



East Suffolk
Community
Partnerships
Bringing ideas to life

Felixstowe
Peninsula

Felixstowe Peninsula Community Partnership Meeting

Monday 30 January 2023 at 10.30am

The Hadwen Room, Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY

Partnership Priorities

- Supporting the community through the rising cost of living and fuel crisis.
- Improving the physical health and wellbeing of primary school children.
- Increase physical and social activity in adults

Meeting Goals

1. To review and progress how the Community Partnership is supporting the Ease the Squeeze programme
2. To revisit the other priorities and discuss ways to achieve them

| Standing Items | | Lead | Supporting papers |
|---|---|---|-------------------|
| 1 | Action Notes of the previous meeting | Matt Makin, Democratic Services Officer | Yes |
| 2 | Community Partnership Board Update | To be confirmed | To follow |
| 3 | Current projects update | Sharon Harkin, Communities Officer | None |
| 4 | Community issues, including Youth Voice themes | All | Discussion |
| 5 | Date of the next meeting | All | None |
| Monday 27 February 2023, 1.00pm The Hadwen Room, Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY | | | |
| Meeting Items | | Lead | Supporting papers |
| 6 | Cost of living and fuel crisis – Ease the Squeeze projects | Sharon Harkin, Communities Officer | Discussion |
| Focus questions | | | |
| 1. How have the supported projects progressed since our last meeting? | | | |
| a. Feedback re: Rural Coffee Caravan visits | | | |
| 2. What next steps can we take to continue supporting East the Squeeze projects? | | | |

| | | | |
|---|---|---------------------------------------|------------|
| 7 | Improving the physical health and wellbeing of primary school children, and increasing physical and social activity in adults | Sharon Harkin, Communities Officer | Discussion |
| Focus questions 1. What can we do to achieve these priorities? | | | |

| | |
|--|---|
| Chair: Mark Jepson (East Suffolk Council) Vice-Chair: Shez Hopkins (Level Two Youth Project) Communities Officer: Sharon Harkin sharon.harkin@eastsoffolk.gov.uk | Partnership Organisations: East Suffolk Council Suffolk County Council Local Town and Parish Councils Suffolk Constabulary Ipswich and East Suffolk Clinical Commissioning Group Community Action Suffolk Felixstowe Forward Business Community Youth Community Environment |
|--|---|

| |
|---|
| Filming, Videoing, Photography and Audio Recording at Partnership Meetings Members of the partnership may record / film / photograph or broadcast this meeting. The Council cannot guarantee public seating areas will not be filmed or recorded. By entering the Conference Room and sitting in the public seating area, those present will be deemed to have consented to the possible use of filmed images and sound recordings. If you do not wish to be recorded, please speak to a member of the Democratic Services team at the earliest opportunity. |
| If you require this document in large print, audio or Braille or in a different language, please contact the Democratic Services Team on 01502 523521 or email: democraticservices@eastsoffolk.gov.uk |



Felixstowe Peninsula Community Partnership

Action Notes of the Meeting held on Wednesday 30 November, 2.00pm in the Hadwen Room, Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY

Core Membership present:

ESC Councillors – Stuart Bird, Mike Deacon, Mark Jepson (Chair)

Town and Parish Councils – Lynn Beal (Trimley St Mary Parish Council), Ann Colvill (Kirkton and Falkenham Parish Council), Rhea Gardner (Bucklesham Parish Council), Serena Gold (Waldringfield PC, on behalf of Cathy Couchman), Andy Smith (Felixstowe Town Council)

Partnership Organisations – Shez Hopkins (Level 2 Youth Project (Vice-Chair), Paul Borroughs (Felixstowe Chamber of Trade & Commerce), Hayley Stearn (Felixstowe Integrated Neighbourhood Team), Sarah Wilson (Community Representative)

Others present – Luke Bennett (ESC Partnerships Manager), Sharon Harkin (ESC Communities Officer), Matt Makin (ESC Democratic Services Officer (Regulatory))

