



East Suffolk
Community
Partnerships
Bringing ideas to life

Kesgrave,
Rushmere St Andrew,
Martlesham, Carlford
& Fynn Valley

Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership Meeting

Monday, 9 January 2023, 2.00 pm

Tower Hall, 5 Broadlands Way, Rushmere St Andrew, Ipswich IP4 5SU

Partnership Priorities

- Improve road safety education, particularly relating to Quiet Lanes, personal visibility and householder responsibility
- Make our natural environment more accessible to residents, and safer to use
- Support individuals' wellbeing by strengthening existing community networks

Meeting Goals

1. To discuss and seek endorsement of the funding proposals received (papers to follow).

Standing Items		Lead	Supporting papers
1	Action Notes	Ben Bix, Democratic Services Officer	Yes
2	Community Partnership Board Update	Luke Bennett (Partnerships Manager)	To follow
Meeting Items		Lead	Supporting papers
3	Ground Rules for Community Partnerships - To note the ground rules	Ben Bix, Democratic Services Officer	Yes
4	Cost of Living Update - An update on the <i>Ease the Squeeze</i> programme	Andy Jolliffe (Communities Officer)	No
5	Road Safety - Report on Road Safety Week 14-20 November 2022	Andy Jolliffe (Communities Officer)	To follow
6	Community Issues - Youth Voice - Briefing from Suffolk Rural College on challenges facing young people	Suffolk Rural College representative	No

7	Householder Responsibilities <ul style="list-style-type: none"> - An action from the last meeting to demonstrate how residents can report local matters to responsible bodies 	Andy Jolliffe (Communities Officer) All	Workshop (all)
8	Funding Proposals <ul style="list-style-type: none"> - Clopton Road Safety - Tuddenham Covid Recovery - Note the remaining allocation 	Andy Jolliffe (Communities Officer) All	To follow
Focus question 1. Does the Community Partnership endorse the funding proposals? 2. Community Partnership to note the remaining allocation			
8	Date of the next meeting <ul style="list-style-type: none"> - Due to local elections the dates of forthcoming meetings of the Community Partnership will be confirmed after May 2023 	All	None

<p>Chair: Councillor Chris Blundell (East Suffolk Council)</p> <p>Vice-Chair: Councillor Elaine Bryce (Suffolk County Council)</p> <p>Communities Officer: Andy Jolliffe andrew.jolliffe@eastsuffolk.gov.uk</p>	<p>Partnership Organisations:</p> <p>East Suffolk Council Suffolk County Council Local Town and Parish Councils Suffolk Constabulary Ipswich and East Suffolk Clinical Commissioning Group Community Action Suffolk Business Community Youth Community Environment</p>
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Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership

Action Notes of the Meeting held on Monday 3 October 2022, at Kesgrave War Memorial Community Conference Centre

Core Membership:

ESC Councillors – Chris Blundell (Chair), Stuart Lawson

Town and Parish Councils – Jean Ellinor (Tuddenham St Martin Parish Council), Eddie Lawrence (Brightwell, Foxhall and Purdis Farm Group Parish Council), James Wright (Rushmere St Andrew Parish Council), John Lapsley (Grundisburgh & Culpho Parish Council), Geoff Caryer (Grundisburgh & Culpho Parish Council), Ian Ransome (Little Bealings Parish Council)

Others present – Ben Bix (BB) (Democratic Services Officer), Andrew Jolliffe (AJ) (ESC Communities Officer), Chris King (CK) (ESC Design Champion and Specialist Services Manager), Luke Bennett (LB) (ESC Partnerships Manager), Helen Clarkson-Fieldsend (Bealings Community Hub)

Item	Discussion
1.	<p>Action Notes</p> <p>The action notes of the meeting held on 11 July were confirmed as a correct record. The feedback from the objective setting workshop in July was tabled and would be published with the minutes of this meeting.</p>
2.	<p>Community Partnership Board Update</p> <p>Luke Bennett, Partnerships Manager, provided an update on the September meeting of the Community Partnership Board, which included:</p> <ul style="list-style-type: none">• East Suffolk <i>Ease the Squeeze</i> money roadshows would be visiting each town in the district in September, October and November• The SPOT wellbeing programme, first commissioned by the Kesgrave Community Partnership was now seen as an exemplar. The Board endorsed an outcome proposal and request for £12,600 to fund health and wellbeing courses delivering appropriate exercise, health information and socialising for the over 50s to stay as healthy as possible, both mentally and physically

