

## Terms of Reference - CIL Spending Working Group

Appointment of Working Groups for 2023-24

### Community Infrastructure Levy (CIL) Spending Working Group

#### Terms of Reference:

- To act in an advisory/consultative capacity to the Cabinet Member for Planning and Coastal Management and through him/her to Cabinet/Full Council, as appropriate.
- To work with officers to review and prioritise applications for infrastructure funding through District Community Infrastructure Levy (DCIL), and to consider the relevance of applications in terms of the objectives of CIL through making development sustainable in planning terms.
- Take into account the wider strategic planning issues and collaboration with other local authorities, particularly those within the same housing market area and functional economic area and those infrastructure providers priorities.
- Consider the findings of evidence base documents to inform the preparation of documents.
- To work with officers to agree and publish issues and options papers and recommendations for infrastructure projects to be funded through DCIL for approval by Cabinet.
- To work with officers to review and support the issue of clawback notices where local town and parish councils have not spent Neighbourhood CIL (NCIL) in compliance with the CIL Regulations and the 5-year spending deadline.
- To agree on NCIL spend in areas not covered by a Parish Council.
- Act as a focal point for knowledge and information about the application of DCIL and Neighbourhood CIL (NCIL) to infrastructure projects.
- Receive progress updates on the delivery of DCIL funded infrastructure projects, as relevant.
- To scrutinise and input to the review of CIL Spending Strategy to ensure compliance with regulatory requirements and the continued delivery of infrastructure to support growth in the area and where necessary outside of the area where strategic infrastructure supports growth in the East Suffolk area.
- To review and agree the annual Infrastructure Funding Statement.

The Working Group will meet at least 3 times a year, subject to business.

Vice-Chair to be elected at the first meeting of the municipal year.

No substitutes. Other Ward Members can only be invited at the discretion of the Chair of the CIL Spending Working Group to observe and/or answer questions.

The Working Group maintains a standing invite to relevant officers responsible for the delivery of infrastructure and other local authority or Health representatives and organisations will also be invited as and when appropriate.

<p><b>Membership - 8 (Quorum 4)</b></p> <p>Either the Cabinet Member with the responsibility for Planning and Coastal Management, or his/her Assistant Cabinet Member (Chair) (1)</p> <p>Relevant Cabinet Members (2)</p> <p>Relevant Planning Committee Chair/Vice-Chair from Planning Committee North and Planning Committee South (2)</p> <p>Conservative Group Member (1)</p> <p>Labour Group Member (1)</p> <p>GLI Group Member (1)</p>	<p>Cabinet Member with responsibility for Planning and Coastal Management – Councillor Kay Yule</p> <p>Assistant Cabinet Member for Planning and Coastal Management (substitute) – Councillor Stephen Molyneux</p> <p>Cabinet Member with responsibility for Communities, Leisure and Tourism – Councillor Katie Graham</p> <p>Cabinet Member with responsibility for the Environment – Councillor Rachel Smith-Lyte</p> <p>Planning Committee North Chair – Councillor Sarah Plummer Planning Committee South Chair – Councillor Mark Packard</p> <p>Planning Committee North Vice-Chair (substitute) – Councillor Julia Ewart Planning Committee South Vice-Chair (substitute) – Councillor John Fisher</p> <p>Councillor Paul Ashdown</p> <p>Councillor Mike Deacon</p> <p>Councillor Toby Hammond, Cabinet Member with responsibility for Economic Development and Transport</p>
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