

Confirmed



Minutes of a Meeting of the **Licensing Committee** held in the Conference Room, Riverside, on **Monday 21 October 2019 at 6:30 pm.**

Members of the Committee present:

Councillor Paul Ashdown, Councillor Edward Back, Councillor Linda Coulam, Councillor Janet Craig, Councillor John Fisher, Councillor Tony Goldson, Councillor Colin Hedgley, Councillor Trish Mortimer, Councillor Mark Newton, Councillor Keith Robinson

Other Members present:

Councillor Mary Rudd

Officers present:

Katherine Abbott (Democratic Services Officer), Teresa Bailey (Senior Licensing Officer), Chris Bing (Legal and Licensing Services Manager), Leonie Hault (Licensing Officer), Alison Woodley (Licensing Officer), Kerry Woollett (Litigation Lead).

1 Apologies for Absence and Substitutions

Apologies for Absence were received from Councillor Bond, Councillor F Mortimer and Councillor Wiles. There were no Substitutions.

2 Declarations of Interest

There were no Declarations of Interest.

**3 Past and Shadow Minutes
RESOLVED**

That the Minutes of the following Meetings of past and Shadow Authorities be confirmed as correct records -

- (a) Suffolk Coastal District Council's Licensing and Health Committee meeting held on 9 October 2018;
- (b) Waveney District Council's Licensing Committee meeting held on 6 February 2019;
- and
- (c) East Suffolk Council's Licensing Committee meeting held on 15 July 2019.

The Chairman asked all members of the Committee to respond promptly to the Democratic Services Officer's requests for availability to sit on Sub-Committees,

including if members were not available on the proposed date. He stressed that this would help to ensure Sub-Committee meetings were convened promptly.

4 Taxi Licensing Training

The Licensing Committee received specific and comprehensive training on all aspects of taxi licensing regulations and requirements from the Legal and Licensing Services Manager, the Litigation Lead, the Senior Licensing Officer and two Licensing Officers.

The Meeting concluded at 7.40 pm.

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Chairman