	<ul style="list-style-type: none"> Seven of the eight Community Partnerships had identified Isolation and Loneliness as key issues for their partnership area. It was agreed to convene a focus group of residents, and to reform a Task and Finish Group to consist of Board members and key partners and develop an outcome proposal for the December Board meeting. <p>ACTION: Expressions of interest from Partnership Members to participate in the Community Partnership Board Task and Finish Group on Isolation and Loneliness to be forwarded by email to AJ.</p>
3.	<p>Ease the Squeeze</p> <p>Andy Jolliffe gave an overview of East Suffolk Council's <i>Ease the Squeeze</i> programme of twelve priority projects to help East Suffolk residents to manage the rising cost of living. The priority projects were:</p> <ul style="list-style-type: none"> Warm Rooms – three locations were needed for the partnership area Food Network Co-ordinator Community Pantries – a location was needed for the partnership area Community Fridges Handyperson Scheme Cooking on a Budget classes Low Energy Cooking Kit / Kettle Packs Comfort Food - a project looking to provide funding for local cafés to provide a hot meal and drink on presentation of a Comfort Food card – a venue was sought particularly for the Carlford and Fynn valley area Field to Fork – which provided grow your own starter kits and provided small grants for community gardens or existing allotment sites Winter Warmth Packs, and Uniform Banks – one was planned for each Community Partnership area and suggestions for a site were welcome <p>AJ explained a recent ESC Council Motion regarding growing spaces had been forwarded to each Community Partnership for consideration. The ESC Leisure Strategy identified that the Kesgrave CP area was already well-served with allotment provision. Members were therefore welcome to put forward any suitable unused green spaces for consideration but cautioned that spaces had to have regard to water supply.</p> <p>ACTION: Expressions of suitable venues and locations for warm rooms, a community pantry, a comfort food café, a uniform bank and any suitable growing spaces be forwarded by email to AJ.</p>

4.

Design Champion and Community Partnerships

Chris King, ESC Design Champion and Specialist Services Manager gave an overview of his role at the Council, the first such role created by a local authority in the UK. The role was to lead and manage multidisciplinary specialist services at the Council in providing professional design and conservation, landscape and arboricultural, ecology and rights of way advice, both internal and external to the Planning Service and to the Council. This would ensure a coordinated and high-quality input to support the planning service and its wider strategic ambitions.

The role would champion the delivery of high-quality design and placemaking across the service and the Council, including the co-ordination of on-site quality monitoring for the delivery of schemes, in collaboration with Development Management officers. It would provide a lead role in the provision of urban design professional advice on major development schemes, including Nationally Significant Infrastructure Projects.

CK wanted to engage with each Community Partnership to:

- Understand community perspectives
- Provide dialogue with community groups
- Upskill communities to effectively respond to proposals for development, and understand terminology
- Undertake an audit of community issues and aspirations in the coming months

In response to questions, CK explained that the government had provided guidance on good development and community engagement, and it was critical that the guidance and processes were followed. The Council had also increased its capacity with an additional Lead Officer role to focus on the Environment and Climate Change, which would question the green credentials of proposed new developments.

CK explained that his role would give weight to the community voice and would proactively liaise with planners about the design of forthcoming developments. It was emphasised that major development sites would be long term, being built out over 20 or 30 years and would have consider future infrastructure and consumer need. Illustratively, fuel, heating and energy sources would require scrutiny to ensure that developments would be fit for the future.

5.	<p>Road Safety</p> <p>AJ provided an update on Road Safety, one of the three priorities for the Community Partnership. AJ explained that:</p> <ul style="list-style-type: none"> • Quarterly Road Safety Forums continued to operate with strong representation across the Community Partnership area • Data sharing between Community Speed Watch and Speed Indicator Devices was continuing • Preparations had started for Road Safety Week between 14 and 20 November 2022, and an outcome proposal would be considered under agenda item 7 • Kesgrave have held Speed Watch events on Bell Lane with a view to further expansion. • Safer Village Driving Suffolk (SAVID) were increasing their membership for greater impact, and Suffolk Highways and national safety charities were taking notice • Representatives from Sizewell C would attend the next Forum meeting to answer questions relating to future freight movements through the area <p>In response to questions AJ clarified that the forum worked with highways road safety teams but were not the appropriate body to seek to change speed limits in villages. It was reported that overgrown foliage was not being cut back, and signs were being obscured. In response, AJ urged Members to utilise and promote the use of the highways reporting tool to create evidence of works that needed to be undertaken.</p> <p>ACTION: Members to use and promote the use of the highways reporting tool https://highwaysreporting.suffolk.gov.uk/ for highways matters.</p> <p>ACTION: An agenda item be added to the January meeting of the Community Partnership around 'Householder Responsibilities' to explain how best to report matters, who to report them to, and how to follow them up.</p>
6.	<p>Community Issues – Youth Voice</p> <p>The Chairman expressed his thanks to AJ for the excellent work he had done by going into schools to engage with young people. AJ and PC Hannah Canning had attended Kesgrave High School to gain 85 young people's comments on their local area. Farlingaye High School had also been visited and their feedback mirrored that provided by their peers in Kesgrave which gave the feedback a useful urban/rural balance. AJ highlighted the following feedback:</p>

