



East Suffolk
Community
Partnerships
Bringing ideas to life

Framlingham
Wickham
Market
& villages

Framlingham, Wickham Market and villages Community Partnership

Chair: Councillor Carol Poulter (East Suffolk Council)

Vice-Chair: Councillor Maurice Cook (East Suffolk Council)

East Suffolk Councillors:

Councillor Stephen Burroughes

Councillor Maurice Cook

Councillor Carol Poulter

Suffolk County Councillor:

Councillor Alexander Nicoll

Partnership Organisations:

Local Town and Parish Councils

Suffolk Constabulary

Ipswich and East Suffolk Clinical Commissioning
Group

Community Action Suffolk

Business Community

Youth Community

Environment

Members of the **Framlingham, Wickham Market and villages Community Partnership**
are invited to a meeting to be held remotely via Zoom
on **Thursday, 18 March 2021 at 6.00pm**

This meeting will be broadcast to the public via the East Suffolk Council's YouTube
channel at <https://youtu.be/8EtiQ9FB9zo>

Agenda

Pages

1 Welcome and Apologies

To receive apologies for absence, if any.

2 Notes

To agree the Notes of the Community Partnership meeting held on 21 January
2021.

1 - 5

		Pages
3	Feedback from the Community Partnership Board meeting on 1 March 2021	6 - 7
4	Community Partnership Projects / Funding a) Update from Nicola Jenner, Communities Officer b) Small Grants Scheme - Kevin Wegg, Funding Officer	8 - 8
5	Core Membership To review the agreed Core Membership of the CP and consider any changes.	
6	Dates of Next Meetings To note and agree the proposed dates for meetings on Thursdays at 6.00pm for the year 2021/22: 1 July and 7 October 2021 13 January and 24 March 2022.	

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Framlingham, Wickham Market and villages Community Partnership

Action Notes of the Meeting held Remotely via Zoom on Thursday, 21 January 2021

Core Membership:

ESC Councillors – Cllr C Poulter (Chairman), Cllr M Cook.

SCC Councillors – Cllr A Nicoll

Town and Parish Councils – D Chenery (Wickham Market Parish Council), J Cross (Great Glemham Parish Council), M Hine (Framlingham Town Council), J Jones (Framlingham Town Council), K Jones (Ufford Parish Council).

Partnership Organisations – C Abraham (Community Action Suffolk), J Healey (Green Print Forum).

Others present – L Bennett (Community Partnerships Manager), S Carter (Democratic Services Officer), J Catterwell (Communities Officer), S Charlesworth (ESC Economic Development), N Jenner (Communities Officer).

Item	Discussion
1.	<p>Welcome and Apologies</p> <p>The Chairman of the CP, Councillor Carol Poulter, welcomed everyone to the meeting and made a few introductory comments to assist with the smooth running of the meeting.</p> <p>The Chairman advised that the meeting was being broadcast live via the Council's YouTube channel. In addition, the Chairman advised that any matters to be agreed would be by consensus rather than a formal vote.</p> <p>Apologies for absence had been received from ESC Cllr S Burroughes, J Page and A Revill both from Hacheston Parish Council.</p>



2.	<p>Notes</p> <p>The Notes of the meeting held on 22 October 2020 were agreed as a correct record.</p>
3.	<p>Feedback from the Community Partnership Board on 7 December 2020</p> <p>The CP received a report which provided details of the progress and outcomes of the CP Board meeting on 7 December 2020.</p> <p>The Chairman advised that in the short time the CPs had been in place, the CPs had been a real success with pushing forward agendas and achieving results. A great deal had been accomplished; the launch of the electric taxibus service had only been delayed because of Covid19.</p> <p>The Partnerships Manager confirmed that the CP workshops had identified priorities and the Board was supporting strategic matters in East Suffolk. Although the launch of the electric taxi had been delayed, the vehicle was being put to good use and being used to transport vaccines to Saxmundham.</p> <p>Councillor Nicoll advised that the electric vehicle was being leased by the County Council to help communities and would be providing door to door service for vaccinations from 1 February to 31 March in the Framlingham, Wickham Market and Campsea Ashe areas.</p> <p>It was noted that the CP Board report provided information and links to projects funded by the Board and also information relating to the eight CP areas.</p>
4.	<p>Youth Employment Service (YES)</p> <p>The Chairman welcomed to the meeting Simon Charlesworth, ESC Economic Development Officer.</p> <p>The Economic Development Officer gave a presentation on the Youth Employment Service covering:</p> <p><u>YES</u> Launched in 2019 Supported by grant funding</p> <p><u>The Customer Journey</u> Consultation and assessment Coaching and support</p>

