



East Suffolk  
Community  
Partnerships

*Bringing ideas to life*

Carlton Colville  
Kessingland  
Southwold  
& villages

## Carlton Colville, Kessingland, Southwold and villages Community Partnership

**Chair:** Councillor Jenny Ceresa (East Suffolk Council)

**Vice-Chair:** Councillor Michael Ladd (Suffolk County Council)

**East Suffolk Councillors:**

Councillor David Beavan

Councillor Norman Brooks

Councillor Jenny Ceresa

Councillor Craig Rivett

Councillor Letitia Smith

**Suffolk County Councillors:**

Councillor Michael Ladd

Councillor David Ritchie

Councillor Richard Smith

Councillor Melanie Vigo Di Gallidoro

**Partnership Organisations:**

Local Town and Parish Councils

Suffolk Constabulary

Great Yarmouth and Waveney Clinical  
Commissioning Group

Community Action Suffolk

Business Community

Youth Community

Environment

Members of the Carlton Colville, Kessingland and Southwold Community Partnership are invited to a meeting to be held via Zoom on Wednesday, 17 February 2021 at 6pm.

This meeting will be broadcast to the public via the East Suffolk Council YouTube Channel at <https://youtu.be/IYkKWp5v7s0>

- 1 **Welcome and Apologies for Absence**  
The Chairman will welcome everyone to the meeting and receive any apologies for absence.
- 2 **Action Notes** 1 - 3  
To confirm the action notes of the last meeting held on 18 November 2020.
- 3 **Community Partnership Board Update** 4 - 5  
To receive the update from the last Community Partnership Board meeting held on 7 December 2020.
- 4 **Update on 2019/20 Funded Projects**  
To receive an update on the projects funded from the 2019/20 budget.
- 5 **2020/21 Funding**  
To receive an update on the following projects funded from the 2020/21 budget and to consider any further projects for the remaining funding:
  - Sloppy Slippers (Slipper Swop)
  - Talking Benches
  - Voice of a Friend
  - Small Grants Scheme
- 6 **Dates of Future Meetings**  
To consider the following dates for the 2021/22 Municipal Year:
 

Wednesday, 12 May 2021 at 6pm  
 Wednesday, 14 July 2021 at 6pm  
 Wednesday, 17 November 2021 at 6pm  
 Wednesday, 16 February 2022 at 6pm

### **Filming, Videoing, Photography and Audio Recording at Partnership Meetings**

The Council and members of the partnership may record / film / photograph or broadcast this meeting. Any member of the public who attends a meeting and objects to being filmed should advise the Democratic Services Team (in advance), who will instruct that they are not included in any filming.

If you require this document in large print, audio or Braille or in a different language, please contact the Democratic Services Team on 01502 523521 or email: [democraticservices@eastsoffolk.gov.uk](mailto:democraticservices@eastsoffolk.gov.uk)



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## **Carlton Colville, Kessingland, Southwold and villages** **Community Partnership**

### **Action Notes of the Meeting held on Wednesday, 18 November 2020 at 6pm remotely via Zoom**

#### Core Membership:

ESC Councillors – Cllr Jenny Ceresa (Chairman), Cllrs David Beavan, Norman Brooks, Craig Rivett and Letitia Smith.

SCC Councillors – Cllrs Michael Ladd and Melanie Vigo di Gallidoro.

Town and Parish Councils – John Armstrong (Henstead with Hulver Parish Council), Alison Ayers (Carlton Colville Town Council), Cllr Ian Bradbury (Southwold Town Council), Neil Coleby (Kessingland Parish Council) and Cllr Jill Tyler (Carlton Colville Town Council).

Partnership Organisations – Louise Hardwick (Ipswich and East Suffolk CCG) and Nicky Russell (Community Action Suffolk).

Others present – Louise Carter (Communities Apprentice), Sarah Davis (Democratic Services Officer), Jo McCallum (Communities Officer) and Nicole Rickard (Head of Communities).

