget</th> <th>2022/23 Estimate</th> <th></th> </tr> </thead> <tbody> <tr> <td>Accounting Services</td> <td>£27,000</td> <td>£0</td> <td>£27,000</td> <td>Covers transactional processing, budget monitoring, budget setting and reporting.</td> </tr> <tr> <td>Corporate Expenses (Democratic Services, Comms,</td> <td>£2,000</td> <td>£0</td> <td>£2,000</td> <td>This is based on a pro rata of the overall council expenditure for the service mentioned.</td> </tr> </tbody> </table>				Support Recharge	2021/22 Actual	2022/23 Budget	2022/23 Estimate		Accounting Services	£27,000	£0	£27,000	Covers transactional processing, budget monitoring, budget setting and reporting.	Corporate Expenses (Democratic Services, Comms,	£2,000	£0	£2,000	This is based on a pro rata of the overall council expenditure for the service mentioned.
Support Recharge	2021/22 Actual	2022/23 Budget	2022/23 Estimate																
Accounting Services	£27,000	£0	£27,000	Covers transactional processing, budget monitoring, budget setting and reporting.															
Corporate Expenses (Democratic Services, Comms,	£2,000	£0	£2,000	This is based on a pro rata of the overall council expenditure for the service mentioned.															

	Health & Safety, Internal Audit)				
	Customer Services	£20,000	£31,700	£20,000	Based on usage of the call centre and website etc.
	Estates/Asset Management	£5,000		£5,000	Based on a percentage of the value of the portfolio.
	Human Resources	£4,800	£7,700	£4,800	Fixed charge per person. This covers all of the HR function (recruitment, payroll, etc).
	ICT	£35,000	£42,300	£35,000	ICT is also a fixed charge per person to cover the kit that is used plus the systems and tech support and infrastructure and license fees.
	Legal Services	£8,000	£0	£8,000	Legal record their time
	Senior and Corporate Management	£4,000	£0	£4,000	Proportion of Head of Operations.
	<b>Total</b>	<b>£105,800</b>	<b>£81,700</b>	<b>£105,800</b>	
3.8	The Committee will receive the Quarter 3 Budget Monitoring Report at its January meeting, along with the Draft Budget for 2023-24. The proposed schedule of fees and charges for next year will be presented at the November meeting.				

#### 4 Reason/s for recommendation

4.1	To fulfil the Committee's responsibilities in respect of budget monitoring, and for reporting to the Cabinet on performance against approved budgets.
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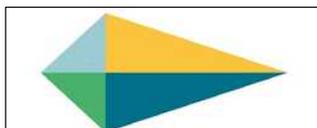
## Appendices

#### Appendices:

<b>Appendix A</b>	2022-23 Mid-Year Budget Monitoring Summary
<b>Appendix B</b>	2022-23 Mid-Year Budget Monitoring Detailed Schedules
<b>Appendix C</b>	2022-23 Year End Forecast as at 30 September 2022

#### Background reference papers:

Date	Type	Available From



## Southwold Harbour Income &amp; Expenditure for year to 30th September 2022

April to September 2022	Actuals + Commitments	Budget	Variance
Mooring Fees/Harbour Dues	£(89,242.00)	£(84,000.00)	£(5,242.00)
Property Lettings	£(51,672.00)	£(33,060.00)	£(18,612.00)
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<b>Total Income</b>	<b>£(167,057.00)</b>	<b>£(133,474.00)</b>	<b>£(33,583.00)</b>
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<b>Total Cost</b>	<b>£99,942.00</b>	<b>£84,700.00</b>	<b>£15,242.00</b>
<b>Total Direct Income/Expenditure</b>	<b>£(67,115.00)</b>	<b>£(48,774.00)</b>	<b>£(18,341.00)</b>
Support Recharges (Year End Charge)	£0.00	£0.00	£0.00
<b>Total Indirect Income/Expenditure</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>TOTAL INCOME STATEMENT</b>	<b>£(67,115.00)</b>	<b>£(48,774.00)</b>	<b>£(18,341.00)</b>

## Southwold Caravan/Campsite Income &amp; Expenditure for year to 30th September 2022

April to September 2022	Actuals + Commitments	Budget	Variance
Static Caravan Fees	£(268,686.00)	£(297,000.00)	£28,314.00
Touring Fees	£(279,730.00)	£(295,000.00)	£15,270.00
Other Fees & Charges	£(7,810.00)	£(6,100.00)	£(1,710.00)
<b>Total Income</b>	<b>£(556,226.00)</b>	<b>£(598,100.00)</b>	<b>£41,874.00</b>
Employee Expenses	£97,187.00	£100,500.00	£(3,313.00)
Transport Expenses	£91.00	£650.00	£(559.00)
Premises Expenses	£101,141.00	£96,350.00	£4,791.00
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<b>Total Cost</b>	<b>£222,689.00</b>	<b>£220,100.00</b>	<b>£2,589.00</b>
<b>Total Direct Income/Expenditure</b>	<b>£(333,537.00)</b>	<b>£(378,000.00)</b>	<b>£44,463.00</b>
Support Recharges (Year End Charge)	£0.00	£0.00	£0.00
<b>Total Indirect Income/Expenditure</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>TOTAL INCOME STATEMENT</b>	<b>£(333,537.00)</b>	<b>£(378,000.00)</b>	<b>£44,463.00</b>

