



East Suffolk
Community
Partnerships
Bringing ideas to life

Melton
Woodbridge
& Deben
Peninsula

Melton, Woodbridge and Deben Community Partnership Meeting

Tuesday 16 August 2022 at 6pm

Deben Conference Room, East Suffolk House, Riduna Park, Station Road, Melton,
Woodbridge, IP12 1RT

Partnership Priorities

- Increase Community Cohesion and participation by increasing the use of existing community spaces.
 - Improve digital access for older people by providing digital and social media training, to increase participation in the digital world.
 - Understanding local young people's need for youth provision so that we can design solutions that work for them.
-

Meeting Goal

1. To prioritise what the Community Partnership can deliver against its priorities

Standing Items		Lead	Supporting papers
1	Action Notes – 30 June 2022	Matt Makin, Democratic Services Officer	Yes
2	Current projects update	Julia Catterwell, Communities Officer	None
3	Community issues, including Youth Voice themes <ul style="list-style-type: none">• <i>Additions to the core membership</i>	All	Discussion
4	Date of the next meeting	All	None
Thursday 22 September 2022, 4pm, East Suffolk House			
Meeting Items		Lead	Supporting papers
5	Growing Spaces – Motion from East Suffolk Council (deferred to next meeting)	Kay Yule, Community Partnership Vice-Chair	None
This item will be discussed in more detail at the Community Partnership's next meeting on 22 September 2022, when more information about the emerging food to fork project is available.			

6	Priorities – practical actions	Julia Catterwell, Communities Officer	Yes
Focus questions <ol style="list-style-type: none"> 1. Reminder of SMART priorities 2. Project/scheme ideas and discussion 3. Further detail to add to any proposals 4. Agree actions to take forwards, including working group arrangements 			
7	Proposal – Suffolk Repair Shed	Julia Catterwell, Communities Officer	Yes
Focus questions <ol style="list-style-type: none"> 1. Agree in principle funding for the Suffolk Repair Shed project 			

Chair: James Mallinder (East Suffolk Council)

Vice-Chair: Kay Yule (East Suffolk Council)

Communities Officer: Julia Catterwell
julia.catterwell@eastsuffolk.gov.uk

Partnership Organisations:

East Suffolk Council
 Suffolk County Council
 Local Town and Parish Councils
 Suffolk Constabulary
 Great Yarmouth and Waveney Clinical
 Commissioning Group
 Community Action Suffolk
 Lowestoft Rising
 Business Community
 Youth Community
 Environment

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democraticservices@eastsuffolk.gov.uk



Melton, Woodbridge and Deben Peninsula Community Partnership

Action Notes of the Meeting held on Thursday 30 June 2022

at 4pm at East Suffolk House

Core Membership:

ESC Councillors – James Mallinder (Chair), Kay Yule (Vice-Chair)

Town and Parish Councils – Dave Moore (Rendlesham Parish Council), Mark Packard (Melton Parish Council), Alan Porter (Melton Parish Council)

Partnership Organisations – Samuel Gilkes (Suffolk Police), Caroline Rutherford (Just42)

Others present – Luke Bennett (ESC Partnerships Manager), Julia Catterwell (ESC Communities Officer), Stuart Halsey (ESC Integration & Partnerships Manager), Matt Makin (ESC Democratic Services Officer)

Item	Discussion
1.	Welcome and Apologies for Absence Apologies for absence were received from: Heather Heelis (Rendlesham Parish Council) Caroline Page (Suffolk County Council) Andrew Reid (Suffolk County Council) Rachel Smith-Lyte (East Suffolk Council)
2.	Election of a Vice-Chair Kay Yule (East Suffolk Council) was appointed as Vice-Chair of the Community Partnership for 2022/23.
3.	Action Notes The action notes were agreed by consensus. There was some discussion on the extension of the KATCH route and it was agreed that Julia Catterwell (JC) would feed back to Alexander Nicoll at Suffolk County Council about the possibility of extending the route to include Rendlesham.



