

**Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership**

**Action Notes of the Meeting held on 8 March 2024**

**Tuddenham St Martin Village Hall, Westerfield Lane, Tuddenham St Martin, IP6 9BH**

**Core Membership present:**

**ESC Councillors** – Dan Clery (Vice Chair), Colin Hedgley, Mark Packard, Ed Thompson (Chair)

**Town and Parish Councils** – Peter Carr (Little Bealings Parish Council), Geoff Caryl (Grundisburgh & Culpho Parish Council), Alan Comber (Kesgrave Town Council), Helen Davies (Martlesham Parish Council), Jean Ellinor (Tuddenham St Martin Parish Council), Kate Lindsay (Tuddenham St Martin Parish Council), Diane Linsley (Martlesham Parish Clerk), Jan Pedgrift (Charsfield Parish Council), James Wright (Rushmere St Andrew Parish Council),

**Partnership Organisations** – Caroline Rutherford (Just42), Courtney Walsh (Suffolk Joint Emergency Planning Unit)

**Others present** – Alex Heys (ESC Digital Marketing, Safeguarding and Community Projects Manager), Matt Makin (ESC Democratic Services Officer)

**Apologies received** – Andy Jolliffe (ESC Communities Officer), Nikki Pemberton (Woodbridge Integrated Neighbourhood Team), Nicole Rickard (ESC Head of Communities and Leisure)

Item	Discussion
1.	<p><b>Action Notes</b></p> <p>The action notes of the meeting held on 8 January 2024 were agreed as a correct record. Matt Makin (MM) noted that Mark Packard's attendance was not recorded on the action notes and confirmed he would amend this.</p>
2.	<p><b>Ground Rules</b></p> <p>Ed Thompson (ET) summarised the existing ground rules for the Community Partnership, which had been circulated with the meeting agenda, and asked all present if any changes were needed. There was a consensus that the current ground rules were fit for purpose.</p>
3.	<p><b>Where are we now?</b></p> <p>Alex Heys (AH) summarised information on the following points from the most recent Community Partnership Board meeting held on 7 March 2024:</p>

	<ul style="list-style-type: none"> <li>• The workshop session on the role of culture in helping to break down barriers linked to three Board priorities – mental health and wellbeing, social isolation and loneliness and tackling inequalities.</li> <li>• The approval of three recommendations including that the Board and eight Community Partnerships should appoint a rural ‘champion’.</li> <li>• Updates on the Board funding position and the Transport and Travel programme.</li> <li>• Presentations from the Felixstowe Peninsula and Beccles, Bungay and Halesworth Community Partnerships.</li> <li>• The approval of four outcome proposals including the Tech Hub pilot proposed by this Community Partnership.</li> <li>• The allocation of the remaining budget (£2,000) to the Ease the Squeeze programme.</li> </ul>
4.	<p><b>Presentations</b></p> <p><u>Caroline Rutherford – Just42</u></p> <p>The Community Partnership received a presentation from Caroline Rutherford on the work of Just42, which covered the following points:</p> <ul style="list-style-type: none"> <li>• A youth and children’s work charity based in Woodbridge.</li> <li>• Predominantly working with children and young people in the Farlingaye High School catchment area, but also operating a mentoring project across both Farlingaye and Kesgrave High Schools.</li> <li>• Looking to raise the need for supporting young people’s mental health and wellbeing.</li> <li>• A summary of Just42’s mentoring project.</li> </ul> <p><u>Courtney Walsh – Suffolk Joint Emergency Planning Unit (Suffolk JEPU)</u></p> <p>The Community Partnership received a presentation from Courtney Walsh on the work of the Suffolk JEPU, which covered the following points:</p> <ul style="list-style-type: none"> <li>• Suffolk JEPU’s structure across the county.</li> <li>• How JEPU officers support the East Suffolk district.</li> <li>• The statutory duties for emergency planning.</li> <li>• The purpose of the Suffolk Resilience Forum.</li> <li>• Training available to town and parish councils.</li> <li>• The use of the local impacts template to create emergency plans at a local level.</li> <li>• An overview of the types of hazards dealt with by emergency planning.</li> </ul>

5.	<p><b>Outcome proposals – to allocate remaining budget by the end of the meeting</b></p> <p>AH highlighted the outcome proposals circulated with the agenda and stated that combined, they exceeded what remained of the 2023/24 budget. AH said that the Community Partnership could choose to partially fund proposals to ensure there was no overspend.</p> <p>The following outcome proposals were summarised:</p> <ol style="list-style-type: none"> <li>1. Road safety in rural villages using a Speed Indication Device (SID)</li> <li>2. Community engagement with environmental issues</li> <li>3. Nature for us all – Martlesham</li> <li>4. Flood resilience and prevention</li> </ol> <p>Following significant discussion it proposed by James Wright (JW) and seconded by Jean Ellinor (JE) to support the first proposals 1-3 in full and partially support proposal 4 with the remaining budget.</p> <p><b>ACTION</b> – to fund, in principle and in full, the following outcome proposals:</p> <ol style="list-style-type: none"> <li>1. Road safety in rural villages using a Speed Indication Device (SID)</li> <li>2. Community engagement with environmental issues</li> <li>3. Nature for us all – Martlesham</li> </ol> <p><b>ACTION</b> – to part fund, in principle, the flood resilience and prevention proposal.</p>
6.	<p><b>Priority Review – Summer 2024</b></p> <p>AH noted that the next meeting of the Community Partnership would review the priorities for 2024/25 and sought suggestions on who should attend. Suggestions received included the 20's plenty campaign and the ESC Planning Policy (active travel) team. AH asked for any other suggestions to be emailed to Andy Jolliffe (<a href="mailto:andrew.jolliffe@eastsoffolk.gov.uk">andrew.jolliffe@eastsoffolk.gov.uk</a>).</p>
7.	<p><b>Date of the next meeting:</b></p> <p>10 June 2024, 2pm Newton Room, Adastral Park, Martlesham Heath.</p>

The meeting concluded at 3.45pm