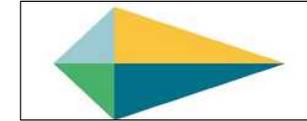
## Southwold Harbour and Caravan/Campsite Income &amp; Expenditure for year to 30th September 2022

April to September 2022	Actuals + Commitments	Budget	Variance
Mooring Fees	£(89,242.00)	£(84,000.00)	£(5,242.00)
Property Lettings	£(51,672.00)	£(33,060.00)	£(18,612.00)
Static Caravan Fees	£(268,686.00)	£(297,000.00)	£28,314.00
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Other Fees & Charges	£(33,953.00)	£(22,514.00)	£(11,439.00)
<b>Total Income</b>	<b>£(723,283.00)</b>	<b>£(731,574.00)</b>	<b>£8,291.00</b>
Employee Expenses	£143,410.00	£140,800.00	£2,610.00
Transport Expenses	£461.00	£1,250.00	£(789.00)
Premises Expenses	£112,639.00	£118,050.00	£(5,411.00)
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<b>Total Direct Income/Expenditure</b>	<b>£(400,652.00)</b>	<b>£(426,774.00)</b>	<b>£26,122.00</b>
Support Recharges (Year End Charge)	£0.00	£0.00	£0.00
<b>Total Indirect Income/Expenditure</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>TOTAL INCOME STATEMENT</b>	<b>£(400,652.00)</b>	<b>£(426,774.00)</b>	<b>£26,122.00</b>

2022-23 MID-YEAR BUDGET MONITORING DETAILED SCHEDULES

APPENDIX B

Monthly Finance Report - September 22



Department 23514 - Southwold Harbour  
 Service Harbours and Yacht Stations  
 Committee Communities, Leisure and Tourism

2021/22 Outturn	Account Code & Description	2022/23 Original Budget 2223B	2022/23 Current Budget 2223A	2022/23 Actuals YTD	2022/23 Commitments YTD	2022/23 Budget YTD 2223A	2022/23 Variance YTD	Notes
£		£	£	£	£	£	£	
<b>Direct Income &amp; Expenditure</b>								
<b>Income</b>								
	No. Name							
£(33)	67124 Surplus Eqpt/Plant/Materials	0	0	0	0	0	0	
£(15,943)	67191 General Vatable Sales 20%	£(20,000.00)	£(20,000.00)	£(17,478.00)	£0.00	£(10,000.00)	£(7,478.00)	Mooring fees
£(75,394)	67444 Vatable Leisure Activity Fees	£(74,000.00)	£(74,000.00)	£(71,764.00)	£0.00	£(74,000.00)	£2,236.00	Harbour dues
£(1,700)	67466 Vatable Staff Costs Recovered	£(800.00)	£(800.00)	£(100.00)	£0.00	£(400.00)	£300.00	
£0	67477 Vatable Energy Costs Recovered 20%	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(38,547)	67481 Vatable Energy Costs Recovered 5%	£(31,400.00)	£(31,400.00)	£(25,899.00)	£0.00	£(16,014.00)	£(9,885.00)	Electricity/diesel sales
£223	67491 General Vatable Fees & Charges	£0.00	£0.00	£(144.00)	£0.00	£0.00	£(144.00)	
£(1,512)	67615 Exempt Leisure Activity Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£464	67751 Cash Over/Short	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(1,500)	67791 General Outside Scope Fees & Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(9,173)	67815 Vatable Property Lettings	£(6,000.00)	£(6,000.00)	£(4,446.00)	£0.00	£(3,060.00)	£(1,386.00)	Storage income. Some income received in advance
£(75,244)	67835 Exempt Property Lettings	£(60,000.00)	£(60,000.00)	£(47,226.00)	£0.00	£(30,000.00)	£(17,226.00)	Rent Fisherman's huts etc. Income received in advance cf.15k
£(3,500)	67838 Exempt Wayleaves & Easements	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
<b>£(221,859)</b>	<b>Total Cust &amp; Client Receipts</b>	<b>£(192,200.00)</b>	<b>£(192,200.00)</b>	<b>£(167,057.00)</b>	<b>£0.00</b>	<b>£(133,474.00)</b>	<b>£(33,583.00)</b>	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
<b>£0</b>	<b>Total Grants &amp; Contributions</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
£(77,502)	68611 Internal Recharges Income	£(42,000.00)	£(42,000.00)	£0.00	£0.00	£0.00	£0.00	£42,000 income for lease of land to Caravan Park
<b>£(77,502)</b>	<b>Total Recharges/Other Income</b>	<b>£(42,000.00)</b>	<b>£(42,000.00)</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>£(299,361)</b>	<b>TOTAL INCOME</b>	<b>£(234,200.00)</b>	<b>£(234,200.00)</b>	<b>£(167,057.00)</b>	<b>£0.00</b>	<b>£(133,474.00)</b>	<b>£(33,583.00)</b>	
<b>Expenditure</b>								
£56,068	71111 Basic Pay	£56,600.00	£56,600.00	£27,690.00	£0.00	£28,300.00	£(610.00)	
£11,425	71121 Overtime	£0.00	£0.00	£4,318.00	£0.00	£0.00	£4,318.00	Harbour staffing additional hours during peak season
£6,836	71151 Employers National Insurance	£5,900.00	£5,900.00	£3,448.00	£0.00	£2,950.00	£498.00	
£21,943	71161 Employers Superannuation	£18,100.00	£18,100.00	£10,250.00	£0.00	£9,050.00	£1,200.00	
<b>£96,272</b>	<b>Total Direct Employee Expenses</b>	<b>£80,600.00</b>	<b>£80,600.00</b>	<b>£45,706.00</b>	<b>£0.00</b>	<b>£40,300.00</b>	<b>£5,406.00</b>	
£4,049	71312 Recruitment Advertising	£0.00	£0.00	£517.00	£0.00	£0.00	£517.00	
£400	71331 Employee Insurances	£300.00	£300.00	£0.00	£0.00	£0.00	£0.00	