Apologies for absence received – Cathy Couchman (Waldringfield Parish Council), Steve Gallant (East Suffolk Council), Brian Hunt (Nacton Parish Council), Yvonne Smart (Trimley St Martin Parish Council)

| Item | Discussion |
|------|--|
| 1. | <p>Action Notes</p> <p>The action notes were agreed by consensus and the Community Partnership received updates on the actions agreed.</p> <p>ACTION – Sharon Harkin to send SPOT Wellbeing information to Matt Makin for distribution to the Community Partnership.</p> |
| 2. | <p>Community Partnership Board Update</p> <p>Luke Bennett (LB) noted that the Community Partnership Board would be meeting on 8 December 2022 and that Mark Jepson (MJ) would be providing an update on the Community Partnership to that meeting. The meeting would also be receiving an outcome proposal on addressing social isolation and loneliness.</p> <p>The Community Partnership was advised that the next newsletter would be published imminently and circulated to all Community Partnerships.</p> |



| | |
|----|---|
| 3. | <p>Current Projects Update</p> <p>There were no current project updates; SH confirmed she would be providing an update on “Ease the Squeeze” later in the agenda.</p> |
| 4. | <p>Community issues, including Youth Voice themes</p> <p>SH provided an overview of a Youth Takeover event that had taken place the previous week, noting that Felixstowe School had participated in the event.</p> <p>The current Youth Voice survey on community safety was due to close on 9 December 2022; SH said there had been a low response rate and hard copies of the survey would be provided to be handed out at the Level two Youth Project.</p> <p>Potential gang and County Lines issues in Felixstowe were discussed, and it was noted that Suffolk County Council’s child exploitation team was working in the town. It was agreed that a link with the local Community Safety Partnership should be explored to see how the Community Partnership could help address these issues.</p> <p>ACTION – Sharon Harkin to provide hard copies of the community safety Youth Voice survey to the Level Two Youth Project</p> <p>ACTION – Mark Jepson to explore a link with the local Community Safety Partnership to see how the Community Partnership could help address potential gang and County Lines issues in Felixstowe.</p> |
| 5. | <p>Date of the next meeting</p> <p>Monday 30 January 2023, 10.30am, The Hadwen Room, Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY.</p> |
| 6. | <p>Review of Ground Rules</p> <p>The Community Partnership refreshed itself on its ground rules, agreed in 2019.</p> |
| 7. | <p>Cost of living and fuel crisis – Ease the Squeeze projects</p> <p>SH provided an update on the following Ease the Squeeze projects set up or in the process of being set up in the Felixstowe Peninsula area:</p> <ul style="list-style-type: none"> - Warm Spaces - Comfort Food - Pantry Projects |

| | |
|----|--|
| | <ul style="list-style-type: none"> - Uniform Banks - Warm Packs <p>During the discussion the following actions were agreed:</p> <p>ACTION – Sharon Harkin to forward a list of warm rooms operating in Felixstowe to the Community Partnership.</p> <p>ACTION – Ann Colvill to discuss with Citizens Advice the possibility of them becoming a trusted referral partner for the Comfort Food scheme.</p> <p>ACTION – Hayley Stearn to investigate the possibility of the Integrated Neighbourhood Team becoming a trusted referral partner for the Comfort Food scheme.</p> <p>ACTION – Sharon Harkin to distribute the next Ease the Squeeze update to the Community Partnership.</p> <p>ACTION – Sharon Harkin to find out more information on the cooking sessions and handymen project.</p> <p>SH provided an update on the Task and Finish Group that had convened to discuss allocating the funds reserved to support Ease the Squeeze projects, noting that only £1,750 of the £15,000 had been allocated thus far.</p> <p>Following discussion and on the proposal of Mark Jepson, seconded by Mike Deacon, it was RESOLVED that:</p> <ul style="list-style-type: none"> - £2,000 be allocated for the Comfort Foods scheme - £3,250 be allocated to the Warm Packs scheme |
| 8. | <p>Growing Spaces - Update</p> <p>SH updated the Community Partnership on the recent “Food to Fork” project that had been launched, to provide grants up to £2,000 for growing food. The first round of the scheme was due to close on 18 December 2022, with a second round scheduled to open in April 2023.</p> |

The meeting concluded at 3.13pm