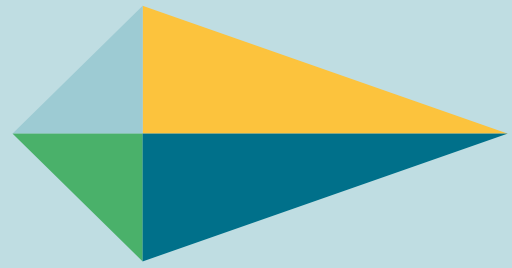
	<p>ACTION – JC to feed back to Alexander Nicoll at Suffolk County Council about the possibility of extending the route to include Rendlesham.</p>
4.	<p>Community Partnership Board Update</p> <p>Luke Bennett (LB) summarised the update report on the most recent meeting of the Community Partnership Board, which had taken place on 13 June 2022. The summary provided information on the following topics:</p> <ul style="list-style-type: none"> • Presentations from the Carlton Colville, Kessingland, Southwold and villages Community Partnership and the Framlingham, Wickham Market and villages Community Partnership • The implementation of the Peer Challenge Action Plan • The Community Partnership Board’s annual report for 2021/22 • The report from the Tackling Inequalities Task Group • The outcomes from the 2022 Annual Forum • The update from the Mental Health Task and Finish Group
5.	<p>Community Partnership Workshop Update</p> <p>JC noted that the previous meeting of the Community Partnership had not been quorate and instead a workshop had been held to resolve issues that could not be addressed formally.</p> <p>It had been agreed not to run a small grants scheme in 2022/23 and to focus on commissioning work to meet the priorities. The priorities would be further reviewed once the new data pack was received.</p>
6.	<p>Task & Finish Group Update</p> <p>JC outlined the work to break down the definition of a community hub and how to build on existing facilities in the area.</p> <p>JC covered the need to support digital access for older people and highlighted that the Grandpads scheme would soon be coming to an end.</p> <p>JC provided a summary on the young people priority and potential work with young people to identify their wants and needs. Farlingaye High School had been approached but were not able to assist with this work; JC and Caroline Roberts (CR) said they would take this forward.</p>

7.	<p>Presentation from Stuart Halsey, Integrated Neighbourhood Team</p> <p>The Community Partnership received a presentation from Stuart Halsey on Integrated Neighbourhood Teams (INTs) and the role of Connect, which covered</p> <ul style="list-style-type: none"> - Stuart's background and current role - The role of the INT and Connect in the former Suffolk Coastal area - The structure of Connect - The need to work closely with Community Partnerships as their priorities overlap with those of the INT - The priorities of the Woodbridge INT - Connect meetings; project setting (including examples in Kesgrave and Melton) <p>Regular liaison between the INT and the Community Partnership was discussed and it was agreed that the INT would be approached to join the core membership.</p> <p>ACTION – JC to approach the Woodbridge INT to join the Community Partnership core membership</p>
8.	<p>Community Partnership Action Plan</p> <p>JC summarised the priorities and their associated SMART objectives, noting the key performance indicators and the needs to measure tangible success.</p> <p>JC outlined the action plan documents, reviewing the risks/challenges and mitigation and the additional goals.</p> <p>During discussion of the action plan, several actions were agreed (see below).</p> <p>JC also presented a proposal to support a Repair Shed, which would match funding to be provided by the Kesgrave, Rushmere St Andrew, Martlesham, Carlford & Fynn Valley Community Partnership. It was agreed that a more detailed outline proposal would be brought to the next meeting.</p> <p>ACTION – all members to take the SMART objectives and identify any new or existing projects that could meet these objectives.</p> <p>ACTION – Dave Moore (DM) to develop a proposal to meet the SMART objective on supporting digital access for older people.</p>



	<p>ACTION – a questionnaire to be sent to all town and parish councils in the Community Partnership area to audit existing projects and services that could meet the priorities.</p> <p>ACTION – JC and CR to develop a project to identify young people’s wants and needs in the Community Partnership area.</p> <p>ACTION – JC to write to all town and parish councils in the Community Partnership area about engaging with the core membership.</p> <p>ACTION – JC to engage with third/voluntary sector organisations about joining the Community Partnership’s core membership.</p> <p>ACTION – JC to bring a detailed outcome proposal for the Repair Shed to the next meeting.</p>
9.	<p>Date of the Next Meeting</p> <p>16 August 2022, 6pm, Deben Conference Room, East Suffolk House</p>

The meeting concluded at 5.58pm



EASTSUFFOLK
C O U N C I L

Community Partnership Impact Report

**Melton, Woodbridge and Deben
Peninsula**

Community Partnership Impact Report

Impact Report – 2020 – July 2022

This document will relate to works completed around the following priorities:

- Improve active and sustainable transport
- Developing community hubs
- Engaging with and supporting young people

Sustainable transport has not been explored by the CP as it was raised by a number of our similar Partnerships, and subsequently being explored at the CP Board level instead.