2022-23 MID-YEAR BUDGET MONITORING DETAILED SCHEDULES

APPENDIX B

Monthly Finance Report - September 22

Department 23514 - Southwold Harbour  
 Service Harbours and Yacht Stations  
 Committee Communities, Leisure and Tourism



2021/22 Outturn	Account Code & Description	2022/23 Original Budget 2223B £	2022/23 Current Budget 2223A £	2022/23 Actuals YTD £	2022/23 Commitments YTD £	2022/23 Budget YTD 2223A £	2022/23 Variance YTD £	Notes
<b>£4,449</b>	<b>Total Other Employee Expenses</b>	<b>£300.00</b>	<b>£300.00</b>	<b>£517.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£517.00</b>	
£0	72111 Building Services - Planned Maintenance	£8,600.00	£8,600.00	£0.00	£0.00	£4,300.00	£(4,300.00)	
£4,417	72114 Building Services - Responsive Maintenance	£10,000.00	£10,000.00	£1,002.00	£0.00	£5,000.00	£(3,998.00)	
£795	72131 Vandalism	£1,000.00	£1,000.00	£543.00	£0.00	£500.00	£43.00	
£0	72136 Legionella	£0.00	£0.00	£263.00	£0.00	£0.00	£263.00	
£4,970	72211 Electricity	£5,900.00	£5,900.00	£3,033.00	£0.00	£2,950.00	£83.00	Utilities are one month in arrears. Approximately £600 per month
£0	72214 Gas	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(4,000)	72217 Oil	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	72311 Rents Payable	£1,800.00	£1,800.00	£0.00	£0.00	£900.00	£(900.00)	
£6,802	72317 Business Rates	£7,000.00	£7,000.00	£6,552.00	£0.00	£7,000.00	£(448.00)	
£816	72411 Water	£900.00	£900.00	£105.00	£0.00	£450.00	£(345.00)	
£0	72414 Sewerage Charge	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£448	72511 Cleaning Materials	£1,200.00	£1,200.00	£0.00	£0.00	£600.00	£(600.00)	
£0	72527 Other Cleaning Services	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£900	72711 Fire Insurance	£900.00	£900.00	£0.00	£0.00	£0.00	£0.00	
£3,200	72817 Other General Premises Expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
<b>£18,348</b>	<b>Total Premises Expenses</b>	<b>£37,300.00</b>	<b>£37,300.00</b>	<b>£11,498.00</b>	<b>£0.00</b>	<b>£21,700.00</b>	<b>£(10,202.00)</b>	
£0	73114 Repairs & Service	£1,200.00	£1,200.00	£370.00	£0.00	£600.00	£(230.00)	Excess duty charge from HMRC for red diesel
<b>£0</b>	<b>Total Transport Expenses</b>	<b>£1,200.00</b>	<b>£1,200.00</b>	<b>£370.00</b>	<b>£0.00</b>	<b>£600.00</b>	<b>£(230.00)</b>	
£2,097	74111 Health and Safety	£13,500.00	£13,500.00	£2,496.00	£2,781.00	£6,750.00	£(1,473.00)	Safety railings at fishermans compound, replace cable on hoist, Health & Safety signage at Harbour
£998	74114 Furniture and Equipment	£3,200.00	£3,200.00	£207.00	£0.00	£1,600.00	£(1,393.00)	
£2,658	74117 Machine Repair & Maintenance	£2,000.00	£2,000.00	£521.00	£0.00	£1,000.00	£(479.00)	
£30,103	74121 Materials For Resale	£23,000.00	£23,000.00	£28,929.00	£0.00	£11,500.00	£17,429.00	Red diesel stock for resale
£317	74213 Clothing & Uniforms	£400.00	£400.00	£101.00	£0.00	£200.00	£(99.00)	
£99	74335 Internal Printing	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£320	74346 External Printing	£0.00	£0.00	£(120.00)	£120.00	£0.00	£0.00	
£27	74357 Stationery	£300.00	£300.00	£25.00	£0.00	£150.00	£(125.00)	
£384	74402 Insurance Premiums	£0.00	£0.00	£504.00	£0.00	£0.00	£504.00	
£0	74414 Consultants	£0.00	£0.00	£160.00	£0.00	£0.00	£160.00	
£619	74425 Legal Fees	£0.00	£0.00	£4,000.00	£0.00	£0.00	£4,000.00	MMO - Harbour Revision Order application fee
£2,116	74491 Bank Fees	£0.00	£0.00	£773.00	£0.00	£0.00	£773.00	
£0	74492 Other Ext Provided Services	£0.00	£0.00	£0.00	£388.00	£0.00	£388.00	Removal of waste oil
£15	74515 Postages	£600.00	£600.00	£19.00	£0.00	£300.00	£(281.00)	
£433	74526 Telephone Calls/Data/Broadband	£1,200.00	£1,200.00	£167.00	£0.00	£600.00	£(433.00)	

