Felixstowe Peninsula Community Partnership Meeting

Wednesday 8 May 2024 at 10am

Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY

Partnership Priorities

- Reducing social isolation and loneliness
- Improving opportunities for adults including carer support
- Improving opportunities for children and young carers including educational attainment and reduction in anti-social behaviour and drug use
- Improving the local environment and air quality

Meeting Goals

1. To review what the Poverty Proofing Principle means in practice for our area.
2. To discuss how we use our budget to best meet our new priorities.

Standing Items		Lead	Supporting papers
1	Action Notes *(5 minutes)*	Matt Makin, Democratic Services Officer	Attached
2	Where are we now? *(15 minutes)* • Community Partnership Board Update *Does the CP want to escalate anything to the next CP Board meeting?* *Are there opportunities to work with the Board/other CPs on specific projects?* • Projects Updates, including projects discussed at the last meeting *Does the CP agree with the proposed way forward for these projects?*	Luke Bennett, Partnerships Manager	To follow
3	Poverty Proofing Principle *What does this mean in practice?*	Chloe Lee, Communities Officer	Attached
4	Task and Finish Group feedback *How have we refined the priorities agreed at our previous meeting?*	Task and Finish Group Leads	None

5	Reset of the Community Partnership budget *How do we think we are going to incorporate the new priorities to our budget?*	Rosie Smithson, Community Partnership Chair	To follow

Date of the next meeting:
Wednesday 10 July 2024, 10am
Trimley Sports and Social Club, High Road, Trimley St Martin, Felixstowe, IP11 0RJ

Chair: Rosie Smithson (East Suffolk Council)

Vice-Chair: Shez Hopkins (Level Two Youth Project)

Communities Officer: Chloe Lee
chloe.lee@eastsuffolk.gov.uk

Partnership Organisations:
East Suffolk Council
Suffolk County Council
Local Town and Parish Councils
Suffolk Constabulary
Ipswich and East Suffolk Clinical Commissioning Group
Community Action Suffolk
Felixstowe Forward
Business Community
Youth Community
Environment

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democraticservices@eastsuffolk.gov.uk

Felixstowe Peninsula Community Partnership

Action notes of the meeting held on Tuesday 12 March 2024, 2pm at

Trimley Sports and Social Club, High Road, Trimley St Martin, IP11 0RJ

Core Membership present:

ESC Councillors – Seamus Bennett, Jan Candy, Amanda Folley, Lee Reeves, Rosie Smithson (CP Chair)

SCC Councillors – Stuart Bird

Town and Parish Councils – Lynn Beal (Trimley St Mary Parish Council), Ann Colvill (Kirton and Falkenham Parish Council), Rhea Gardner (Bucklesham Parish Council), Yvonne Smart (Trimley St Martin Parish Council)

Partnership Organisations – Shez Hopkins (Level Two Youth Project & CP Vice-Chair), Hayley Stearn (Felixstowe Connect INT), Sarah Wilson (Community Representative)

Others present –Sharon Harkin (ESC Community Support officer), Chloe Lee (ESC Communities Officer), Matt Makin (ESC Democratic Services Officer), Nicole Rickard (ESC Head of Communities and Leisure)

Apologies for absence received – Mike Deacon (East Suffolk Council), Mark Jepson (East Suffolk Council), Mike Ninnmey (East Suffolk Council), Colin Reid (Waldringfield Parish Council), Ash Tadjrishi (Felixstowe Town Council Clerk), Steve Wiles (SCC)

ALSO PRESENT: REPRESENTATIVES FROM VARIOUS COMMUNITY ORGANISATIONS, INVITED TO ATTEND THE WORKSHOP ELEMENT OF THE MEETING

Item	Discussion
1.	**Action Notes** The action notes were agreed by consensus and the Community Partnership received updates on the actions agreed.
2.	**Where are we now?** Nicole Rickard (NR) summarised information on the following points from the most recent Community Partnership Board meeting held on 7 March 2024:

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	• The workshop session on the role of culture in helping to break down barriers linked to three Board priorities – mental health and wellbeing, social isolation and loneliness and tackling inequalities. • The approval of three recommendations including that the Board and eight Community Partnerships should appoint a rural 'champion'. • Updates on the Board funding position and the Transport and Travel programme. • Presentations from the Felixstowe Peninsula and Beccles, Bungay and Halesworth Community Partnerships. • The approval of four outcome proposals. • The allocation of the remaining budget (£2,000) to the Ease the Squeeze programme.

