



Framlingham, Wickham Market and villages Community Partnership

**Action Notes of the Meeting held remotely via Zoom
on Thursday, 28 October 2021 at 6.00pm**

Core Membership:

ESC Councillors – Councillor Carol Poulter (Chairman), Councillor Stephen Burroughes, Councillor Maurice Cook

SCC Councillors –

Town and Parish Councils – Cllr David Chenery (Wickham Market Parish Council), Cllr John Cross (Great Glemham Parish Council), Cllr Kathryn Jones (Ufford Parish Council), Cllr Adrian Revill (Hacheston Parish Council)

Partnership Organisations – Richard Jenkinson (Wickham Market Good Neighbour Scheme)

Others present – Sarah Carter (Democratic Services Officer), Alex Hayes (Communities Manager), Joss Mullett (Communities Officer), Nicole Rickard (Head of Communities)

Item	Discussion
1.	<p>Welcome and Apologies</p> <p>The Chairman of the CP, Councillor Carol Poulter, welcomed everyone to the meeting and made a few introductory comments to assist with the smooth running of the meeting. She reminded everyone present that the meeting was being broadcast live via the Council's YouTube channel. In addition, the Chairman advised that any matters to be agreed would be by consensus rather than a formal vote.</p> <p>Apologies for absence had been received from Julia Catterwell (Communities Officer), Cllr John Jones (Framlingham Town Council) and Bryony Peall (IP17 Good Neighbour Scheme).</p>
2.	<p>Notes</p> <p>The Notes of the meeting held on 1 July 2021 were agreed as a correct record.</p>



<p>3.</p>	<p>Feedback from the Community Partnership Board meeting on 6 September 2021</p> <p>The CP received a report which provided details of the progress and outcomes of the CP Board meeting held on 6 September 2021.</p> <p>The Chairman advised that the report could be taken as read, unless there were any specific questions and invited the Head of Communities to highlight any specific items.</p> <p>The Head of Communities advised that the main focus had been on transport and commented that the data for the Katch bus would help to understand its performance. It was positive that the Board wished to build on its success in this CP's area and was to look at funding allocation for marketing to expand the service into other areas and reach more villages. In addition, further information had been provided from the Covid Impact Task Group.</p> <p>The Head of Communities thanked all those who had taken part in the Peer Review Challenge that had been undertaken by the LGA, The CP Board was to receive a detailed report and there would be some feedback at the CP Forum on 5 November which was open to all CP Chairmen and Vice-Chairmen.</p>
<p>4.</p>	<p>Revisit the CP's Priorities</p> <p>The Communities Officer reminded the CP of its agreed priorities:</p> <ol style="list-style-type: none"> 1. <u>Developing Opportunities for Young People</u> This covered a broad area and covered different aspects to support youngsters, including working with schools in the area. 2. <u>Reduce Social Isolation and Loneliness</u> This was a key priority across most of the East Suffolk CPs and could be supported in many different ways. 3. <u>Sustainable Transport</u> Sustainable transport was being looked at, at CP Board level and it was hoped to get new data on the use of the Katch bus which would support it being extended. <p>The Head of Communities advised that data was available for the whole District, however, the individual data packs for each of the eight CPs was not yet available. Initial findings related to the impact of Covid on particular groups, performance of the CPs, house prices to income ratio, movement in population, and other interesting statistics. It was hoped to have revised data at local levels available in 2022 along with the most recent census data.</p>



	<p>The Chairman proposed, and it was agreed, that the CP's priorities should continue and be reviewed once the new data was available.</p>
6.	<p>Funding Plan</p> <p>The Communities Officer updated the CP with regard to the £25,000 funding that was available this year, none of which had yet been allocated.</p> <p>a) Grants Scheme</p> <p>The Communities Officer proposed that an amount of £20,000 be split between the two remaining priorities to provide small grants, leaving £5,000 for any other project ideas which might come forward.</p> <p>This was supported.</p> <p>b) Launch Dates</p> <p>The Communities Officer had been in discussion with the Funding Officer and, if the CP agreed, a small grants scheme could be launched on 2 November with a closing date of 30 November 2021, with a view to a Small Grants Panel meeting during week commencing 13 December. That would allow projects, if approved, to move forward at an early stage.</p> <p>This was agreed.</p> <p>c) Funding Panel</p> <p>A Small Gants Panel was appointed comprising:</p> <p>Cllr Carol Poulter, Chairman Cllr John Cross, Great Glemham PC Dick Jenkinson, Wickham Market Good Neighbour Scheme Cllr Kathryn Jones, Ufford PC Cllr Adrian Revill – Hacheston PC 1 rep – Framlingham TC Joss Mullett, Communities Officer</p> <p>Note: Subsequent to the meeting, Cllr Marion Hine volunteered to be the representative from Framlingham TC.</p> <p>Action: Joss Mullett</p>

	<p>The CP also discussed:</p> <p><u>Funding for Rural Youth Provision</u></p> <p>The Head of Communities referred to an exciting new pilot project that would enable the development of sustainable youth provision in rural communities in East Suffolk. A report was going to Cabinet on 2 November seeking funding to target rural areas in four of the CP areas. The proposal would see CAS working with rural communities to identify how the needs of young people could be understood and then met.</p> <p>The Chairman of the CP hoped that the Cabinet Members would support the proposal when considering the report.</p> <p><u>Digital Connectivity and Mobiles in Rural Areas</u></p> <p>Councillor Burroughes made reference to the rural proofing and particularly digital connectivity and mobiles. Work was being undertaken with SCC, ESC and SALC and he advised that a questionnaire was due to be circulated to all parishes in the east Suffolk area to ascertain where they stood with technology/connectivity/its use. The digital audit would also ascertain what equipment might be needed in different parishes. The data received would be analysed to identify any weaknesses in the parishes, what the situation was and what could be done about it.</p> <p>The CP discussed in detail the benefits of remote meetings where technology allowed such meetings, the carbon reduction as a result of less miles travelled, printing out papers before a meeting due to no connectivity, and the success of the Fram Broadband. It might be a project all CPs would be interested in following up and consider making a financial contribution in their areas.</p> <p>Councillor Burroughes asked that this be an agenda item for the next CP meeting and he proposed that the CP consider future funding for those parishes lacking in technology. He suggested that the information be circulated to all CP Chairs for their information.</p> <p>Action: Sarah Carter</p>
7.	<p>Date of next meeting</p> <p>It was noted that the next meeting would be held on Thursday, 13 January 2022 at 6.00pm. The Chairman advised that this meeting would be virtual via Zoom.</p>



8.	<p>Any Other Business</p> <p><u>Age Friendly Community Survey</u></p> <p>Cllr Cross referred to the details recently circulated relating to the survey for the over 55s and, whilst the closing date had been mentioned as 4 October, the survey was still active. The organisers were keen to get the survey completed by as many respondees as possible and he asked if it could be shared with SALC.</p> <p>The Head of Communities agreed a good route would be via Laura Sampson at SALC and it could be promoted through the Council's social media via the Comms Team.</p> <p>Link to the survey: https://cambridge.eu.qualtrics.com/jfe/form/SV_0wk7VK1lcva8WI6</p> <p>Action: Nicole Rickard</p> <p>In closing the meeting, the Chairman thanked everyone for attending and participating in the meeting.</p>
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The meeting concluded at 6.50pm.