2022-23 MID-YEAR BUDGET MONITORING DETAILED SCHEDULES

APPENDIX B

Monthly Finance Report - September 22

Department 23514 - Southwold Harbour  
 Service Harbours and Yacht Stations  
 Committee Communities, Leisure and Tourism



2021/22 Outturn	Account Code & Description	2022/23 Original Budget 2223B	2022/23 Current Budget 2223A	2022/23 Actuals YTD	2022/23 Commitments YTD	2022/23 Budget YTD 2223A	2022/23 Variance YTD	Notes
£		£	£	£	£	£	£	
£392	74548 Hardware Maintenance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	CCTV maintenance & Broadband charges
£1,481	74570 Software Maintenance	£0.00	£0.00	£780.00	£0.00	£0.00	£780.00	
£135	74717 Subsistence	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	74811 Grants & Contributions Expenditure	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	74992 Miscellaneous Other Services	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
<b>£42,194</b>	<b>Total Supplies &amp; Services</b>	<b>£44,200.00</b>	<b>£44,200.00</b>	<b>£38,562.00</b>	<b>£3,289.00</b>	<b>£22,100.00</b>	<b>£19,751.00</b>	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
<b>£0</b>	<b>Total Third Party Payments</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
<b>£0</b>	<b>Total Transfer Payments</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
£9,500	78611 Internal Recharges	£9,500.00	£9,500.00	£0.00	£0.00	£0.00	£0.00	Cleaning of the Harbour Public Conveniences
<b>£9,500</b>	<b>Total Recharges/Other expenditure</b>	<b>£9,500.00</b>	<b>£9,500.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>£170,763</b>	<b>TOTAL DIRECT EXPENDITURE</b>	<b>£173,100.00</b>	<b>£173,100.00</b>	<b>£96,653.00</b>	<b>£3,289.00</b>	<b>£84,700.00</b>	<b>£15,242.00</b>	
<b>£(128,598)</b>	<b>TOTAL DIRECT INCOME AND EXPENDITURE</b>	<b>£(61,100.00)</b>	<b>£(61,100.00)</b>	<b>£(70,404.00)</b>	<b>£3,289.00</b>	<b>£(48,774.00)</b>	<b>£(18,341.00)</b>	
£32,300	77407 Support Charges	£2,400.00	£2,400.00	£0.00	£0.00	£0.00	£0.00	Internal support services costs
<b>£32,300</b>	<b>Total Support Services</b>	<b>£2,400.00</b>	<b>£2,400.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	

2022-23 MID-YEAR BUDGET MONITORING DETAILED SCHEDULES

APPENDIX B



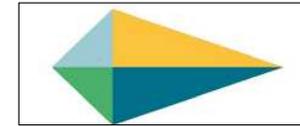
**Monthly Finance Report - September 22**