Developing Community Hubs

Initial Setup costs for Beekeeping Club / Woodbridge Station & community: £1,294. Establish a beekeeping club to enhance relationship between military and Sutton heath community. Recent poll by resident said 70% would be interested to learn more about this subject.

Refurbishment Project (Entrance doors) / Eyke Village Hall Refurbishment Committee: £2,400. New entrance doors to village hall (part of overall hall refurbishment). Improve security, make the hall attractive and inviting place to use/visit. Aim to encourage more usage.

Refurbishment Project (New Disabled/Family Toilet) / Eyke Village Hall Refurbishment Committee: £2,500. Create new disabled/family toilet facility with improved access. Current facility not meeting wheelchair users, which means this excludes these members of the local community.

Installation of new roof/Hollelsy village hall: £10,000 Ensure the business continuity of the hall for another 30 years. The asbestos danger has also been removed.

Refurbishment of Hollelsy Play park area: £1,841.95 Seating for able bodied and those in wheelchairs with purchase of wheelchair picnic table and heavy duty table. 200 residents in Hollesley and everyone has the potential to benefit from these seats.

Rendlesham Community Radio Hub: £1,443. Project to offer young people music and media skills and increase volunteers. By the end of June 2022, we target: To engage with 15 young people their new-found skills will showcased by audio and or film. To have engaged with 20 people to learn basic computer skills. Recruitment drive for next cohort of participants.

Installation of led lighting and security cameras for Alderton village hall: £2,000. In modernising the hall, expecting an increased demand in usage.

Deben Community Farm: £2,394. B Build a boundary fence around the woodland. Build raised walkways across some of the boggy areas in the wood. Build a fence around an area on the farm for dedicated forest school use. We will do this: Using community volunteers, co-workers at the care farm (aged 8-17) and volunteers from local businesses. By the end of September 2022, we will have provided opportunities to learn new skills to 36 young people attending the care farm, provided an additional 15 forest school places and helped the mental and physical wellbeing of 150 children and young people.

Community Partnership Impact Report

Engaging with and supporting Young People

Woodbridge Youth Engagement / Woodbridge Town Council: £2,500. To engage with young people meeting in Elmhurst Park to listen, work with and bring them back in to the community. Offering support to the vulnerable and further develop youth facilities.

Baskell ball area refurb on Kingston filed Woodbridge: £2,500. This areas is well used all year round for young people and families, expect 1000+ people to make use of this facility.

Hall Farm Road Melton Sports Ground: £2,500. The enhancements to the sports ground include a basketball hoop, 9aside football goal and seating aimed at improving the facilities for youths and families in the immediate area, some of whom may not have access to a garden. There are plans for additional planting of trees and improving the biodiversity in the area through planting and management. By the summer of 2022 we will have run some SWT-led family events for at least 20 families to build bird and bat boxes and bug hotels that can be installed at the sports ground and in local gardens to encourage wildlife and educate local residents, children and families about the importance of wildlife and how they can get involved.

Wildlife for Kids / Woodbridge Town Council: £920. Work with 8 local brownie/cub/scout groups to deliver wildlife programme and half-term sessions. By raising awareness at a young age amongst children it is hoped that they may influence their parents and wider family members.

Rural Youth Clubs Alderton/Hollesley/Sutton Heath: £2,500. just42's rural youth clubs are run for young people living in villages where there are limited leisure activities. Every week in term time around 40 to 50 young people spend time at these clubs. The clubs offer an opportunity for young people to meet friends and take part in a wide range of activities. The young people have a major say in the way the clubs are organised. The clubs are run by qualified and experienced youth workers and dedicated volunteers.

Play Area Upgrade / Blaxhall Parish Council: £2,500. Provide playground equipment for the very young. New facility for young people and expect to reach in excess of 100 children using this facility.

Compass Monitoring / Just 42: £2,500. Towards cost of funding Mentoring Coordinator's salary (supports/works with disadvantaged young people - early intervention). Working with young people when they need it most. 11-19 NEET and expecting 75 young people to benefit from this project.