	<ul style="list-style-type: none"> • 1 in 5 respondents showed an interest in more space for young people to attend, similar to a café setting • 1 in 4 noted the levels of litter in their local area and enthusiasm for more bins and similar support • Only 15% mentioned anti-social behaviour, noting the arrival of PCSO Clarke in Kesgrave and Rushmere recently • Many young people were positive about their community and showed significant consideration for other groups of people that they share their spaces with, an example was the uneven paving in the Thoroughfare, Woodbridge. <p>The Chairman invited the Partnership to respond to the views of the young people. Members expressed thanks to those that took the time to contribute and acknowledged that access to a safe space for young people to congregate was important, and it was pleasing that a proposal for a café was being considered for support by the partnership. Members were of the view that the next step was to ask the same cohort to come forward with solutions and suggestions.</p> <p>ACTION: AJ to liaise with the Community Officer for Woodbridge about the feedback regarding the Thoroughfare, and report back to the schools with the response of the partnership.</p> <p>ACTION: AJ to circulate a list of the youth clubs already operating the partnership area.</p>
7.	<p>Funding Proposals</p> <p>AJ tabled four outcome proposals that had been prepared by the working groups for consideration and endorsement by the Community Partnership. The details were indicative, and would be refined and circulated to the Membership prior to sign off. Having been duly discussed and considered and with the assent of the core Members present, the following four proposal outlines were endorsed.</p> <ol style="list-style-type: none"> 1. Walking routes around the CP area - £1500 to pay for the design, printing and distribution of maps through existing networks and information providers. Copies would also be made available at community hubs, such as libraries and village halls 2. Bikeability provision to primary school aged children - £2700 to provide enough spaces for 5 large classes of pupils to complete the Bikeability course, either as a complement to current provision or as the only provision in some areas 3. Young people's café for older teenagers - £7600 to deliver 24 after school youth café sessions over the winter months in partnership

	<p>between Kesgrave War Memorial Community Centre and 4YP, building on the success of summer sessions, and to be reviewed in the new year</p> <p>4. Road safety banners to complement Road Safety Week 2022 - £1500 to purchase 3 new banners this year which would then be stored for reuse the following year. The banners would reach more prominent points on the local urban and rural road network.</p> <p>The Chairman was pleased to see the range of proposals that had come forward.</p>
8.	<p>Date of the Next Meeting</p> <p>It was noted that the date of the next meeting would be 9 January 2022 at 2.00pm. James Wright offered to check the availability of a meeting room in Rushmere St Andrew.</p> <p>ACTION: James Wright to check the availability of a meeting room in Rushmere St Andrew and advise AJ.</p>

The meeting concluded at 4.08 pm

Clerk's note: It was subsequently confirmed that a meeting room at the Tower Hall in Rushmere St Andrew would be available and has been booked for the January meeting of the Community Partnership.



Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership

Meeting Ground Rules

1. Bring your experience, ideas, knowledge, skills and enthusiasm and be prepared to share this with the rest of the group.
2. Respect other people's views and opinions and remember not to dominate the meeting with issues relating to just your area or your political views.
3. Everyone is encouraged to participate throughout the entire meeting and treat everything you hear as an opportunity to learn and grow.
4. Allow every voice to be heard, avoid side conversations and value other people's contributions.
5. Come prepared to each meeting having completed any agreed actions from previous meetings or Task and Finish Groups - Staying on schedule is everyone's responsibility.
6. Be honest and respect confidentiality
7. Expect to be surprised and remain open to new ways of doing things and ensure you understand the pros and cons of every option, not just those you prefer.
8. Ask questions to seek clarification when you don't understand the meaning of someone's comments
9. Bring your humour and have fun!