Department 23707 - Southwold Caravan and Camping Site  
 Service Caravan and Camping Sites  
 Committee Communities, Leisure and Tourism

92 Outturn		2022/23 Original 2223B	2022/23 Current 2223A	2022/23 Actuals	2022/23 Commitments	2022/23 Budget 2223A	2022/23 Variance	2022/23 Variance	Notes
£		£	£	£	£	£	£	%	
<b>Direct Income &amp; Expenditure</b>									
<b>Income</b>									
No.	Name								
£(155)	67191 General Vatable Sales 20%	£0.00	£0.00	£(44.00)	£0.00	£0.00	£(44.00)	0%	Vatable rated shop sales
£(8,409)	67194 General Vatable Sales 5%	£(9,000.00)	£(9,000.00)	£(4,714.00)	£0.00	£(4,500.00)	£(214.00)	5%	Gas sales
£0	67292 General Zero Rated Sales	£0.00	£0.00	£(650.00)	£0.00	£0.00	£(650.00)	0%	Zero rated shop sales
£0	67393 General Exempt Sales	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	67444 Vatable Leisure Activity Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£(3,217)	67491 General Vatable Fees & Charges	£(3,200.00)	£(3,200.00)	£(2,402.00)	£0.00	£(1,600.00)	£(802.00)	50%	Battery charging
£0	67691 Exempt General Fees & Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	67751 Cash Over/Short	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	67791 General Outside Scope Fees & Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£(548,594)	67811 Vatable Land Rents	£(592,000.00)	£(592,000.00)	£(548,416.00)	£0.00	£(592,000.00)	£43,584.00	(7)%	2022-23 Static caravan income £268,686, Touring pitch income £279,730 2021-22 Static caravan income £217,663, Touring pitch income £332,992
£0	67813 Vatable Land Rents 5%	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
<b>£(560,375)</b>	<b>Total Cust &amp; Client Receipts</b>	<b>£(604,200.00)</b>	<b>£(604,200.00)</b>	<b>£(556,226.00)</b>	<b>£0.00</b>	<b>£(598,100.00)</b>	<b>£41,874.00</b>	<b>(7)%</b>	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
<b>£0</b>	<b>Total Grants &amp; Contributions</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0%</b>	
£(142,303)	68611 Internal Recharges Income	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
<b>£(142,303)</b>	<b>Total Recharges/Other Income</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0%</b>	
<b>£(702,678)</b>	<b>TOTAL INCOME</b>	<b>£(604,200.00)</b>	<b>£(604,200.00)</b>	<b>£(556,226.00)</b>	<b>£0.00</b>	<b>£(598,100.00)</b>	<b>£41,874.00</b>	<b>(7)%</b>	
<b>Expenditure</b>									
£79,067	71111 Basic Pay	£127,600.00	£127,600.00	£43,112.00	£0.00	£63,800.00	£(20,688.00)	(32)%	Vacant post
£0	71121 Overtime	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£6,029	71151 Employers National Insurance	£12,600.00	£12,600.00	£3,750.00	£0.00	£6,300.00	£(2,550.00)	(40)%	
£25,793	71161 Employers Superannuation	£40,800.00	£40,800.00	£13,805.00	£0.00	£20,400.00	£(6,595.00)	(32)%	
£49,796	71171 Contract Staff	£20,000.00	£20,000.00	£35,272.00	£1,248.00	£10,000.00	£26,520.00	265%	Profiling needs updating - 95% of cost is in the peak season. Contract cleaners and security staff
<b>£160,685</b>	<b>Total Direct Employee Expenses</b>	<b>£201,000.00</b>	<b>£201,000.00</b>	<b>£95,939.00</b>	<b>£1,248.00</b>	<b>£100,500.00</b>	<b>£(3,313.00)</b>	<b>(3)%</b>	
£500	71331 Employee Insurances	£800.00	£800.00	£0.00	£0.00	£0.00	£0.00	0%	

2022-23 MID-YEAR BUDGET MONITORING DETAILED SCHEDULES

APPENDIX B



**Monthly Finance Report - September 22**

Department 23707 - Southwold Caravan and Camping Site  
 Service Caravan and Camping Sites  
 Committee Communities, Leisure and Tourism