Back to Scouting / 1st Woodbridge Scout Group: £2,490. Purchase equipment for a camp to enable Beavers, Cubs and Scouts to re-build team spirit/confidence and help those feeling isolated after Covid. The camp has 67 members and will enable young people to develop both individual and community skills which will stay with them throughout their lives.

Play Area Upgrade / Shottisham Parish Council: £2,500. Provide playground equipment for the very young. New facility for young people and expect to reach in excess of 100 children using this facility.

Community Partnership Impact Report

Churchyard Shelters (Young People) - Parochial Church Council of St. Mary, Woodbridge: £714.98.

Purchase two large outdoor shelters to facilitate activities/events despite the weather and in case a future Covid wave strikes - primarily to support younger people but for use by whole community

Creative Life skills/Just 42: £1,443.17. This project so far has worked with 6 vulnerable young people at risk of NEET who have complex emotional needs. Cooking and DIY skills were introduced.

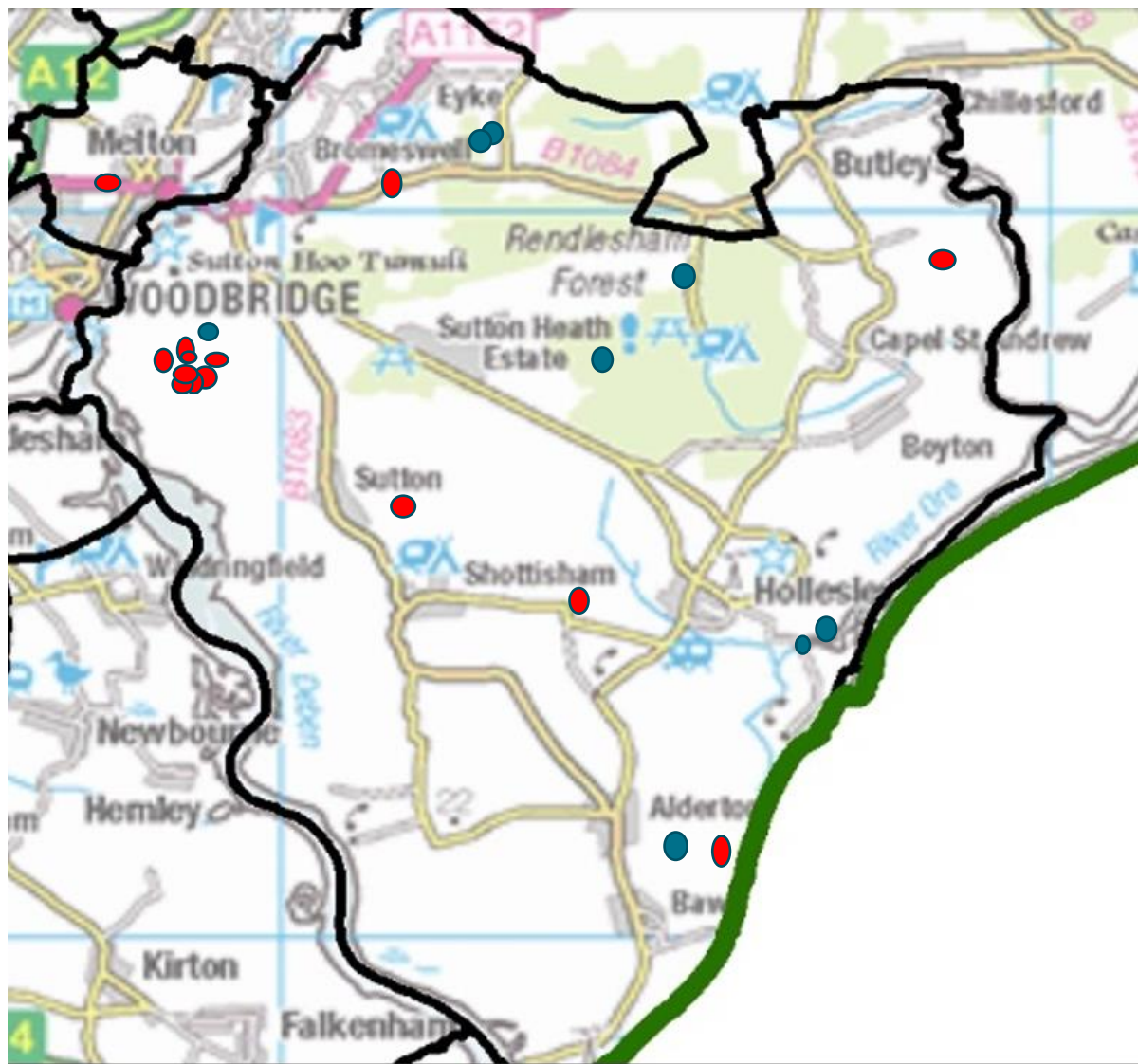
5th Woodbridge Sea Cadets: £4,893. Purchase 7 new kayats will enable 200 extra sessions per year April to October. Teaches new skills and builds confidence. Numbers for these kayaks: 50 people per year (wider kayak offer will be 80-100)

