



CABINET

Tuesday, 06 June 2023

Subject	Appointments to The Shareholder Reference Group (SRG)
Report by	Councillor Caroline Topping Leader of the Council
Supporting Officers	Kate Blakemore Strategic Director kate.blakemore@eastsuffolk.gov.uk Chris Bing Head of Legal and Democratic Services and Monitoring Officer chris.bing@eastsuffolk.gov.uk Nicola Wotton Deputy Democratic Services Manager nicola.wotton@eastsuffolk.gov.uk

Is the report Open or Exempt?	OPEN
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Category of Exempt Information and reason why it is NOT in the public interest to disclose the exempt information.	Not applicable
Wards Affected:	All Wards

Purpose and high-level overview

Purpose of Report:

To approve the appointment of 5 Members to the Shareholder Reference Group (SRG)

Recommendation:

That the appointment of Councillor Caroline Topping, Leader of the Council, Councillor Paul Ashton, Cabinet Member with responsibility for Corporate Services – Digital, Customer Services, HR and Assets, Councillor Toby Hammond, Cabinet Member with responsibility for Economic Development and Transport, Councillor Rachel Smith-Lyte, Cabinet Member with responsibility for the Environment and Councillor Vince Langdon-Morris, Cabinet Member with responsibility for Resources and Value for Money, to the Shareholder Reference Group be approved for a four year term, until the Annual Full Council Meeting in May 2027.

Corporate Impact Assessment

Governance:

To make the necessary appointments to the SRG will enable the Group to carry out its work, as planned.

ESC policies and strategies that directly apply to the proposal:

None.

Environmental:

None.

Equalities and Diversity:

Equality Impact Assessments (EIA) have been carried out, as appropriate. No adverse impacts have been identified.

Financial:

The costs of the SRG's administration are absorbed by the Democratic Services/Members budget, in the same way as any other Committee of the Council is accounted for.

Human Resources:

There are no HR implications for the organisation.

ICT:

No impact.

Legal:

The SRG has been set up in accordance with the Terms of Reference and appropriate legal guidance and legislation.

Risk:

There are no particular risks identified with these proposals

External Consultees: None on this occasion

Strategic Plan Priorities

Select the priorities of the Strategic Plan which are supported by this proposal: (Select only one primary and as many secondary as appropriate)		Primary priority	Secondary priorities
T01	Growing our Economy		
P01	Build the right environment for East Suffolk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P02	Attract and stimulate inward investment	<input type="checkbox"/>	<input type="checkbox"/>
P03	Maximise and grow the unique selling points of East Suffolk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P04	Business partnerships	<input type="checkbox"/>	<input type="checkbox"/>
P05	Support and deliver infrastructure	<input type="checkbox"/>	<input checked="" type="checkbox"/>
T02	Enabling our Communities		
P06	Community Partnerships	<input type="checkbox"/>	<input type="checkbox"/>
P07	Taking positive action on what matters most	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P08	Maximising health, well-being and safety in our District	<input type="checkbox"/>	<input type="checkbox"/>
P09	Community Pride	<input type="checkbox"/>	<input checked="" type="checkbox"/>
T03	Maintaining Financial Sustainability		
P10	Organisational design and streamlining services	<input type="checkbox"/>	<input type="checkbox"/>
P11	Making best use of and investing in our assets	<input checked="" type="checkbox"/>	<input type="checkbox"/>
P12	Being commercially astute	<input type="checkbox"/>	<input type="checkbox"/>
P13	Optimising our financial investments and grant opportunities	<input type="checkbox"/>	<input type="checkbox"/>
P14	Review service delivery with partners	<input type="checkbox"/>	<input type="checkbox"/>
T04	Delivering Digital Transformation		
P15	Digital by default	<input type="checkbox"/>	<input type="checkbox"/>
P16	Lean and efficient streamlined services	<input type="checkbox"/>	<input type="checkbox"/>
P17	Effective use of data	<input type="checkbox"/>	<input type="checkbox"/>
P18	Skills and training	<input type="checkbox"/>	<input type="checkbox"/>
P19	District-wide digital infrastructure	<input type="checkbox"/>	<input type="checkbox"/>
T05	Caring for our Environment		
P20	Lead by example	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P21	Minimise waste, reuse materials, increase recycling	<input type="checkbox"/>	<input type="checkbox"/>
P22	Renewable energy	<input type="checkbox"/>	<input type="checkbox"/>
P23	Protection, education and influence	<input type="checkbox"/>	<input checked="" type="checkbox"/>
XXX	Governance		
XXX	How ESC governs itself as an authority	<input type="checkbox"/>	<input type="checkbox"/>
How does this proposal support the priorities selected? <p>The appointments to the SRG, a Committee of Cabinet, will enable them to undertake functions of the Council as shareholder and/or the ultimate owner of the companies in the group that the Council has established/proposes to establish in the future.</p>			

Background and Justification for Recommendation

1 Background facts	
1.1	The Council has established a number of companies within a group structure, including East Suffolk Services Limited (ESSL) which will take over services from the current Norse joint ventures in July 2023.
1.2	In order to provide the appropriate control and governance role that the Council needs in relation to its group companies, a committee of Cabinet, known as the Shareholder Reference Group (SRG), was established in September 2022.
1.3	The Shareholder Reference Group carries out the functions of the Council as shareholder/ultimate owner of its group of companies and exercise the Council's rights under the Articles of each company and under the Shareholder Agreement, with the exception of any rights which the Cabinet reserves to itself from time to time or which can only be exercised by Full Council.

2 Current position	
2.1	As per the Terms of Reference, the SRG is made up of the Leader of the Council and four other Cabinet Members.
2.2	<p>The previous Members of the SRG were:</p> <ul style="list-style-type: none">• Leader of the Council• Deputy Leader and Cabinet Member with responsibility for Economic Development• Cabinet Member with responsibility for Customer Experience, ICT and Commercial Partnerships• Cabinet Member with responsibility for Resources• Cabinet Member with responsibility for the Environment.

3 How to address current situation	
3.1	Following the appointment of a new Cabinet at the Full Council meeting of the 24 May 2023, Members now need to be appointed to the SRG for a four year term so that it can carry out its work.
3.2	<p>It is proposed that the following Cabinet Members be appointed to the SRG:</p> <ul style="list-style-type: none">• Councillor Caroline Topping, Leader of the Council• Councillor Paul Ashton, Cabinet Member with responsibility for Corporate Services – Digital, Customer Services, HR and Assets• Councillor Toby Hammond, Cabinet Member with responsibility for Economic Development and Transport• Councillor Rachel Smith-Lyte, Cabinet Member with responsibility for the Environment• Councillor Vince Langdon-Morris, Cabinet Member with responsibility for Resources and Value for Money

4 Reason for recommendation

4.1	Cabinet is asked to appoint the Cabinet Members referred to in paragraph 3.2 above to enable to SRG to carry out its business.
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Appendices: None

Background reference papers: None