92 Outturn		2022/23 Original 2223B	2022/23 Current 2223A	2022/23 Actuals	2022/23 Commitments	2022/23 Budget 2223A	2022/23 Variance	2022/23 Variance	Notes
£		£	£	£	£	£	£	%	
<b>£500</b>	<b>Total Other Employee Expenses</b>	<b>£800.00</b>	<b>£800.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0%</b>	
£6,912	72111 Building Services - Planned Maintenance	£1,500.00	£1,500.00	£2,141.00	£0.00	£750.00	£1,391.00	185%	Ramp for toilet block
£35,170	72114 Building Services - Responsive Maintenance	£25,000.00	£25,000.00	£13,501.00	£1,032.00	£12,500.00	£2,033.00	16%	Toilets/showers/painting - repairs
£0	72131 Vandalism	£1,000.00	£1,000.00	£65.00	£0.00	£500.00	£(435.00)	(87)%	
£756	72136 Legionella	£0.00	£0.00	£410.00	£0.00	£0.00	£410.00	0%	
£20,371	72211 Electricity	£54,300.00	£54,300.00	£25,190.00	£0.00	£27,150.00	£(1,960.00)	(7)%	Utilities are one month in arrears. Utilities average £1.5k per month
£3,328	72214 Gas	£8,600.00	£8,600.00	£3,973.00	£492.00	£4,300.00	£165.00	4%	
£40,192	72317 Business Rates	£41,400.00	£41,400.00	£40,192.00	£0.00	£41,400.00	£(1,208.00)	(3)%	
£9,713	72411 Water	£11,400.00	£11,400.00	£5,511.00	£0.00	£5,700.00	£(189.00)	(3)%	
£(785)	72414 Sewerage Charge	£100.00	£100.00	£0.00	£0.00	£50.00	£(50.00)	(100)%	
£5,269	72511 Cleaning Materials	£5,000.00	£5,000.00	£4,756.00	£1,409.00	£2,500.00	£3,665.00	147%	Budget profile needs updating as 95% of the spend is in the season
£0	72521 Refuse Collection	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	72527 Other Cleaning Services	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	72612 Grounds Maintenance - Variations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£8,869	72617 Grounds Maintenance - Other	£3,000.00	£3,000.00	£2,199.00	£270.00	£1,500.00	£969.00	65%	Budget profile needs updating as 95% of the spend is in the season
£500	72711 Fire Insurance	£600.00	£600.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	72712 Engineering Insurance	£200.00	£200.00	£0.00	£0.00	£0.00	£0.00	0%	
<b>£130,295</b>	<b>Total Premises Expenses</b>	<b>£152,100.00</b>	<b>£152,100.00</b>	<b>£97,938.00</b>	<b>£3,203.00</b>	<b>£96,350.00</b>	<b>£4,791.00</b>	<b>5%</b>	
£135	<b>Total Transport Expenses</b>	<b>£1,300.00</b>	<b>£1,300.00</b>	<b>£91.00</b>	<b>£0.00</b>	<b>£650.00</b>	<b>£(559.00)</b>	<b>(86)%</b>	
£135	<b>Total Transport Expenses</b>	<b>£1,300.00</b>	<b>£1,300.00</b>	<b>£91.00</b>	<b>£0.00</b>	<b>£650.00</b>	<b>£(559.00)</b>	<b>(86)%</b>	
£135	<b>Total Transport Expenses</b>	<b>£1,300.00</b>	<b>£1,300.00</b>	<b>£91.00</b>	<b>£0.00</b>	<b>£650.00</b>	<b>£(559.00)</b>	<b>(86)%</b>	
£135	<b>Total Transport Expenses</b>	<b>£1,300.00</b>	<b>£1,300.00</b>	<b>£91.00</b>	<b>£0.00</b>	<b>£650.00</b>	<b>£(559.00)</b>	<b>(86)%</b>	
£135	<b>Total Transport Expenses</b>	<b>£1,300.00</b>	<b>£1,300.00</b>	<b>£91.00</b>	<b>£0.00</b>	<b>£650.00</b>	<b>£(559.00)</b>	<b>(86)%</b>	
£7,642	74111 Health and Safety	£15,000.00	£15,000.00	£7,000.00	£1,951.00	£7,500.00	£1,451.00	19%	Traffic cones, replaced broken man hole & drain cover, various signs, H&S works around site, single hand rails for shower block, lights, CCTV
£4,454	74114 Furniture and Equipment	£3,200.00	£3,200.00	£2,163.00	£0.00	£1,600.00	£563.00	35%	
£3,483	74117 Machine Repair & Maintenance	£2,000.00	£2,000.00	£1,038.00	£0.00	£1,000.00	£38.00	4%	
£6,316	74121 Materials For Resale	£17,000.00	£17,000.00	£5,691.00	£925.00	£8,500.00	£(1,884.00)	(22)%	Further significant spend is not likely as now through the peak season
£0	74127 General Purchases	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£3,254	74131 Equipment Hire	£2,200.00	£2,200.00	£1,618.00	£0.00	£1,100.00	£518.00	47%	
£333	74213 Clothing & Uniforms	£600.00	£600.00	£427.00	£19.00	£300.00	£146.00	49%	
£329	74335 Internal Printing	£0.00	£0.00	£21.00	£0.00	£0.00	£21.00	0%	
£792	74346 External Printing	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£750	74357 Stationery	£2,000.00	£2,000.00	£906.00	£0.00	£1,000.00	£(94.00)	(9)%	
£0	74391 Other Office Expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£1,050	74414 Consultants	£0.00	£0.00	£160.00	£0.00	£0.00	£160.00	0%	
£245	74491 Bank Fees	£0.00	£0.00	£990.00	£0.00	£0.00	£990.00	0%	
£31,268	74492 Other Ext Provided Services	£1,500.00	£1,500.00	£0.00	£0.00	£750.00	£(750.00)	(100)%	
£0	74515 Postages	£500.00	£500.00	£0.00	£0.00	£250.00	£(250.00)	(100)%	
£1,163	74526 Telephone Calls/Data/Broadband	£1,200.00	£1,200.00	£429.00	£0.00	£600.00	£(171.00)	(29)%	