	<p><u>Performance</u> Year 1 – successful outcomes Year 2 – objectives</p> <p><u>Contact Details</u> Tel: 07590 893294 Email: info@yessuffolk.co.uk Web: www.yessuffolk.co.uk</p> <p>The CP discussed methods of communication, identifying those in schools not engaging in the education system, and using handouts similar to a type of business card. The Economic Development Officer confirmed further communications were by word of mouth, advertisement, social media and via a network of speakers and written articles for parish newsletters. Ms Abraham advised that the 73% supported from the old Waveney area probably related to people from Lowestoft. Many issues were exacerbated with lack of transport in the rural areas.</p> <p>It was suggested that a PDF A4 poster would be useful for parishes to put up on their notice boards and also be available for those lacking in an adequate digital service. The Communities Officer would try to promote the service with the local schools. The Economic Development Officer advised that there was physical presence in Lowestoft and Felixstowe and they hoped to reach out to the rural network once the county was out of Covid19 lockdown.</p> <p>The Chairman thanked the Economic Development Officer for attending the meeting; it was beneficial to hear what was happening in the CP’s area.</p> <p>ACTION: Simon Charlesworth for A4 poster</p>												
5.	<p>Community Partnership Projects and Funding</p> <p>The Communities Officer thanked the CP members for completing outcome proposal forms and gave an overview of projects and funding and the status of each project, updated as follows:</p> <table><tr><td>£15,000</td><td>Hour Community new WAV</td><td>Approved and paid</td></tr><tr><td>£3,000</td><td>Katch/Electric taxibus service</td><td>Approved and paid</td></tr><tr><td>£800</td><td>Chat bench in Great Glemham</td><td>Approved</td></tr><tr><td>£5,050</td><td>FAYAP, increased provision</td><td>Approved</td></tr></table>	£15,000	Hour Community new WAV	Approved and paid	£3,000	Katch/Electric taxibus service	Approved and paid	£800	Chat bench in Great Glemham	Approved	£5,050	FAYAP, increased provision	Approved
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£3,840	FAYAP, outreach work in Framlingham	Approved
£1,000	Student Life Mental Health Ambassador In Thomas Mills	Approved
?	Wickham Market Youth Outreach Provision	Further details being sought
<p>Funds remaining were £3,510 which it was hoped to allocate before the end of the financial year. An article had been published in the last Town and Parish Council Bulletin seeking ideas but unfortunately there had been little response. Potential proposals included:</p> <ul style="list-style-type: none"> - Small Grants Scheme 'developing opportunities for young people'. - Wickham Market Community Hub in the former pub premises. <p>Ideas discussed were as follows:</p> <p>Ufford Parish Council put in a request for a chat bench to support those out walking, however, its location was not yet decided. The Chairman advised that, as the CP's budget had to be spent in the current financial year, she could fund it out of her next year's Locality Budget.</p> <p>Detailed discussion resulted in agreement that the Wickham Market Community Hub might not be sufficiently advanced to receive funding in the current year; any outcome proposal form would be scrutinised by the Funding Team. Cllr Nicoll confirmed he would follow up and make contact with the Company Secretary overseeing the project.</p> <p>Support was given to a Small Grants Scheme as that might be of assistance to the smaller parishes. It might also help younger people and tackle social isolation for all ages and abilities. Money allocated to such a scheme was likely to be rolled over into the next financial year.</p> <p>Support for business diversification in the rural villages or a scheme for new start-up businesses was mentioned. The CP was advised that this was the responsibility of the Economic Development Team.</p> <p>Buying tools and equipment for the Framlingham Workshop could be considered via the completion of an outcome proposal form.</p>		

	<p>Buying laptops for home schooling. The Communities Officer explained that volunteer groups were helping with reconditioned laptops and, whilst there was a gap with access to computers, some families did not want to come forward. In addition, the Funding Team had indicated such proposals should go through the County Council's scheme in the first instance.</p> <p>The following proposals were AGREED for follow up:</p> <p>Small Grants Scheme – tailored to young people and social isolation Wickham Market Community Hub</p> <p>The following proposal was to be looked at in the future:</p> <p>Workshop Tools in Framlingham</p> <p>The Chairman thanked the Communities Officer for her work and support through such difficult times.</p>
6.	<p>Dates of next meeting</p> <p>The CP was asked to note the next meeting would be held on Thursday, 18 March 2021 at 6.00pm.</p> <p>ACTION: all – diary note</p> <p>The Chairman thanked all for attending and participating in the meeting.</p>

The meeting concluded at 7.28pm.



Key outcomes of the East Suffolk Community Partnership Board meeting held 1 March 2021.

1. Recap:

All eight Community Partnerships are represented on the Community Partnership Board by their respective Chairs.

Community Partnership Board meeting agendas / papers / presentations / minutes can be viewed [HERE](#)

2. One Year On - Annual Impact Review

A review of the impact of Community Partnerships was led by Steve Gallant, Chairman.

