



## Felixstowe Peninsula Community Partnership Meeting

Wednesday 30 November 2022, 2pm

The Hadwen Room, Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY

### Partnership Priorities

- Supporting the community through the rising cost of living and fuel crisis.
- Improving the physical health and wellbeing of primary school children.
- Increase physical and social activity in adults

### Meeting Goals

1. To look at how community growing spaces can support all the Community Partnership's priorities
2. To review and progress how the Community Partnership is supporting the Ease the Squeeze programme

Standing Items		Lead	Supporting papers
1	Action Notes	Matt Makin, Democratic Services Officer	Yes
2	Community Partnership Board Update	Luke Bennett, Partnerships Manager	No
3	Current projects update	Sharon Harkin, Communities Officer	None
4	Community issues, including Youth Voice themes	All	Discussion
5	Date of the next meeting	All	None
Monday 30 January 2023, 10.30am The Hadwen Room, Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY			
Meeting Items		Lead	Supporting papers
6	Review of Ground Rules	Mark Jepson, Community Partnership Chair	Yes
7	Cost of living and fuel crisis – Ease the Squeeze projects	Sharon Harkin, Communities Officer	Discussion
Focus questions <ol style="list-style-type: none"> <li>1. What was the outcome of the Task and Finish Group?</li> <li>2. What next steps is the Community Partnership going to take to support East the Squeeze projects?</li> </ol>			

8	Growing Spaces – Update	Sharon Harkin, Communities Officer	Discussion
<p>Focus questions</p> <ol style="list-style-type: none"> <li>1. What resources for growing spaces are available in the Community Partnership?</li> <li>2. What can the Community Partnership do to create more growing spaces?</li> </ol>			

<p><b>Chair:</b> Mark Jepson (East Suffolk Council)</p> <p><b>Vice-Chair:</b> Shez Hopkins (Level Two Youth Project)</p> <p><b>Communities Officer:</b> Sharon Harkin  <a href="mailto:sharon.harkin@eastsoffolk.gov.uk">sharon.harkin@eastsoffolk.gov.uk</a></p>	<p><b>Partnership Organisations:</b></p> <ul style="list-style-type: none"> <li>East Suffolk Council</li> <li>Suffolk County Council</li> <li>Local Town and Parish Councils</li> <li>Suffolk Constabulary</li> <li>Ipswich and East Suffolk Clinical Commissioning Group</li> <li>Community Action Suffolk</li> <li>Felixstowe Forward</li> <li>Business Community</li> <li>Youth Community</li> <li>Environment</li> </ul>
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## Felixstowe Peninsula Community Partnership

**Action Notes of the Meeting held on Friday 30 September, 10.00am in the Hadwen Room, Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY**

Core Membership present:

ESC Councillors – Stuart Bird, Mike Deacon, Mark Jepson (Chair)

SCC Councillors – Graham Newman

Town and Parish Councils – Lynn Beal (Trimley St Mary Parish Council), Cathy Couchman (Waldringfield Parish Council), Rhea Gardner (Bucklesham Parish Council), Yvonne Smart (Trimley St Martin Parish Council), Andy Smith (Felixstowe Town Council), Ash Tadjrishi (Felixstowe Town Council Clerk)

Partnership Organisations – None.

Others present – Luke Bennett (ESC Partnerships Manager), Sharon Harkin (ESC Communities Officer), Matt Makin (ESC Democratic Services Officer (Regulatory))

Apologies for absence received – Shez Hopkins (Level Two Youth Project), Steve Gallant (ESC Councillor), Tracey Green (ESC Councillor), Brian Hunt (Nacton Parish Council), Hayley Stearn (Felixstowe Integrated Neighbourhood Team), Sarah Wilson (Community Representative)

Item	Discussion
<b>1.</b>	<p><b>Action Notes</b></p> <p>The action notes were agreed by consensus and the Community Partnership received updates on the actions agreed.</p> <p>A short update was provided on the actions taken, which had resulted from that meeting.</p>
<b>2.</b>	<p><b>Community Partnership Board Update</b></p> <p>Luke Bennett (LB) summarised the written update that had been circulated with the agenda.</p> <p><b>ACTION</b> – Sharon Harkin to speak to Andy Jolliffe regarding SPOT Wellbeing.</p>