21 people X 10 kayaking sessions. 29 people – other one off individual session opportunities (eg: beavers/other events on the water/young leaders 14-19). 200 + kayak sessions on the water.

Woodbridge Rugby Club: £2,000. over the last 10 years the number of boys and girls playing rugby at Woodbridge has grown to around 350 children and in recent years space has become limited. This has been exacerbated as a result of Covid which requires greater social distancing between different year group squads. The additional land can be reconfigured to provide three additional training pitches for our Junior players. The expected outcome is the permanent addition of 1.5 acres of playing pitches which will benefit their Junior Section. This will benefit their existing junior membership of 350 children plus of course their parents who enjoy watching their children train, play and have fun.

Community Partnership Impact Report

Impact Map



Community Partnerships: Outcome Proposal Form

Please ensure you answer all the questions highlighted in **LEMON** before submitting, thank you!

1. Executive Summary:

Project or Service Name: Suffolk Repair Shed	
Name of Organisation: Suffolk Repair Shed Ltd	
Community Partnership: Meltom, Woodbridge and Deben Peninsula	
Application Lead (Name): Moray MacPhail	
Contact email address: hello@suffolkrepairshed.org	
Phone number: 07305 426495	
<i>Only if different to the above:</i>	
Organisation Receiving Funding:	
Contact Name:	
Contact email address:	
Brief 1- or 2-line Description of What the Project/Service is:	Repairing, re-using, re-cycling Providing a safe and supportive space for repairers to do purposeful work
Partnership Budget Funding Request:	£2,500

2. Organisation Status:

<input type="checkbox"/> Community or voluntary group <input type="checkbox"/> Registered Charity <input type="checkbox"/> Community Interest Organisation (CIO) <input type="checkbox"/> Local Branch of a National Organisation <input type="checkbox"/> Charitable Company Limited by Guarantee	<input type="checkbox"/> CIC / Social Enterprise <input type="checkbox"/> School <input type="checkbox"/> Village Hall/Recreation Ground Comm. <input type="checkbox"/> Town or Parish Council <input type="checkbox"/> Other - please state: Company Limited by guarantee (not charitable)
If registered charity, please state number:	
If registered as a company e.g., Community Interest Company or Limited By Guarantee, please	

state number:14163703

3. Supporting Documents:

Does your organisation have the relevant policies and procedures in place? Please click in those boxes (it turns to a 'x') those which are applicable to your organisation/this project and attach copies (or give web-links) with your application submission:

Constitution / set of rules	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not applicable <input type="checkbox"/>
Child Protection Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not applicable <input type="checkbox"/>
Vulnerable Adults Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not applicable <input type="checkbox"/>
Health & Safety Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not applicable <input type="checkbox"/>
Equal Opportunities Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not applicable <input type="checkbox"/>

Please ensure you have attached copies or given a web-link to copies, as any funding awarded cannot be given without these. Click in this box to confirm you have: ☐ **confirmed**

If any are 'not applicable' please explain below why, as with most organisations we would expect the above to all be in place or at least be 'work in progress'. Thank you:

The only one marked not applicable is the Child Protection Policy. This because at least for the initial period of operation all members and others involved with the Repair Shed will be over 18 years of age (see the set of rules).

In other areas the policies exist, but we may not yet have appointed people to take on the relevant roles. By the time operations start we will have done so.