2022-23 MID-YEAR BUDGET MONITORING DETAILED SCHEDULES

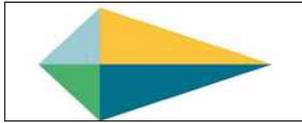
APPENDIX B



**Monthly Finance Report - September 22**

Department 23707 - Southwold Caravan and Camping Site  
 Service Caravan and Camping Sites  
 Committee Communities, Leisure and Tourism

92 Outturn		2022/23 Original 2223B	2022/23 Current 2223A	2022/23 Actuals	2022/23 Commitments	2022/23 Budget 2223A	2022/23 Variance	2022/23 Variance	Notes
£		£	£	£	£	£	£	%	
£0	74537 Hardware Purchases	£0.00	£0.00	£157.00	£0.00	£0.00	£157.00	0%	
£285	74548 Hardware Maintenance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£4	74559 Software Purchases	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	74923 Advertising	£0.00	£0.00	£775.00	£0.00	£0.00	£775.00	0%	Advert for Co-opting member of HMC
<b>£61,368</b>	<b>Total Supplies &amp; Services</b>	<b>£45,200.00</b>	<b>£45,200.00</b>	<b>£21,375.00</b>	<b>£2,895.00</b>	<b>£22,600.00</b>	<b>£1,670.00</b>	<b>7%</b>	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
<b>£0</b>	<b>Total Third Party Payments</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0%</b>	
£330	76131 Settlement Of Complaints	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
<b>£330</b>	<b>Total Transfer Payments</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0%</b>	
£42,289	78611 Internal Recharges	£42,000.00	£42,000.00	£0.00	£0.00	£0.00	£0.00	0%	Recharge from the Southwold Harbour Department for lease of land
<b>£42,289</b>	<b>Total Recharges/Other expenditure</b>	<b>£42,000.00</b>	<b>£42,000.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0%</b>	
<b>£395,602</b>	<b>TOTAL DIRECT EXPENDITURE</b>	<b>£442,400.00</b>	<b>£442,400.00</b>	<b>£215,343.00</b>	<b>£7,346.00</b>	<b>£220,100.00</b>	<b>£2,589.00</b>	<b>1%</b>	
<b>£(307,076)</b>	<b>TOTAL DIRECT INCOME AND EXPENDITURE</b>	<b>£(161,800.00)</b>	<b>£(161,800.00)</b>	<b>£(340,883.00)</b>	<b>£7,346.00</b>	<b>£(378,000.00)</b>	<b>£44,463.00</b>	<b>(12)%</b>	
£73,500	77407 Support Charges	£79,300.00	£79,300.00	£0.00	£0.00	£0.00	£0.00	0%	Internal support services costs
<b>£73,500</b>	<b>Total Support Services</b>	<b>£79,300.00</b>	<b>£79,300.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0%</b>	