Item	Discussion
1.	<p><b>Welcome from the Chairman, Introductions and Apologies</b></p> <p>The Chairman, Councillor Jenny Ceresa, welcomed everyone to the meeting and it was noted that apologies for absence had been received from SCC Cllr Tony Goldson and Cllr Jenny Sheahan (Mutford PC).</p>
2.	<p><b>Appointment of Vice-Chairman</b></p> <p>Jenny C nominated Michael Ladd to become the Vice-Chairman for the remainder of this Municipal Year and this was seconded by Craig. It was noted that there were no other nominations.</p> <p><b>AGREED:</b> That Michael Ladd be appointed as the Vice-Chairman for the remainder of this Municipal Year.</p>
3.	<p><b>Notes of the Last Meeting</b></p> <p>The notes of the last meeting held on 5 August 2020 were agreed.</p>

4.	<p><b>Community Partnership Board Update</b></p> <p>Nicole Rickard gave an update report from the Community Partnership Board meeting held on 7 September 2020. In relation to the Grandpads, it was noted that 25 extra devices had been funded by the Board and an order had recently been placed for 50 devices so anyone with any suggested recipients was asked to contact the Communities Team. She also stated that the Task and Finish Group had met again to discuss vulnerable people and places and their proposal for EAST boxes would be considered at the next Board meeting. It was noted that EAST (Everyone Active, Supported, Together) boxes were aimed at older people in terms of supporting them to reduce loneliness and isolation during the winter. The Board also focussed on Transport and it was agreed that this should be a priority at the CP Forum. It was also agreed that funding would be ringfenced for a number of projects at local and across East Suffolk which would be considered at the next Board meeting in December.</p> <p>Nicole referred to the Annual CP Forum which, this year, would be a virtual week long event with two days focussed on the Partnerships' key priorities and she agreed to send links to the event.</p> <p><b>AGREED:</b> That the update be noted.</p> <p><b>ACTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Nicole Rickard - agreed to circulate a list of projects from the Hidden Needs Grants Programme once it closed in January.</li> <li>2. Communities Team to contact Town and Parish Councils to see if they could promote the availability of the Grandpads in their newsletters.</li> <li>3. Nicole Rickard – to forward links to the Annual CP Forum to CP members.</li> </ol>
5.	<p><b>Update on 2019/20 Funding</b></p> <p>The Partnership received a brief update on the projects funded from 2019/20 funding and Jenny C stated that it was really positive that the Partnership was beginning to pull in money from other sources to fund projects. Jo reported that the Youth Worker qualification delivered by CAS would be rolled out in January and would be offered out to other groups in the CP area to see if anyone else wanted to access that training. Reference was made to the youth group project in Southwold and it was noted that they had not yet purchased any equipment because they had only just received their funding.</p> <p><b>ACTION:</b> Jo McCallum – to look into why there had been delays in the Southwold project receiving its funding.</p>
6.	<p><b>Allocation of 2020/21 Funding</b></p>

	<p>The Partnership discussed an Additional Paper circulated prior to the meeting in relation to several proposed projects for the £25,000 2020/21 funding.</p> <p>Jenny C suggested that if the CP agreed the proposals then two Task and Finish Groups be established, one for the Small Grants Scheme and one for the other three projects.</p> <p><b>AGREED:</b></p> <p>1. That the following projects be approved:</p> <ul style="list-style-type: none"> <li>• Sloppy Slippers (50 pairs) = £800</li> <li>• Talking Benches – £500 each x up to 10 = £5,000</li> <li>• Voice of a Friend = £2,325</li> <li>• Small Grants Scheme (£500-£1,500 maximum) = £15,000</li> </ul> <p>2. That the following Task and Finish Groups be set up:</p> <ul style="list-style-type: none"> <li>• Voice of a Friend/Sloppy Slippers/Talking Benches – John Armstrong, Alison Ayers, Norman Brooks, Craig Rivett and Jill Tyler</li> <li>• Small Grants Scheme – John Armstrong, Michael Ladd, Craig Rivett and Melanie Vigo Di Gallidoro</li> </ul>
<b>7.</b>	<p><b>Dates of Next Meetings</b></p> <p>It was confirmed that the next meetings would take place on 17 February 2021 and 12 May 2021 at 6pm.</p>

The meeting concluded at 6.35pm.