<p><b>3.</b></p>	<p><b>Current Projects Update</b></p> <p>Sharon Harkin (SH) noted that there were no updates on current projects.</p> <p>SH acknowledged that the Community Partnership’s focus was currently on the priority to support the community through the rising cost of living crisis and provided a summary on work taking place through partnership organisations that supports the priorities to improve the physical health and wellbeing of primary school children and to increase physical and social activity in adults.</p> <p>The Community Partnership received updates from partnership organisations on chat benches in Trimley St Mary, the Waldringfield open play space and community responders.</p> <p>LB was able to confirm that East Suffolk Council’s Cabinet would be considering a proposal in November 2022 to recommend to Full Council to continue Community Partnerships beyond the local elections in May 2023 and provide bridge funding to achieve this.</p>
<p><b>4.</b></p>	<p><b>Community issues, including Youth Voice themes</b></p> <p>There was significant discussion on the open space at Orwell Green, Felixstowe, including the skatepark. The Community Partnership received updates on plans to improve the area following SH visiting the site with East Suffolk Council to review the issues there.</p> <p>SH summarised the Youth Voice responses on healthy eating. The Autumn term Youth Voice questions had been made live and responses will close on 9 December 2022. The current question set related to community safety.</p> <p><b>ACTION</b> – Sharon Harkin to circulate plans for improvements of the open space and skatepark at Orwell Green, Felixstowe.</p>
<p><b>5.</b></p>	<p><b>Date of the next meeting</b></p> <p>30 November 2022, 2pm, The Hadwen Room, Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY</p>
<p><b>6.</b></p>	<p><b>Election of a Vice-Chair 2022/23</b></p> <p>It was agreed by consensus that Shez Hopkins would become Vice-Chair of the Community Partnership for the remainder of the 2022/23 year.</p>

<p><b>7.</b></p>	<p><b>Growing spaces – motion from East Suffolk Council</b></p> <p>SH summarised the motion on growing spaces made by East Suffolk Council at its meeting in July 2022.</p> <p>Mark Jepson (MJ) suggested that all representatives take the motion back to their organisations to see if there was the will to identify growing spaces and people to run them.</p> <p>The Community Partnership discussed current facilities in the area and possible future opportunities, with a particular focus on establishing new allotments and solutions for the best use of excess produce.</p> <p><b>ACTION</b> – All representatives to take the growing spaces motion to their organisations for further discussion.</p> <p><b>ACTION</b> – Sharon Harkin and Mark Jepson to discuss promote community growing to schools.</p> <p><b>ACTION</b> – The Community Partnership will consider an update on this topic at its next meeting.</p>
<p><b>8.</b></p>	<p><b>Cost of living and fuel crisis – what can we do?</b></p> <p>SH summarised East Suffolk Council’s “Ease the Squeeze” programme and the purpose of the exercise under this item, to review the projects offered by the programme and how the Community Partnership could support them in the area.</p> <p>The Community Partnership split into two groups, one of Felixstowe representatives and the other of rural representatives, who considered the projects being offered by the programme and how they could support the Community Partnership area.</p> <p><b>ACTION</b> – Sharon Harkin to collate group feedback and distribute it to the Community Partnership.</p> <p>At the conclusion of the task, the groups fed back on what they had discussed.</p> <p>On the proposition of Mark Jepson, seconded by Mike Deacon it was unanimously agreed:</p>



**ACTION** – That it be agreed in principle to allocate £15,000 of the Community Partnership’s 2022/23 budget towards supporting the “Ease the Squeeze” programme.

Following further discussion, it was agreed to form a task and finish group to produce the outcome proposal to confirm the funding agreed in principle.

**ACTION** – Mark Jepson, Sharon Harkin, Mike Deacon and Yvonne Smart to form a task and finish group to produce the outcome proposal for providing £15,000 funding towards the “Ease the Squeeze” programme.

The meeting concluded at 12.45pm.

## Felixstowe Peninsula

### Meeting Ground Rules

1. Bring your experience, ideas, knowledge, skills and enthusiasm and be prepared to share this with the rest of the group.
2. Respect other people's views and opinions and remember not to dominate the meeting with issues relating to just your area or your political views.
3. Everyone is encouraged to participate throughout the entire meeting and treat everything you hear as an opportunity to learn and grow.
4. Allow every voice to be heard, avoid side conversations and value other people's contributions.
5. Come prepared to each meeting having completed any agreed actions from previous meetings or Task and Finish Groups - Staying on schedule is everyone's responsibility.
6. Be honest and respect confidentiality
7. Expect to be surprised and remain open to new ways of doing things and ensure you understand the pros and cons of every option, not just those you prefer.
8. Ask questions to seek clarification when you don't understand the meaning of someone's comments
9. Bring your humour and have fun!