4. Community Partnership Priorities:

Priority(ies) the project / activity is to deliver against:	Increase community cohesion and participation by increasing the use of existing community spaces.
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5. Identification of Need:

How was the need for the activity/project identified (up to 200 words):

- Please specify if your project idea is a result of a Parish/Neighbourhood Plan, a Market Town health check, a questionnaire or another means of consultation/engagement, etc.
- You can also show need through anecdotal evidence such as ticket sales/reviews or events.

It is important your answer describes how it addresses the CP Priority(ies) you stated earlier:

Born of experience in Repair Cafes, it is clear there is a widespread demand for items to be repaired which might otherwise be discarded. By creating a space where repairers can work

together, learn from each other and engage in purposeful work, we will not only help the environment, but also address priority issues.

Repair Cafes, a smaller version of what is being proposed, have been extremely well received in the local area since they launched. The cafes are able to make repairs on typically smaller items however they lack the time, space and resource to tackle larger items. The Repair Shop would be able to achieve this whilst also supporting peoples mental health in a supportive and sharing environment.

6. When will the project start & finish:

Start Date (MM/YY):	09/22	Finish Date (MM/YY):	Assessed 08/23
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7. Project description: Please provide FURTHER details to those already stated for 'Need' (no need to duplicate), detailing planned project/activity (up to 200 words):

We need to know the following:

What you intend to do -- How you intend to do it -- How it demonstrates value for money:

The idea is that the enterprise once up and running is funded by a mixture of donations resulting from repair work and subscriptions from members who wish to make use of the facilities to do their own work.

As with the repair cafes, a significant input comes from the large pool of electrical and electronic engineers in this area at various stages of their career. That coincides happily with about half of the items which come through repair cafes being electrical or electronic.

The premises are currently equipped for metalwork, woodwork, digital printing and scanning, CAD and work with fabrics and leather. The main purpose of the funding sought here is to equip three booths with up to date equipment for electrical and electronic diagnosis and repair so that almost all items can be repaired.

At present it is envisaged that repair sessions would be held once a week, probably of an evening.

Customers would not normally come to the shed, but would drop items off at designated points. To start with it would be the repair cafes which operate locally, and other places such as local businesses.

After a year of operation an assessment will be made as to the longer term viability and also the future direction of travel.

8. What other stakeholders will be involved and how, Eg Time / Money / Facilities, etc. (if any):

Moray MacPhail will be providing a 'shed' (a professional workshop) and the use of existing tools without charge for the first year of operation. This equates to some £5-6000 over the year.

9. Costs/Funding: How will the project/activity be resourced:

<p>Please provide a breakdown of the total project / activity budget costs (add extra rows if necessary):</p>	<table border="1"> <thead> <tr> <th>Item</th> <th>Costs</th> </tr> </thead> <tbody> <tr> <td>Equipment (start-up)</td> <td>£3100</td> </tr> <tr> <td>Insurance</td> <td>£260</td> </tr> <tr> <td>Telephone/post</td> <td>£715</td> </tr> <tr> <td>Printing</td> <td>£500</td> </tr> <tr> <td>Heat/Light</td> <td>£600</td> </tr> <tr> <td>Consumables</td> <td>£360</td> </tr> <tr> <td>Training</td> <td>£400</td> </tr> <tr> <td>Misc/contingency</td> <td>£250</td> </tr> <tr> <td></td> <td>£</td> </tr> <tr> <td>Total</td> <td>£6185</td> </tr> </tbody> </table>	Item	Costs	Equipment (start-up)	£3100	Insurance	£260	Telephone/post	£715	Printing	£500	Heat/Light	£600	Consumables	£360	Training	£400	Misc/contingency	£250		£	Total	£6185
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	£																						
Total	£6185																						
<p>What grant are you requesting (ie how much)?</p>	<p>£2500</p>																						
<p>Please confirm any match-funding (if applicable) and show clearly how that is taken into account within the overall total project / activity cost:</p>	<p>For the first year Suffolk Repair Shed will be able to use free of charge the premises currently rented by Moray MacPhail and some of the equipment already there. This equates to some £5-6000 expenditure which he will incur.</p>																						
<p>If there is a funding shortfall please explain how/where that funding will be obtained and when:</p>	<p>From Member subscriptions and donations from repair work – income estimated to be around £4500 in total.</p> <p>Match funding is being requested from both the Woodbridge and Kesgrave/Martlesham Community Partnerships. The location is within the latter's area however it is a matter of a few hundred metres from the Woodbridge border. It is reasonable to assume that members, residents and items would come to the Repair Shop from both Partnership areas. Each CP is requested to fund £2,500 each.</p>																						
<p>Please summarise the project / activity funding, ie total cost, funds already</p>	<table border="1"> <thead> <tr> <th>Item</th> <th>Costs</th> </tr> </thead> <tbody> </tbody> </table>	Item	Costs																				
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secured, grant applied for, any match-funding, any shortfall:	Own Funds	£5000
	Match-Funding Secured (if any)	£2500
	Community Partnership Grant you are applying for	£2500
	Any Shortfall	£0
	Total Project / Activity Cost	£10000
Has funding already been requested or is it in the process of being requested, from another grant source offered/administered by East Suffolk Council? If so, please give details or state N/A:	Yes – £2500 has been agreed in principle from Woodbridge CP. In the above table this is counted as match funding.	
What will happen after the Community Partnership funding is spent? Please detail project sustainability and planned next steps post funding (if relevant):	After a year of operation the project will be assessed to establish viability. Like the repair cafes, the idea is to make it self-sustaining. If it proves not to be viable, the equipment bought with this grant will be donated to a local repair cafe.	