The presentation can be viewed [HERE](#)

Key points relating to the eight Community Partnerships (CP's):

- The Community Partnership model was based on and IN communities, envisaged as centred on dynamic workshops and meetings in community spaces (villages halls community centres etc) to allow people to come together and problem solve local issues in their own local area. COVID totally changed this and added a whole new dimension to issues faced by communities. The CP's have responded magnificently by shifting their whole model to virtual working and managing to successfully develop a programme of work to support and coordinate elements of our community response to Covid across the whole of East Suffolk, as well as delivering on their own priorities. Several CPs have also set up Task and Finish Groups to make progress between meetings.
- £247,951 has been committed to projects across all eight CP's. with 48 projects planned, completed or underway across all eight CP's this year. However, total project costs across all CP's amounts to £604,435.09. This is combined funding for projects either initiated, developed, or supported by the CP's which represents a multiplier of 1.48 on their own budgets (i.e. for every pound that ESC has invested through the CPs a further £1.48 has been contributed). This demonstrates the value that is added by working in partnership by bringing budgets and funding streams together around shared priorities.

3. Progress from the Covid Impact Task and Finish Group.

The Covid Impacts Task and Finish Group has now met three times since it was formed, most recently on February 5th, 2021. the group reviewed all the material considered at its previous meetings about the impacts of Covid-19 in East Suffolk. This is summarised in a table [HERE](#)

The East Suffolk Buddy Up programme will build on the Suffolk model designed and delivered by Community Action Suffolk which in turn emerged from the Community Can programme. CAS are recruiting three members of staff to lead on their Isolation Buddies programme - one to work across Suffolk, one to focus on BAME and hard to reach communities and a legacy officer. All these roles are linked to the Covid

Outbreak Management Fund ambition to limit the transmission of Covid-19 by supporting people to stay well.

The model involves the recruitment of Covid-Support Buddies, initially from Good Neighbour Schemes and mutual aid/Covid response groups. The East Suffolk programme will augment this model by providing additional capacity to focus on recruiting, training, and supporting Community Buddies and Digital Buddies/Champions in our District. The aim is to support people to stay well and connected during the response phase of Covid-19 and then to support people to re-connect with community groups, activities, and facilities during the Covid-19 recovery phase. The full outcome proposal can be viewed [HERE](#)

Following discussion, the Board agreed to:

- Allocate £10,369 towards the Buddy Up project
- Allocate the remaining (£11,500) to the East Suffolk Grandpads scheme.
- Allocate £22,049.73 to the Bounce Back Fund
- Mandate the Task and Finish Group and partner organisations to develop the projects identified as a priority for 2021/22 funding from the Community Partnership Board and bring outcome proposals back to the June Board meeting

4. Feedback on the Transport and Travel Programme

The Programme Manager has started work on the programme, following the kind offer from EDF (15 hrs p/w for 6 months). Progress to date:

- Kicked off both quantitative and qualitative data gathering, which is due to ramp up over the next couple of weeks.
- Produced a key contacts list to support the creation of the CPB transport & travel strategy and begun contacting all 8 Community Partnership Chairs to arrange a conversation.
- Created a plan of action for the path leading to the strategy and fed back to the task group for further input.

5. Looking forward

The Board considered the coming year in East Suffolk and reviewed it's ambitions for 2021/22. Presentation "What will this year look like in East Suffolk" can be viewed [HERE](#)

The Board agreed to:

1. Maintain focus on current Priorities:

- Isolation and Loneliness (even bigger issue than pre-Covid...)
- Transport and Travel (deliver more impacts at a community level this year)

2. Continue to tackle the impacts of Covid-19 with a specific focus on Vulnerable People and Places

3. Also focus on Mental Health and Wellbeing (third highest Community Partnership priority – given links to Isolation and Loneliness and a growing issue due to Covid)

Luke Bennett, Partnerships Manager. 03.03.2021



Funding Summary as of 4 March 2021

Outcome Proposal Forms were invited for projects which would help achieve the objectives of the Community Partnership (CP) Area:

- **Developing Opportunities for Young People**
- **Reduced Social Isolation and Loneliness**
- **Alternative, Active and Sustainable Transport**

Proposals approved as of 4th March 2021:

- £15,000 for Hour Community new Wheelchair Accessible Vehicle (WAV) for Framlingham and abutting villages - approved and paid
- £3,000 for Katch/Electric taxibus service - approved and paid
- Chat Bench in Great Glemham £800 – approved and paid
- FAYAP - £5,050 for increased provision – approved and paid
- FAYAP £3,840 for Outreach Work in Framlingham - approved
- Student Life Young People Consultation in Thomas Mills £1,000 – approved
- Small Grant Scheme to offer grants between £250 and £1000 to projects contributing towards key CP Objectives - approved

Grant funding totalling £35,000 has been allocated during the period up to 4 March 2021. This includes a carry-over of £10,000 from the year 2019/20 along with annual funding allocation of £25,000 for the year 2020/21.

The funding has been allocated to Community Based projects, which will build on assets within the communities, and following a prolonged consultation and Task and Finish Group Programme.

We are currently engaging interest from Parish Councils and Community Groups across the Community Partnership Area to ensure broad geographical and demographic coverage of the CP Objectives.

Nicola Jenner
Communities Officer
March 2021