

**Unconfirmed**



Minutes of a Meeting of the **Cabinet** held in the Conference Room, Riverside, on **Tuesday, 5 November 2019 at 6:30 pm**

**Members of the Cabinet present:**

Councillor Stephen Burroughes, Councillor Steve Gallant, Councillor Richard Kerry, Councillor James Mallinder, Councillor David Ritchie, Councillor Craig Rivett, Councillor Mary Rudd, Councillor Letitia Smith

**Other Members present:**

Councillor Peter Byatt, Councillor Linda Coulam, Councillor Graham Elliott, Councillor John Fisher

**Officers present:** Stephen Baker (Chief Executive), Kerry Blair (Head of Operations) John Brown (Building Maintenance Manager), Karen Cook (Democratic Services Manager), Andy Jarvis (Strategic Director), Chris Phillips (Senior Estates Surveyor), Lorraine Rogers (Finance Manager), Tony Rudd (Valuer)

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**1 Apologies for Absence**

Apologies for absence were received from Councillor Brooks.

**2 Declarations of Interest**

There were no declarations of interest.

**3a Minutes - 3 September 2019**

**RESOLVED**

That the Minutes of the Meeting held on 3 September 2019 be confirmed as a correct record and signed by the Chairman, subject to the following amendment:

Agenda Item 2 - Declarations of Interest - to be amended to state "Councillor Smith declared a Disclosable Pecuniary Interest in respect of agenda item 12, Worlingham Community Facility - CIL Funding Updated Bid, as she was employed by a local estate agent. Councillor Smith left the meeting for this item."

**3b Minutes - 1 October 2019**

**RESOLVED**

That the Minutes of the Meeting held on 1 October 2019 be confirmed as a correct record and signed by the Chairman, subject to the following amendments:

Agenda Item 6 - Lowestoft Cultural Strategy - second paragraph - sixth line - correction to spelling of "Lowestoft".

Agenda item 9 - Renaissance of East Anglia Fishing (REAF) Strategy - final paragraph - first line - "outlined" to be amended to "allocated".

#### **4 Announcements**

The Leader welcomed back Councillor Cooper and expressed his condolences on the recent passing of his wife. The Leader stated that he looked forward to working with Councillor Cooper following his appointment as Assistant Cabinet Member with responsibility for Planning.

The Leader reported that Councillor Brooks was recovering well; he hoped to return to attending meetings soon.

The Deputy Leader announced that the East Suffolk Business Festival had begun and there would be a varied programme of support and activity; he outlined the events that would be taking place.

#### **5 Wellington Esplanade Lawn Lowestoft**

Cabinet received report **ES/0184** by the Deputy Leader and Cabinet Member with responsibility for Economic Development who reported that East Suffolk Council was the tenant of the Wellington Esplanade Lawn on Lowestoft south seafront; the Lawn was managed as a public garden and the lease would expire in 2021. The landlord had asked if the Council would be prepared to enter a lease for a further 21 year period; this was in support of a bid for funding to allow a re-modelling of the Lawn. The terms of the proposed new lease would largely be as the existing lease. As the details of the proposed re-modelling were not yet known the new lease would provide the Council with some control over any re-modelling works.

Cabinet acknowledged that the proposed renewal represented a continuation of current arrangements and gave its support for the proposal; it also thought that it would vastly improve the seafront area.

#### **RESOLVED**

1. That the proposal made by the landlord to renew the lease of the Wellington Lawn Lowestoft be accepted.
2. That, in consultation with the Deputy Leader and the Cabinet Member with responsibility for Economic Development, delegated authority be given to the Strategic Director to agree the final terms for the lease and the time-frame for completion of the lease that best protect the interests of the Council together with the provision of any confirmation of the decision.

## **6 East Suffolk Performance Report - Quarterly Performance Quarter 2 (2019-20)**

Cabinet received report **ES/0185** by the Leader of the Council who reported that the East Suffolk Performance Report for Quarter 2 (1st July to 30th September 2019) provided a summarised overview of the performance aligned to strategic deliverables within the Business Plan – Enabling Communities, Economic Growth and Financial Self-Sufficiency.

The performance report was in a transitional stage and a period of review until the new Business Plan for East Suffolk had been developed. The report had therefore been reduced significantly in terms of its reporting content.

Section 2 of report provided performance highlights for Quarter 2, reporting 63% of KPIs having a status of Green or were yearly KPIs (43% had a green status). In Quarter 1 abandoned call rates was below target; however in Quarter 2 this had been successfully achieved. Further details were provided in Sections 3 to 5 of the report.

For Quarter 2, Financial Self-Sufficiency was reporting a higher level of KPIs with a Red status. These were across the areas of complaints, net business rates payable and sundry debtors. Further information was provided in Section 5 of the report.

The Leader reported on highlights as follows: 351 businesses engaged with (target 422), 204 businesses received direct support; £1104,448 income generated (target £5k), yearly target of £644,004 successfully exceeded; 0 land regenerated; 98% food hygiene rating (target 95%); 137 net dwellings completed (annual target 916), 931 units currently under construction; all planning applications were above target, minors 80% determined in eight weeks (target 65%); majors 78% determined in 13 weeks (target 60%); others 90% (target 80%).

The Leader further commented that 363 fly tipping incidents had been reported and there had been 137 fly tipping enforcement actions; this, he said, was good news in that incidents were being reported.

The Cabinet Member with responsibility for Planning and Coastal Management commented that "void properties" had increased; this related to the number of days a property was un-let. The Cabinet Member with responsibility for Housing commented that a process review was being conducted to identify where further improvements could be made and reduce void periods by several days by prioritising them within workloads.

The Cabinet Member with responsibility for Planning and Coastal Management also commented that, in respect of disabled facilities and renovation grants budget committed, performance for disabled facilities was significantly below target. The Cabinet Member with responsibility for Housing commented that he had asked the Housing Team to look into this and options were expected to come forward for discussion later in November.

Councillor Elliott, commenting on fly tipping, asked if there was anything that could be done to increase the number of prosecutions, he suggested possibly placing mobile CCTV at hotspots. The Cabinet Member with responsibility for the Environment, in response, said that there were excellent disposal facilities in place in East Suffolk; he thought that the Council should invest in education and commented that all needed to be vigilant. Councillor Elliott agreed, but suggested that the Council lacked evidence, which mobile CCTV could provide. Members were advised by the Strategic Director that CCTV had been considered in the past, and that it could work in certain circumstances, he concluded that options would be explored.

## **RESOLVED**

That the East Suffolk Performance Report for Quarter 2 be received.

### **7 Exempt/Confidential Items**

#### **RESOLVED**

That, under Section 100(a)(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Act.

### **8 Minor Disposals - Land Adjacent to 28 Haughley Drive, Rushmere St Andrew and Land Adjacent 41 Wacker Field Road, Rendlesham**

- Information relating to any individual.
- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

### **9 Contract for the Provision of Waste Skips, Bags and Waste Disposal Facilities**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

### **10 Exempt Minutes - 3 September 2019**

- Information relating to any individual.
- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

### **11 Exempt Minutes - 1 October 2019**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

The meeting concluded at 7:00pm

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Chairman