3.	**Workshop Session**
	
	Chloe Lee (CL) gave a presentation covering the following points:
	
	• Funding allocated 2022-2024
	    ○ Cost of living - £26,500
	    ○ Adult physical health - £12,503
	    ○ Youth physical health - £10,950
	• Details of projects funded
	• The current data profile for the CP area
	    ○ Population
	    ○ Deprivation
	    ○ Health and social care
	    ○ Anti-social behaviour
	    ○ Employment and education
	    ○ Housing
	    ○ Environment
	
	CL explained that the purpose of the workshop was to, in groups of two to three people, create up to nine outcomes for the partnership using local knowledge, expertise and the data pack for reference, and considering the following points:
	
	• If we are to be successful in 12 months' time, what will we have achieved?
	• Is this realistic?
	• Are there any clear partners working towards the same thing?
	• For example; to improve the physical health of primary school age children

	The groups were also asked to then place their identified priorities in order of importance using the "diamond 9" method. All present broke into groups to complete the tasks. Once the tasks were completed there was a short break whilst the results were collated. Following the break CL announced that having analysed the output from the groups, four broad priorities had been identified for the coming year: 1. Reducing social isolation and loneliness 2. Improving opportunities for adults including carer support 3. Improving opportunities for children and young carers including educational attainment and reduction in anti-social behaviour and drug use 4. Improving the local environment and air quality CL asked for volunteers to form task and finish groups to further refine these priorities, with a view to reporting back to the next meeting. Participants were asked to approach CL and Sharon Harkin (SH) at the end of the meeting if they were interested in volunteering, and that CL would email the groups the following week to establish meetings.
4.	**Date of the next meeting** 8 May 2024, 10am, Felixstowe Library

The meeting concluded at 4.05pm

Felixstowe Peninsula Community Partnership
Poverty Proofing Principle Checklist

The purpose of this principle is to ensure no priority, project or activity will identify, exclude, treat differently, or make assumptions about whose household income or resources are lower than others.
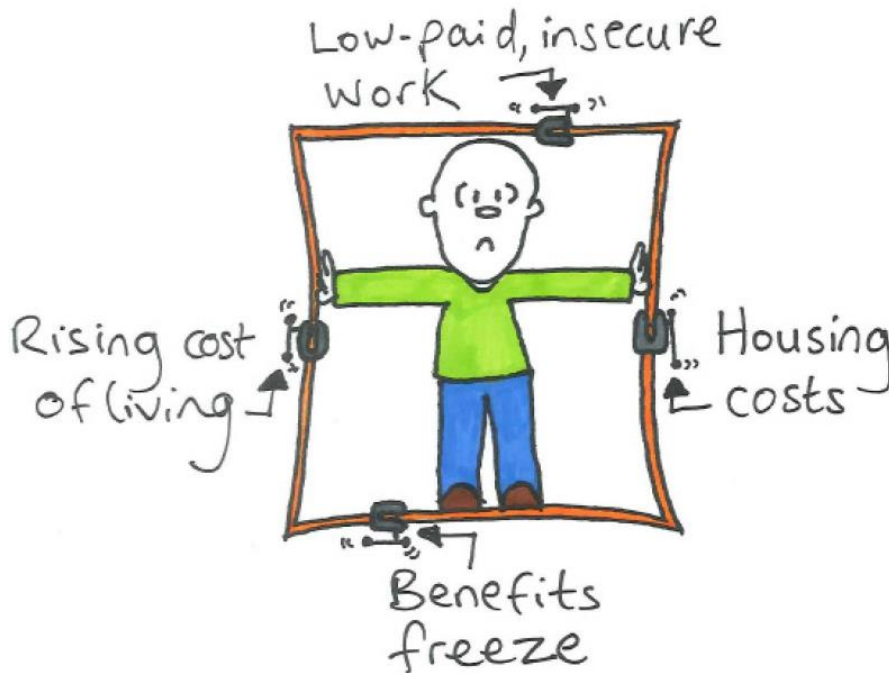
1. Is this project accessible to those it is targeted to? Is the venue/area close by or easily accessed by those do not drive? I.e. within walking distance, public transport.
2. Is the project discreetly inclusive? I.e. projects that ONLY benefit children on free school meals/families on UC may make them easily identifiable by their peers. Instead, does your project discretely ensure children on free school meals benefit *amongst* their peers. Think about positive discrimination/segregation.
3. Have you given at least a month's notice? Some people may need to budget/save and organise their finances differently to allow them to attend your project.
4. If participants are asked to make a contribution towards costs e.g. 50% fee, could this be spread over a period of time rather than a single payment?
5. Does your project have extra costs that are not covered or subsidised? I.e. free swimming sessions may incur extra costs for swimming costumes, goggles, arm bands, etc. Is there a way to make a stock of essential items available?
6. Does your project require a telephone or IT equipment to register or participate? Similar to checkpoint above, think about how those without technology/funds for credit and data will access it.

7. When the project ends, are the beneficiaries tied in to an increased cost if they want to continue? How will you mitigate this?
8. If your project has an end date, is there an exit strategy? i.e. beneficiaries of a befriending scheme, are they signposted to another scheme or to social prescribing?
9. If your activity lasts a full day, will you be providing food and other refreshments – some participants may not be able to bring food with them
10. Have you thought about building in opportunities to enable participants to access information or advice e.g. about budgeting, growing your own food, cooking on a budget
11. Is there a way to encourage people to share assets e.g. skills or physical items or equipment as part of the project