10.Outcomes:

What are the anticipated outcomes:

Outcomes are the specific changes that you want to result from the project. They need to be measurable, eg:

- *Time specific outcomes*
- *Who are the expected beneficiaries*
- *How many people do you intend to reach / give benefit to*
- *etc.*

As we go along we will be able to measure and report on

- the number of things saved from the tip
- an estimate of the emissions saved
- an estimate of the money saved for customers
- the number of repairers involved

At the end of the first year we will assess whether

- the operation can pay its way on a continual basis including rent and equipment charges.
- any new objectives should be sought
- a different legal form (eg charity or CIC) would be appropriate

soft outcomes are more difficult to measure. However, it is worth noting that the activity itself aims at a typically difficult to reach group of local residents – predominantly men in their middle/late

age. The Repair Shop would act as a point at which these people can congregate, have a purpose and maintain their health and wellbeing through physical activity and social interaction.

11. Monitoring & Evaluation:

How will you monitor and evaluate progress towards these outcomes? *Eg What information do you need to record as the project develops to track progress and take action on, if necessary?*
Please note we will send you a monitoring sheet to complete at project/service or funding end:

See answers above.

A cashflow projection has been produced which will provide one metric, but as indicated above there are others of equal importance.

12. Publicity:

How will you promote and publicise the project? We require you to acknowledge the Community Partnership funding provided by East Suffolk Council in any relevant publicity:

In the first instance to give it a soft start it will be predominantly word of mouth and the website (www.suffolkrepairshed.org). As it develops then publicity from local media (free papers, EADT, BBC) and social media (Instagram) will play an increasing role.

13. Applicant Lead Declaration & Data Protection:

The information you have supplied is being collected to allow us to process your proposal for the East Suffolk Community Partnership budget. By completing this form, you consent to East Suffolk using your information in this way. If you do not provide your consent, we will not be able to process this application. Your information will not be used for any other purpose unless we obtain your consent or unless permitted by law. Due to corporate retention requirements for financial information, your information will be retained for 7 years. Data will be processed and held securely and in accordance with the UK GDPR. Further information about data protection and the full Communities Team privacy notice can be found on the East Suffolk Website:

<https://www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Communities-Privacy-Notice.pdf>

Please ensure you have answered all the questions above highlighted in LEMON before signing.

A typed, full name below will suffice as we treat this as your signature of the form. Enter your name only if you agree to be bound by the terms set out in this form:

Name of Application Lead: Moray Hugh MacPhail

Signature:

Date: 18th July 2022

The following are to be completed by East Suffolk Council Councillors only:-

14. Community Partnership Chair Declaration:

Community Partnership Chair Name(s):

Signature(s):

Date:

15. Authorisation from Cabinet Member:

Cabinet Member Name:

Signature(s): (typed will suffice)

Date:

Please submit this Outcome Proposal to grants@eastsuffolk.gov.uk

Hard copies can be submitted and returned to:

Funding Team, East Suffolk House, Station Road, Melton, Woodbridge, IP12 1RT.