## Southwold Harbour - Forecast Income &amp; Expenditure for 2022/23

April 2022 to March 2023	Forecast for year	Budget for Year	Forecast Variance for the Year	Commentary
Mooring Fees/Harbour Dues	£(90,000.00)	£(94,000.00)	£4,000.00	Peak season is over, relatively small increase on actual to September. Easter falls into the next Financial Year.
Property Lettings	£(75,000.00)	£(66,000.00)	£(9,000.00)	No material changes from 2021/22 regarding lease agreements.
Other Fees & Charges	£(98,143.00)	£(74,200.00)	£(23,943.00)	The forecast includes £30k of car park income which is not budgeted for.
<b>Total Income</b>	<b>£(263,143.00)</b>	<b>£(234,200.00)</b>	<b>£(28,943.00)</b>	
Employee Expenses	£89,500.00	£80,900.00	£8,600.00	Forecast is updated for pending pay award.
Transport Expenses	£400.00	£1,200.00	£(800.00)	
Premises Expenses	£19,000.00	£37,300.00	£(18,300.00)	Forecasting an underspend on repairs and maintenance budgets.
Supplies & Services	£75,000.00	£53,700.00	£21,300.00	The forecast includes additional costs associated with the Harbour Revision Order and the Estuary Studies.
<b>Total Cost</b>	<b>£183,900.00</b>	<b>£173,100.00</b>	<b>£10,800.00</b>	
<b>Total Direct Income/Expenditure</b>	<b>£(79,243.00)</b>	<b>£(61,100.00)</b>	<b>£(18,143.00)</b>	
Support Recharges	£32,300.00	£2,400.00	£29,900.00	
<b>Total Indirect Income/Expenditure</b>	<b>£32,300.00</b>	<b>£2,400.00</b>	<b>£29,900.00</b>	
<b>TOTAL INCOME STATEMENT</b>	<b>£(46,943.00)</b>	<b>£(58,700.00)</b>	<b>£11,757.00</b>	

## Southwold Caravan/Campsite - Forecast Income &amp; Expenditure for 2022/23

	Forecast for year	Budget for Year	Forecast Variance for the Year	Commentary
Static Caravan Fees	£(268,686.00)	£(297,000.00)	£28,314.00	Further sites vacated during the year.
Touring Fees	£(285,000.00)	£(295,000.00)	£10,000.00	Fall in staycations post pandemic.
Other Fees & Charges	£(7,900.00)	£(12,200.00)	£4,300.00	
<b>Total Income</b>	<b>£(561,586.00)</b>	<b>£(604,200.00)</b>	<b>£42,614.00</b>	
Employee Expenses	£195,000.00	£201,800.00	£(6,800.00)	Vacant post during the first half of the year. This offsets the pending pay award and contract staffing costs in excess of the budget.
Transport Expenses	£200.00	£1,300.00	£(1,100.00)	
Premises Expenses	£143,000.00	£152,100.00	£(9,100.00)	Forecasting an underspend on repairs and maintenance budgets.
Supplies & Services	£60,000.00	£87,200.00	£(27,200.00)	Forecasting an underspend on materials for resale
<b>Total Cost</b>	<b>£398,200.00</b>	<b>£442,400.00</b>	<b>£(44,200.00)</b>	
<b>Total Direct Income/Expenditure</b>	<b>£(163,386.00)</b>	<b>£(161,800.00)</b>	<b>£(1,586.00)</b>	
Support Recharges	£73,500.00	£79,300.00	£(5,800.00)	
<b>Total Indirect Income/Expenditure</b>	<b>£73,500.00</b>	<b>£79,300.00</b>	<b>£(5,800.00)</b>	
<b>TOTAL INCOME STATEMENT</b>	<b>£(89,886.00)</b>	<b>£(82,500.00)</b>	<b>£(7,386.00)</b>	

## Southwold Harbour and Southwold Caravan/Campsite - Forecast Income &amp; Expenditure for 2022/23

	Forecast for year	Budget for Year	Forecast Variance for the Year
Mooring Fees	£(90,000.00)	£(94,000.00)	£4,000.00
Property Lettings	£(75,000.00)	£(66,000.00)	£(9,000.00)
Static Caravan Fees	£(268,686.00)	£(297,000.00)	£28,314.00
Touring Fees	£(285,000.00)	£(295,000.00)	£10,000.00
Other Fees & Charges	£(64,043.00)	£(44,400.00)	£(19,643.00)
<b>Total Income</b>	<b>£(782,729.00)</b>	<b>£(796,400.00)</b>	<b>£13,671.00</b>
Employee Expenses	£284,500.00	£282,700.00	£1,800.00
Transport Expenses	£600.00	£2,500.00	£(1,900.00)
Premises Expenses	£162,000.00	£189,400.00	£(27,400.00)
Supplies & Services	£93,000.00	£98,900.00	£(5,900.00)
<b>Total Cost</b>	<b>£540,100.00</b>	<b>£573,500.00</b>	<b>£(33,400.00)</b>
<b>Total Direct Income/Expenditure</b>	<b>£(242,629.00)</b>	<b>£(222,900.00)</b>	<b>£(19,729.00)</b>
Support Recharges (Year End Charge)	£105,800.00	£81,700.00	£24,100.00
<b>Total Indirect Income/Expenditure</b>	<b>£105,800.00</b>	<b>£81,700.00</b>	<b>£24,100.00</b>
<b>TOTAL INCOME STATEMENT</b>	<b>£(136,829.00)</b>	<b>£(141,200.00)</b>	<b>£4,371.00</b>