## Key outcomes of the East Suffolk Community Partnership Board meeting held 7 December 2020.

### 1. Recap:

All eight Community Partnerships are represented on The Community Partnership Board by their respective Chairs.

The Board is currently focussed on these issues across East Suffolk:

- Transport
- Social Isolation and Loneliness
- Covid Impacts

The Community Partnership Board meeting agendas / papers / minutes can be viewed [HERE](#)

### 2. Progress on Transport Priority

A Transport Task Group had met on 26.10.20 to focus on i) Active and Sustainable Travel ii) Community Transport solutions ii) Rural Transport

The Task group recommend a twin track approach to the Transport Priority:

Short Term:

- Develop short-term 'quick win' deliverables.
- Identify, develop and seed/match fund pilots and trial projects to test 'proof of concept' and assess their viability to be scaled up across the area.

Medium – Long term:

- Study transport and travel issues & gaps in East Suffolk to provide rigorous data and intelligence on which to base future work.
- Work with strategic partners to redesign parts of the system, and collectively lobby to influence for change.

The Board agreed to this approach, and the Task Group has now taken the role of the Transport Programme Steering Group to help problem solve the transport priority. The three key elements for success are:

- i) The steering group – now scheduled to meet 27.01.21
- ii) A programme manager – who will start 01.02.21 (following an offer by EDF to provide a member of their staff to carry out the role for the Task Group)
- iii) A delivery budget – **the Board allocated £80k from its 2020/21 budget to fund this.**

The Travel and Transport improvement Programme proposal can be viewed [HERE](#)

The Board also agreed to support Suffolk County Council to trial an innovative new “Katch” EV Taxi bus service between Framlingham, Wickham Market and Campsea Ashe Station from January next Year. **The Board allocated 40k** from its budget towards this trial.

The Katch proposal can be viewed [HERE](#)

The full report from the Transport Task Group can be viewed [HERE](#)

### **3. Update on Social Isolation and Loneliness Priority**

To date, a total of £135,000 had been allocated to projects aimed at tackling Social Isolation and Loneliness. In addition, £100,000 was allocated by the Board at its meeting in September for the Bounce Back Fund which, although it emanated from the Covid Impacts Task and Finish Group, has strong links to the Isolation and Loneliness theme in that it is intended to enable VCSE groups, including youth groups and community buildings, to recommence their activities safely and securely.

The Board received a brief update on the four projects funded by them to support the reduction of Isolation and Loneliness in East Suffolk:

- Hidden Needs Grant Programme
- Small Grants (Covid Community Fund),
- Grandpads
- and the VCSE Bounce Back Fund.

The full report, with details of projects that have received grant funding to end November 2020 can be viewed [HERE](#)

### **4. Covid Impacts Task and Finish Group Report**

The Covid impacts Task and Finish Group had met again on 13th October 2020 to focus specifically on 'Vulnerable People and Places'. Having received a report from that group highlighting a range of potential needs and existing solutions, the Board agreed to:

- endorse the package of projects identified by the Covid Impacts Task and Finish Group to respond to the issue of 'Vulnerable People and Places'.
- mandate the Task and Finish Group and partner organisations to develop these projects and report back to the March Board meeting
- **allocate up to £20,000 towards the EAST (Everyone Active, Supported, Together) Box project** aimed at older people who live alone (or care for someone in the household) and who are vulnerable due to social isolation and/or loneliness.

The full report from the Covid impacts Task Group can be viewed [HERE](#)

The proposal for the EAST (Everyone Active, Supported Together) Boxes can be viewed [HERE](#)

Luke Bennett, Partnerships Manager. 17.12.2020